



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: Tuesday, April 23, 2019

DATE: Wednesday April 3, 2019

TO: Board of County Commissioners

FROM: Pamela Mann, Purchasing & Contracts Manager, Comptroller
775-328-2281, PMann@WashoeCounty.us

THROUGH: Cathy Hill, Comptroller
(775) 328-2563, chill@washoecounty.us

SUBJECT: Recommendation to approve retroactive and future authorization for purchases that have or are likely to exceed [\$100,000] in the aggregate for FY19 and for FY20 with the understanding all such expenses will remain within available adopted budget funding. If approved, all purchases remain subject to compliance and accordance with the provisions of the Local Government Purchasing Act. (All Commission Districts).

SUMMARY

Recommendation to approve retroactive and future authorization for purchases that have or are likely to exceed [\$100,000] in the aggregate for FY19 and for FY20 with the understanding all such expenses will remain within available adopted budget funding. If approved, all purchases remain subject to compliance and accordance with the provisions of the Local Government Purchasing Act.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

The Board has previously approved requests to authorize purchases for suppliers whose aggregate for total purchases exceeded [\$100,000] per fiscal year.

BACKGROUND

Pursuant to Chapter 15.530 of the Washoe County Code, BCC approval is required when the individual expenditure amount is in excess of [\$100,000] in accordance with the provisions of the Local Government Purchasing Act. This request seeks Board approval only in scenarios

where the cumulative smaller purchases with a supplier will exceed or are likely to exceed [\$100,000] in the aggregate.

The suppliers listed in Exhibit A of this item have or are likely to exceed the [\$100,000] threshold this fiscal year. Each supplier listed has been selected to provide supplies or services which, by individual transaction amounts do not (or did not) exceed the [\$100,000] single transaction threshold that requires independent approval by the Board of County Commissioners. However, collectively the purchase transactions associated to these suppliers have or are likely exceed [\$100,000] annually in the aggregate total in FY19 and are anticipated as likely to exceed [\$100,000.] in the aggregate for FY20. The aggregate spend actually exceeding [\$100,000.] is not certain for every supplier listed, but is instead deemed likely based on previous and current transaction amount trends.

The Purchasing and Contracts Division of the Comptroller's Department is requesting Board approval of these suppliers for purchases that in the aggregate exceed [\$100,000.] If approved, purchases will remain within adopted budget funding for the fiscal year, and remain subject to competitive bidding requirements, including joinder agreements in compliance and accordance with the provisions of the Local Government Purchasing Act.

The retroactive component of this approval request is due to the timing of purchases by individual divisions, which when reconciled collectively exceeded [\$100,000.] in the aggregate.

FISCAL IMPACT

Expenditures with each of the above suppliers have or are expected to exceed [\$100,000] in the aggregate within FY19 and are anticipated to exceed [\$100,000.] in the aggregate for FY20. The maximum fiscal impact would depend upon the results of any purchases in the relevant fiscal year. All purchases will remain within adopted budget funding for FY19 and FY20.

RECOMMENDATION

Recommendation to approve retroactive and future authorization for purchases that have or are likely to exceed [\$100,000] in the aggregate for FY19 and for FY20 with the understanding all such expenses will remain within available adopted budget funding. If approved, all purchases remain subject to compliance and accordance with the provisions of the Local Government Purchasing Act.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
"Recommendation to approve retroactive and future authorization for purchases that have or are likely to exceed [\$100,000] in the aggregate for FY19 and for FY20 with the understanding all such expenses will remain within available adopted budget funding; and all purchases remain subject to compliance and accordance with the provisions of the Local Government Purchasing Act."

