



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: March 26, 2019

**DATE:** Wednesday, March 20, 2019

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
775-785-5653

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve a subaward from State Aging and Disability Services Division (ADSD), in the amount of [\$220,990; no County match] retroactive from October 1, 2018 through September 30, 2019 for the FY19 Nutrition Services Incentive Program (NSIP); authorize the Director of Human Services Agency to execute grant award documents; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

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### **SUMMARY**

The Human Services Agency has been awarded \$220,990 for the FY 19 Nutrition Services Incentive Program (NSIP) grant from the State of Nevada, Aging and Disability Services Division (ADSD) to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs.

County Priority/Goal supported by this item: Safe, Secure and Healthy Communities.

### **PREVIOUS ACTION**

On June 26, 2018 in item 11, the Board approved a fourth supplemental award for the FY18 Nutrition Services Incentive Program (NSIP) grant from the State Aging and Disability Services Division (ADSD) in the amount of [\$155,201; no county match] to support food costs for senior congregate and home delivered meals retroactive from October 1, 2017 through September 30, 2018; authorized the Department to execute the award; and directed the Comptroller's Office to make the appropriate budget amendments.

### **BACKGROUND**

Retroactive approval is requested as the Human Services Agency received the Notice of Subgrant Award from ADSD on January 31, 2019.

The Aging and Disability Services Division awarded a total of \$286,152 in NSIP funds to the Washoe County Human Services Agency's Senior Services Division

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in federal fiscal year 2018 to support food purchases for the senior nutrition program. The funding from the U.S. Department of Health and Human Services is pass through funding from the Aging and Disability Services Division that has been the foundation the Agency's senior nutrition program for many years.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Nutrition Services Incentive Program (NSIP)

**Scope of the Project:** Human Services has received Federal grant funding through the State of Nevada for the Nutrition Incentive Services Program (NSIP) for the past eighteen years. The funding is United State Department of Agriculture reimbursement based on the number of meals reported to Aging and Disability Services Division for the previous year and is specifically targeted for food costs. The grant is an important component of the Agency's nutrition program funding, offsetting the costs of providing both home delivered and congregate meals for seniors in Washoe County.

**Benefit to Washoe County Residents:** The Nutrition Services Incentive Program will benefit Washoe County residents by providing additional funds to support food purchases necessary to operate the Congregate and Home Delivered Meal programs that provide daily nutritious meals to seniors.

**On-Going Program Support:** The grant award is used to support Congregate and Home Delivered Meal program costs. Funds are utilized to supplement food purchases. Aging and Disability Services, program income, and Washoe County ad valorem tax funds also support the program.

**Award Amount:** \$220,990 (\$220,990 direct/\$0 indirect)

**Grant Period:** October 1, 2018 through September 30, 2019

**Funding Source:** U.S. Department of Health and Human Services

**Pass Through Entity:** State of Nevada, Aging and Disability Services Division

**CFDA Number:** 93.053

**Grant ID Number:** 16-000-57-NX-19

**Match Amount and Type:** N/A

**Sub-Awards and Contracts:** Procurement activities will comply with the established Washoe County Procurement Policy, Grants Manual and with 2 CFR 200.

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the Human Services Agency's FY19 adopted budget will be amended as follows:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11561	-431100	Federal Program Income	\$ 220,990
		<b>Total Revenue</b>	<b>\$ 220,990</b>
IO 11561	- 710872	Food Purchases	\$ 220,990
		<b>Total Expenditures</b>	<b>\$ 220,990</b>

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve a subaward from State Aging and Disability Services Division (ADSD), in the amount of [\$220,990; no County match] retroactive from October 1, 2018 through September 30, 2019 for the FY19 Nutrition Services Incentive Program (NSIP); authorize the Director of Human Services Agency to execute grant award documents; and direct the Comptroller's Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board of County Commissioners agree with staff's recommendation, a possible motion would be: "Move to approve a subaward from State Aging and Disability Services Division (ADSD), in the amount of [\$220,990; no County match] retroactive from October 1, 2018 through September 30, 2019 for the FY19 Nutrition Services Incentive Program (NSIP); authorize the Director of Human Services Agency to execute grant award documents; and direct the Comptroller's Office to make the necessary budget amendments."