

**STAFF REPORT**  
**BOARD MEETING DATE: January 12, 2016**

CM/ACM\_\_\_\_  
Finance\_\_\_\_  
DA\_\_\_\_  
Risk Mgt.\_\_\_\_  
HR\_\_\_\_  
Other\_\_\_\_

**DATE:** December 21, 2015  
**TO:** Board of County Commissioners  
**FROM:** Erin Dixon, Fiscal Compliance Officer, Washoe County Health District  
775-328-2419, [edixon@washoecounty.us](mailto:edixon@washoecounty.us)

**THROUGH:** Anna Heenan, Administrative Health Services Officer

**SUBJECT:** Approve amendments totaling an increase of \$53,140 in both revenue and expense to the FY 16 CDC Public Health Preparedness – FY16 Carryover, IO 11294; and if approved direct the Comptroller's office to make the appropriate budget adjustments (All Commission Districts)

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**SUMMARY**

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget adjustments.

The Washoe County Health District received a Notice of Subgrant Award from the Division of Public and Behavioral Health for the period November 1, 2015 through June 30, 2016 in the total amount of \$56,382 in support of the CDC Public Health Preparedness Carryover Grant Program. A copy of the first page of Notice of Subgrant Award is attached.

District Board of Health strategic priority: Prepare for and respond to public health threats.

**PREVIOUS ACTION**

There has been no previous action taken by the Board this fiscal year.

**BACKGROUND**

The Nevada Division of Public and Behavioral Health awarded the Public Health Preparedness Program \$56,382 (with \$5,638.20 or 10% match) for the period November 1, 2015 through June 30, 2016. Funds will be used to support contractual, supplies, and indirect.

The FY16 CDC Carryover funds were not projected in the FY16 budget. The total award amount is \$56,382. A budget amendment in the amount of \$53,140 is necessary to bring the Notice of Subgrant Award into alignment with the program budget. A budget adjustment is not necessary for the indirect revenue.

### **FISCAL IMPACT**

The FY16 budget did not include any funding for this grant. A budget amendment in the amount of \$53,140 is necessary to bring the Notice of Grant Award into alignment with the program budget.

Should the Board approve these budget amendments, the total adopted FY16 budget will be increased by \$53,140 by adjustments to the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
<b>2002-IO-11294    -431100</b>	<b>Federal Revenue</b>	<b>\$53,140</b>
	<b>Total Revenue</b>	<b>\$53,140</b>
-710100	Professional Svcs	44,282
-710300	Operating Supplies	8,858
	<b>Total Expenditures</b>	<b>\$53,140</b>

### **RECOMMENDATION**

Staff recommends that the Washoe Board of County Commissioners approve amendments totaling an increase of \$53,140 in both revenue and expense to the FY 16 CDC Public Health Preparedness – FY16 Carryover, IO 11294; and if approved direct the Comptroller's office to make the appropriate budget adjustments.

### **POSSIBLE MOTION**

Move to approve amendments totaling an increase of \$53,140 in both revenue and expense to the FY 16 CDC Public Health Preparedness – FY16 Carryover, IO 11294; and if approved direct the Comptroller's office to make the appropriate budget adjustments.