EXHIBIT A SUPPLIERS LIST FOR AGGREGATE APPROVALS IN FY19 and FY20

A&K EARTH MOVERS INC
ACCELA INC
ACCESS TO HEALTHCARE NETWORK, INC.
ADAPCO INC
ADVANCED COMMUNICATION
ADVANCED INTERPRETING &
AFFINITY SOLUTIONS GROUP, LLC
ALLIED UNIVERSAL SECURITY SVCS.
ALLSTREAM BUSINESS US, INC.
ALPHA ANALYTICAL INC
ALPINE HELICOPTER SERVICE INC
ALTA VISTA MENTAL HEALTH LLC
AMERCARE PRODUCTS INC
AMERICAN COMP. COUNSELING
AMERICAN FIDELITY ASSURANCE CO
AMERICAN TOWER CORPORATION
ANDCO CONSULTING, LLC
ARC HEALTH & WELLNESS LLC
AT & T
AT & T WIRELESS SERVICES
BAKER & TAYLOR BOOKS
BELL CONFLICT GROUP
BOARD OF REGENTS UNR
BOARD OF REGENTS, NSHE, obo UNR
BOARD OF REGENTS DESERT RESEARCH
BOARD OF REGENTS-UNR MED SCHOOL
BOB BARKER COMPANY INC
BONANZA PRODUCE CO
BOUND TREE MEDICAL, LLC
BRISTLECONE FAMILY RESOURCES
BROADBENT & ASSOCIATES INC
BROWN AND CALDWELL, INC

BUTLER ANIMAL HEALTH SUPPLY LLC
BYWATER SOLUTIONS LLC
CALL TO COMPASSION
CARDINAL HEALTH INC
CAROLLO ENGINEERS P.C.
CARSON DODGE CHRYSLER PLYMOUTH
CASHMAN EQUIPMENT COMPANY INC
CASTLE FOODS
CATERPILLAR FINANCIAL SVCS. CORP.
CATHOLIC CHARITIES OF NO NEVADA
CATHOLIC CHARITIES OF NORTHERN NV
CCMSI
CDS GROUP HEALTH
CDW GOVERNMENT INC
CENTRAL SANITARY SUPPLY
CENTURYLINK COMMUNICATIONS LCC
CHAMPION CHEVROLET GEO
CHARTER COMMUNICATIONS HOLDINGS, LL
CHILDREN'S CABINET INC
CLARKE MOSQUITO CONTROL PRODUCTS
COMEAX, DIANE J.
COMPLETE DOC. MGMT. SOLUTIONS, INC
CONSTRUCTION SEALANTS SUPPLY INC
CONVERGEONE, INC.
CORE DYNAMICS, LLC
CRISIS CALL CENTER
DAILEY & WELLS COMMUNICATIONS INC
DATAWORKS PLUS LLC
DELL MARKETING LP
DIVDAT
DJR FORENSICS
DOLAN, PATRICK D

DOMINION VOTING SYSTEMS INC
ECOLOGY AND ENVIRONMENT, INC.
EIDE BAILLY LLP
ENNIS PAINT INC
ENOVEN INDUSTRIES, LLC
ENTERPRISE FLEET MANAGEMENT INC
EPI-USE AMERICA INC
ESRI INC.
ESSVR, LLC
F & F INDUSTRIES INC
FACILITIES MANAGEMENT INC
FAMILY COUNSELING SERVICE OF
FARR WEST ENGINEERING
FIS
FLYERS ENERGY, LLC
FORTNET SECURITY
FREEDOM HOME HEALTH LLC
FUNG, JANICE
GARDNER ENGINEERING
GARTNER INC.
GE HEALTHCARE BIO-SCIENCES CORP.
GERHARDT & BERRY CONSTRUCTION INC
GLAXOSMITHKLINE
GLOBAL FOODS INC
GOOD SOURCE SOLUTIONS INC
GRANICUS, INC.
GRANITE CONSTRUCTION CO INC
GUARDIAN LIFE INSURANCE CO
HAND UP HOMES FOR YOUTH INC.
HARRIS CORP. PUBLIC SAFETY AND
HAVE LIGHTS WILL TRAVEL
HAYCOCK PETROLEUM
HDR ENGINEERING INC
HENRIKSEN BUTLER NEVADA

