



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** *February 26, 2019*

**DATE:** Friday, February 22, 2019

**TO:** Board of County Commissioners

**FROM:** Cathy Hill, Comptroller  
775-328-2563, [Chill@washoecounty.us](mailto:Chill@washoecounty.us)

**THROUGH:** Christine Vuletich, Assistant County Manager

**SUBJECT:** Recommendation to approve award of bid for Washoe County Bid No. 3066-19 for Independent Audit Services to Eide Bailly LLP., for an initial contract period of three (3) years effective February 2019, with the provision of two (2) subsequent one-year renewals at a cost of [\$130,000] for the first year with estimated annual increases of approximately 4% per fiscal year. (All Commission Districts).

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### **SUMMARY**

Requesting approval to award Washoe County Bid No. 3066-19 for Independent Audit Services to Eide Bailly LLP., for an initial contract period of three (3) years effective March 2019, with the provision of two (2) subsequent one-year renewals at a cost of [\$130,000] for the first fiscal year with estimated annual increases of approximately 4% per fiscal year.

**Washoe County Strategic Objective supported by this item:**

Stewardship of our Community

**Department Strategic Objective supported by this item:**

Financial Sustainability

### **PREVIOUS ACTION**

Previous contracts for this service were expired and required the completion of a new formal procurement. The Purchasing and Contracts Department released RFP 3066-19 on Monday October 18, 2018. The Board has taken no prior action on this procurement.

### **BACKGROUND**

**AGENDA ITEM # \_\_\_\_\_**

Per NRS 354.624, each local government is required to provide for an annual audit of financial statements by a certified public accountant registered in the State of Nevada and notify the state of this engagement by March 31 of each fiscal year. In addition, each government that expends \$500,000 or more in Federal awards must provide for an external audit of those grants through the Federal Single Audit process. This single audit builds upon the financial statement audit and is provided through the same audit services contract. Washoe County currently expends over \$40 million in Federal awards.

The Government Finance Officers Association (GFOA) best practice recommendations for Audit Procurement includes using a competitive bidding process and contracting for multi-year agreements of at least five years to provide continuity with reduced “startup” costs for auditors and staff.

The Purchasing and Contracts Department released RFP 3066-19 on Monday October 18, 2018 seeking a resource capable of providing independent audit services in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, the standards for financial audits set forth in the U.S. Government Accountability Office’s Government Auditing Standards, issued by the Comptroller General of the United States, cost principles, and audit requirements for federal awards, as well as the applicable provisions of NRS 354.624. The County received two (2) bids from qualified, responsive, and responsible bidders. The bids were evaluated and Eide Bailly, LLP was selected as the lowest cost, responsive and responsible bidder.

### **FISCAL IMPACT**

There is sufficient budget authority in the Comptroller’s Department for fiscal year 2019 for the cost of [\$130,000]; sufficient authority is expected for extending years for fiscal year 2020 in the amount of [\$134,550] and fiscal year 2021 in the amount of [\$140,000.]

### **RECOMMENDATION**

Recommendation to approve award of bid for Washoe County Bid No. 3066-19 for Independent Audit Services to Eide Bailly LLP., for an initial contract period of three (3) years effective February 2019, with the provision of two (2) subsequent one-year renewals at a cost of [\$130,000] for the first year with estimated annual increases of approximately 4% per fiscal year.

### **POSSIBLE MOTION**

Should the Board agree with the staff recommendation, a possible motion would be, “Move to approve award of bid as recommended by staff for Washoe County Bid No. 3066-19 for Independent Audit Services to Eide Bailly LLP., for an initial contract period of three (3) years effective February 2019, with the provision of two (2) subsequent one-year renewals at a cost of [\$130,000] for the first year with estimated annual increases of approximately 4% per fiscal year.