



WASHOE COUNTY

Integrity Communication Service
www.washoecounty.us

STAFF REPORT

BOARD MEETING DATE: February 12, 2019

DATE: December 6, 2018
TO: Board of County Commissioners
FROM: Jennifer Pierce, Fiscal Compliance Officer, 775-328-2418,
jpierce@washoecounty.us
THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417,
aheenan@washoecounty.us
SUBJECT: Recommendation to approve amendments totaling an increase of [\$3,000] in both revenue and expense to the FY19 Food Retail Program Standards Program – Joint Nevada Food Safety Task Force and NevEHA Annual Educational Conference Grant Program, IO 11548; and if approved direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

There has been no previous action taken by the Board.

GRANT AWARD SUMMARY

Project/Program Name: Retail Program Standards Program – Joint Nevada Food Safety Task Force and NevEHA Annual Educational Conference

Scope of the Project: The scope of work addresses the following:

- Attend the Joint Nevada Food Safety Task Force and NevEHA Annual Educational Conference. The conference generally focuses on identifying and addressing food safety issues pertinent to food manufacturing, distribution and retail sales and consumption within the State of Nevada. Attendance at this conference will enhance the Health District's conformance to Standard 2 (Trained Regulatory Staff) and Standard 7 (Industry and Community Relations).

AGENDA ITEM # _____

Benefit to Washoe County Residents: This Award supports the EHS Food Program efforts to achieve conformance with the FDA Voluntary National Retail Food Regulatory Program Standards. Implementing the standards benefits the community by reducing or eliminating the occurrence of illness and death from food produced in Washoe County food establishments. Reduction in the percentage of foodborne illness risk factors in food establishments has been identified as a goal in the Washoe County Health District Strategic Plan.

On-Going Program Support: These funds will be used for one-time program expenditures.

Award Amount: Total award amount is \$3,000 (\$3,000 direct/\$0 indirect)

Grant Period: January 1, 2019 – June 30, 2019

Funding Source: U.S. Food and Drug Administration (FDA)

Pass Through Entity: Association of Food and Drug Officials (AFDO)

CFDA Number: 93.103

Grant ID Number: G-FPTF-1810-06320

Match Amount and Type: None

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

As this award was not anticipated in the FY19 budget, a budget amendment in the amount of [\$3,000] is necessary to bring the Award into alignment with the direct program budget.

Should the BCC approve these budget amendments, the FY19 budget will be amended as follows:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-11548 -431100	Federal Revenue	\$3,000
	Total Revenue	\$3,000
2002-IO-11548 -710509	Seminars and Meetings	\$3,000
	Total Expenditures	\$3,000

RECOMMENDATION

It is recommended that the Board of County Commissioners approve amendments totaling an increase of [\$3,000] in both revenue and expense to the FY19 Food Retail Program Standards Program – Joint Nevada Food Safety Task Force and NevEHA Annual Educational Conference Grant Program, IO 11548; and if approved direct the Comptroller's office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve amendments totaling an increase of [\$3,000] in both revenue and expense to the FY19 Food Retail Program Standards Program – Joint Nevada Food Safety Task Force and NevEHA Annual Educational Conference Grant Program, IO 11548; and if approved direct the Comptroller's office to make the appropriate budget amendments."