HENRY STEWART PUBLICATIONS
HOME DEPOT
HOMETOWN HEALTH PLAN INC
ICARUS FIRE & EQUIPMENT CO. LLC
INCLINE VILLAGE GENERAL
INLAND BUSINESS SYSTEM
INTERSTATE OIL COMPANY
IT'S MY COMMUNITY STORE, LLC
JOHNSON CONTROLS FIRE PROTECTION LP
JPE HEALTHCARE STAFFING INC
JUSTICE AV SOLUTIONS INC.
K & H PRINTERS-LITHOGRAPHERS
K7 CONSTRUCTION INC
KAHL COMMERCIAL INTERIORS INC
KEEP TRUCKEE MEADOWS BEAUTIFUL
KG WALTERS CONSTRUCTION CO INC
KONE INC
KORN FERRY HAY GROUP, INC
KRONOS INCORPORATED
KRUEGER INTERNATIONAL, INC.
LABSOURCE INC
LAKES CROSSING
LAS VEGAS METRO POLICE DEPT
LAS VEGAS TACTICAL, LLC
LAST CHANCE IRRIGATION CO.,INC.
LEHR AUTO ELECTRIC INC
LES FIELDS/CCHI INSURANCE SERVICES
LEVADA HOUSE LLC
LEWIS ROCA ROTHGERBER LLP
LEXIS NEXIS
LG STRATEGIES, LLC
LIFE TECHNOLOGIES
LITTLER MENDELSON PC
LN CURTIS & SONS

LP INSURANCE SERVICES
M3 PLANNING INC
MACHABEE OFFICE ENVIRONMENTS
MAHAFFEY, MARTHA B
MANATRON INC
MANHARD CONSULTING LTD
MANPOWER TEMPORARY SERVICES
MARTIN-ROSS & ASSOCIATES
MCKENZIE PROPERTIES
MCKESSON GENERAL MEDICAL CORP
MEDSCHOOL ASSOCIATES NORTH INC
MERCEY SPRINGS 152 PARTNERS LLC
MERCK SHARP & DOHME CORP
MERCURY AIR CENTER
METRO PRINT & MAIL SOLUTIONS
MICHAEL CAPELLO AND ASSOCIATES, INC
MILLER'S SCHOOL JACKETS
MILLIMAN INC
MODEL DAIRY LLC
MUNICIPAL EMERG. SERV.
MY NEXT CAREER PATH STAFFING LLC
NAPA AUTO PARTS
NAPHCARE INC
NATIONAL MEDICAL SERVICES INC
NEIGHBORHOOD MEDIATION CTR INC
NETSMART NEW YORK, INC
NEVADA ASSOCIATION OF COUNTIES
NEVADA CANCER COALITION
NEVADA DEPT OF HEALTH & HUMAN SVCS
NEVADA DEPT PUBLIC SAFETY-OCJA
NEVADA DIV OF CHILD & FAMILY SVCS
NEVADA DIVISION OF FORESTRY
NEVADA EMPLOYMENT TRAINING &
NEVADA ENERGY SYSTEMS INC

NEVADA HUMANE SOCIETY
NEVADA LAND LLC
NEVADA OFFICE MACHINES INC
NEVADA PREF HEALTHCARE PROV. LLC
NEVADA PRESORT & MAIL MARKETING INC
NEVADA SEAL & PUMP
NEVADA STATE DEPT OF ADMINISTRATION
NEVADA STATE TREASURER
NEVADA, STATE OF
NEWFIELDS COMPANIES, LLC
NICHOLS CONSULTING ENGINEERS
NORMAN S. WRIGHT MECHANICAL
NORTHERN NEVADA HOPES
NORTHWESTERN MUTUAL LIFE INS
NV ENERGY
OFFICE DEPOT
OLIVER PACKAGING AND EQUIPMENT
O'REILLY AUTOMOTIVE INC
OUTLIER TECHNOLOGIES INC
OVERDRIVE INC
OWEN EQUIPMENT SALES
PALOMINO VALLEY GENERAL IMPROVEMENT
PAPE MACHINERY
PATAGONIA HEALTH INC
PAUL CAVIN ARCHITECT LLC
PFM ASSET MANAGEMENT LLC
POGGEMEYER DESIGN GROUP INC.
POLYDYNE INC
PORTER LEE CORPORATION
POWERCOMM SOLUTIONS INC
PRISM SYSTEMS CORPORATION
PURCELL TIRE & RUBBER
Q A GROUP LLC
Q&D CONSTRUCTION INC

