



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: May 21, 2019

**DATE:** Wednesday, May 15, 2019

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600, ahowell@washoecounty.us

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve a Temporary Assistance to Needy Families (TANF) Emergency Assistance Program Sub-award from the State of Nevada, Department of Health and Human Services, Division of Welfare and Supportive Services in the amount of [\$1,400,000.87; no county match] for Washoe County Child Welfare Services retroactive February 1, 2019 through January 31, 2020; authorize the Director of the Human Services Agency to execute the subgrant award documents; and direct the Comptroller's office to make the necessary budget amendments. (All Commission Districts)

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### SUMMARY

Recommendation to approve a Temporary Assistance to Needy Families (TANF) Emergency Assistance Program Sub-award from the State of Nevada, Department of Health and Human Services, Division of Welfare and Supportive Services in the amount of [\$1,400,000.87; no county match] for Washoe County Child Welfare Services retroactive February 1, 2019 through January 31, 2020; and if approved authorize the Director of the Human Services Agency to execute the subgrant award documents; and direct the Comptroller's office to make the necessary budget amendments.

**Strategic Objective supported by this item:** Safe, secure and healthy communities.

### PREVIOUS ACTION

No previous action taken.

### BACKGROUND

Retroactive approval is requested due to the State of Nevada, Department of Health and Human Services, Division of Welfare and Supportive Services issuing a Notice of Subgrant Award (NOSA) on April 9, 2019.

The Temporary Assistance to Needy Families (TANF) is a Federal Block Grant that replaced the Title IV-A Emergency Assistance Program. From 1994 through 2003, Washoe County received approximately \$1,800,000 in grant funds per year of TANF

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funding from the State Welfare Division of the Children's Division. These funds were paid to support services provided to children who were at risk of child abuse and neglect.

At the conclusion of the Fiscal Year 2008-2009 the State elected to retain TANF funding at the State level rather than pass the funds down to the Counties and allowed the Intrastate Interlocal Agreement between the Department of Health and Human Services, Division of Welfare and Supportive Services, and Washoe County to expire. The loss of TANF funding required Washoe County to use Child Welfare general funds to continue services allowable and previously funded under the TANF sub-award. In fiscal year 18/19 the State began conversations with the counties to re-instate TANF funds that were previously withdrawn. The sub-award before the Board for consideration is a result of those conversation and is intended to re-instate TANF funding for Emergency Assistance allowable services such as Child Welfare intake staff and emergency shelter assistance to TANF eligible families.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Eligibility and Payments, TANF Emergency Assistance Program

**Scope of the Project:** Community partnership for the implementation of the TANF Emergency Assistance Program in Washoe County.

**Benefit to Washoe County Residents:** Funds will be utilized to reduce barriers to preventing removal of children from their families and reunification of families by making accessible a broad array of preventative support services in a community-based setting. Supportive Services such as eligibility determination, behavioral health, day care, transportation, and job placement assistance, that are key components to reducing the number of children that must be placed outside their homes are examples of the allowable services under TANF funding.

**On-Going Program Support:** N/A

**Award Amount:** \$ 1,400,000.87

**Grant Period:** February 1, 2019 – January 31, 2020

**Funding Source:** Department of Health and Human Services

**Pass Through Entity:** State of Nevada  
Division of Welfare and Supportive Services

**CFDA Number:** 93.558 – TANF Block Grant

**Grant ID Number:** 2019-G996115

**Match Amount and Type:** N/A

**Sub-Awards and Contracts:** If needed, The Human Services Agency will contract for professional services following the County's competitive bid process, and federal grant procurement guidelines as defined in 2 CFR 200 – Uniform Guidance.

### **FISCAL IMPACT**

The FY19 adopted budget includes a total of \$449,921.82 of personnel expenditures (for the period February 1, 2019 through June 30, 2019) associated with this grant in various cost objects (Internal Order 60440, Cost Center 280310, and Cost Center 280340.)

Internal Order 11573 was created to record all revenue and expenses related to this federal grant award. In order to not have excess budget authority in the financial system through June 30, 2019, the budget amendment includes a reduction in Internal Order 60440, Cost Center 280310, and Cost Center 280340. This budget amendment will align the FY19 adopted budget with the grant award.

Should the board accept this grant award and approve these amendments, the Human Services Agency's Child Protective Services Fund (F228) FY19 adopted budget will be amended as follows:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11573	-431100	Federal Grants	\$ 1,400,000.87
		<b>Total Revenue</b>	<b>\$ 1,400,000.87</b>
IO 60440	-701110	Base Salaries	(\$ 161,460.35)
	-701200	Incentive/Longevity	(\$ 2,875.00)
	-705110	Group Insurance	(\$ 27,016.40)
	-705210	Retirement	(\$ 46,013.86)
	-705230	Medicare	(\$ 2,285.62)
	-705330	NV Unemployment	(\$ 141.00)
	-705320	Worker's Comp	(\$ 1,560.04)
CC 280310	-701110	Base Salaries	(\$ 38,968.10)
	-701200	Incentive/Longevity	(\$ 812.50)
	-705110	Group Insurance	(\$ 5,956.56)
	-705210	Retirement	(\$ 11,138.62)
	-705230	Medicare	(\$ 551.25)
	-705330	NV Unemployment	(\$ 28.20)
	-705320	Worker's Comp	(\$ 467.65)
CC 280340	-701110	Base Salaries	(\$ 103,243.33)
	-705110	Group Insurance	(\$ 17,000.00)
	-705210	Retirement	(\$ 28,906.67)
	-705230	Medicare	(\$ 1,496.67)
		<b>Total Decrease in Expenditures</b>	<b>(\$ 449,921.82)</b>

IO 11573	-701110	Base Salaries	\$	737,113.11
	-701200	Incentive/Longevity	\$	9,650.00
	-705110	Group Insurance	\$	128,840.78
	-705210	Retirement	\$	209,091.07
	-705230	Medicare	\$	10,319.82
	-705330	NV Unemployment	\$	473.76
	-705320	Worker's Comp	\$	5,407.45
	-705360	Benefit Adjustment	\$	63,250.88
	-705320	Placement	\$	235,854.00
		<b>Total Increase in Expenditures</b>	<b>\$</b>	<b>1,400,000.87</b>

### **RECOMMENDATION**

Recommendation to approve a Temporary Assistance to Needy Families (TANF) Emergency Assistance Program Sub-award from the State of Nevada, Department of Health and Human Services, Division of Welfare and Supportive Services in the amount of [\$1,400,000.87; no county match] for Washoe County Child Welfare Services retroactive February 1, 2019 through January 31, 2020; authorize the Director of the Human Services Agency to execute the subgrant award documents; and direct the Comptroller's office to make the necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve a Temporary Assistance to Needy Families (TANF) Emergency Assistance Program Sub-award from the State of Nevada, Department of Health and Human Services, Division of Welfare and Supportive Services in the amount of [\$1,400,000.87; no county match] for Washoe County Child Welfare Services retroactive February 1, 2019 through January 31, 2020; authorize the Director of the Human Services Agency to execute the subgrant award documents; and direct the Comptroller's office to make the necessary budget amendments.