QUAL ECON USA INC
QUEST COUNSELING & CONSULTING
RAIL CITY GARDEN CENTER, INC.
RAVEN, KATHERINE
RAY MORGAN COMPANY
REAGAN, STEPHEN T
REDWOOD TOXICOLOGY LABORATORY
REGIONAL EMERGENCY MEDICAL SERVICES
REGIONAL TRANSPORTATION COMMISSION
REGIONAL TRANSPORTATION COMMISSION
RENO BUSINESS INTERIORS INC
RENO NEWSPAPERS INC
RENO, CITY OF
RENO, CITY OF SEWER
RENOWN REGIONAL MEDICAL CENTER
RF MACDONALD COMPANY
RFI ENTERPRISE INC
RHODES LAW OFFICES LTD
ROCKY MOUNTAIN OFFENDER MGMT. SYS.
ROTER INVESTMENTS OF NEVADA
SALT LAKE WHOLESALE SPORTS
SERVPRO OF RENO E/C SPARKS
SHARP REPORTING SERVICES
SHI INTERNATIONAL CORP
SIERRA CONTROLS, LLC
SIERRA ELECTRONICS INC
SIERRA NEVADA CONSTRUCTION INC
SIERRA SENIOR SERVICES
SMITH MECHANICAL INC
SONG PROPERTIES LLC
SOSUTV CORP
SOUTHERN FOLGER DET. EQ. CO., LLC
SOUTHWEST AIRLINES
SPARKS, CITY OF

SPB UTILITY SERVICES INC
SPHERION CORPORATION
STAGE NINE INC
STANDARD INSURANCE CO.
STANTEC CONSULTING SERVICES INC
STATE BAR OF NEVADA
STEP 2 INC
SULLIVAN STRUCTURES LLC
SUMMIT ROOFING LLC
SUN VALLEY GENERAL IMPROVEMENT
SUNSHINE LITIGATION SERVICES, LLC
SUPER 8 MEADOW WOOD CO
SYSCO
TAHOE HOUSE FAMILY SVC. LLC
TAHOE REGIONAL PLANNING AGENCY
TAX MANAGEMENT ASSOCIATES, INC.
THATCHER COMPANY, INC.
THE VERTICAL DIMENSION, INC.
THERMO SCIENTIFIC P. A. I. INC.
TODD VINGER & ASSOCIATES LLC
TRUCKEE MEADOWS REG PLAN AGENCY
TRUCKEE MEADOWS WATER AUTHORITY
TURF STAR INC
TYBERA DEVELOPMENT GROUP, INC.
TYLER TECHNOLOGIES
U S POSTMASTER RENO-BMEU
UNIFORMITY, INC
USDA FOREST SERVICE
VERIZON WIRELESS SERVICES LLC
VICTORY SUPPLY, LLC
VIETNAM VETERANS OF CALIFORNIA
VISION CONTROL ASSOC. OF NV, INC.
VISION SERVICE PLAN -(NV)
WAL-MART #2106

WASHOE COUNTY SCHOOL DISTRICT
WASHOE LEGAL SERVICES
WASTE MANAGEMENT
WEIHER, RICHARD G., PH.D.
WELCOME ABOARD INC
WELLDYNERX, INC.
WEST GROUP
WEST SAFETY SERVICES, INC.
WESTERN ENVIRONMENTAL TEST. LAB

WESTERN NEVADA SUPPLY CO
WESTERN NEVADA TRANSPORT, LLC
WODACO INC.
WOLF PACK SPORTS PROPERTIES LLC
WOOD RODGERS INC
WW GRAINGER INC
XEROX CORPORATION
XYLEM WATER SOLUTIONS USA, INC.
ZONES INC