

**BOARD OF COUNTY COMMISSIONERS
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

DECEMBER 18, 2018

PRESENT:

Marsha Berkbigler, Chair

Kitty Jung, Vice Chair

Bob Lucey, Commissioner

Vaughn Hartung, Commissioner

Jeanne Herman, Commissioner

Nancy Parent, County Clerk

John Slaughter, County Manager

Paul Lipparelli, Assistant District Attorney

The Washoe County Board of Commissioners convened at 10:15 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

18-0927 AGENDA ITEM 3 Appearance: Rick Warner, P.E., Washoe County Community Services Krishna Pagilla, PhD, P.E., BCEE-Director, Nevada Water Innovation Institute, University of Nevada. Presentation and discussion regarding ongoing activities pertaining to the Regional Reclaimed Water Feasibility Study.

Senior Engineer Rick Warner conducted a PowerPoint presentation, a copy of which was placed on file with the Clerk, and reviewed slides with the following titles: Regional Reclaimed Water Feasibility Study; Today's Discussion; Current Reclaimed Water Uses in the Truckee Meadows; State of Nevada Reclaimed Water Regulations; National "A+ type" Reclaimed Water Programs; Silicon Valley Advanced Water Purification Facility; Conditions for Success: Building Legitimacy; Regional Reclaimed Water Feasibility Study; and Regional Reclaimed Water Feasibility Phase Activities. He explained communities which investigated reclaimed water use programs took on different attributes such as gaining the trust of the public and creating expertise among their staff. He said the technology involved in water projects was not the only consideration and the type of approach taken towards water projects was extremely important.

Program Director from the University of Nevada, Reno (UNR) Dr. Krishna Pagilla continued the presentation with slides titled: University of Nevada, Reno Leadership; and Demonstrations and Investigations. He stated the UNR Leadership Team had tremendous energy and provided the leadership force the County envisioned to resolve and maintain water issues. He said with the support provided and the County's

leadership, they were able to research some advanced water reclamation technologies that would allow the production and storage of category A+ water. He stated multiple issues were determined during the specific feasibility study. He noted they were increasing the amount of students being educated, including three who were dedicated for this water feasibility study. He said it allowed them the ability to complete work that could help their continued studies and focus specifically on two areas. One of the areas was the South Truckee Meadows Water Reclamation Facility (STMWRF), which included researching grants for water reclamation technologies that would allow them to produce A+ water. The other was in Cold Springs where they were taking advantage of the existing infrastructure that could produce and store advanced category A water. He noted category A water would be put through the aquifer for further treatment to become A+ water by the time it reached the ground water storage. Both strategies were complimentary to each other and the quality that could be produced depended on the compatibility with the location of the ground water.

Mr. Warner continued the presentation with slides titled: Demonstrations and Investigations; Collaborations and Funding Support; Independent Expert Panel; Feasibility Study Next Steps; OneWater Nevada; Contact Information; and Nevada Water Innovation Institute. He stated grant opportunities were available and said the County supported grants with the Bureau of Reclamation, the Water Research Foundation, and the National Science Foundation. He remarked the County was pleased with Dr. Pagilla's leadership and said many times local money could be leveraged from national research foundations to help broaden the studies as well. He said County leadership, including Assistant County Manager Dave Solaro and Director of Engineering and Capital Projects Dwayne Smith, was supportive and ensured the resources were made available to complete the technically-advanced investigations. He noted he would be providing a four-page brochure to the Board within the week.

Mr. Smith commented on the importance of the exceptional work Mr. Warner and Dr. Pagilla had produced to further water management in the area. The region had needs and challenges with potable water, storm-water, effluent, and waste-water, but the leaders of the Nevada Water Innovation Institute were responding to them. He said the project was developing long-term strategies and addressing needs to benefit the community and would continue into the future. He thanked the Board for its continued support to help further the efforts. He stated staff would be presenting more information about waste-water and capacity issues in response to a request made at the previous Board meeting. He mentioned Mr. Warner would not present the information in February because he would be leaving the County to work with Dr. Pagilla at the University. He stated Mr. Warner had extensive experience in water management in the community for the past 32 years and he thanked him for his support; he looked forward to his continued support in the future. He said this project would bring the region together.

Chair Berkbigler said she regretted losing Mr. Warner but was glad he would be working with regional water. She mentioned it was exciting to discover better ways to use the area water and to ensure it was clean and healthy for the community.

Commissioner Hartung thanked Dr. Pagilla, Mr. Warner, Director of Natural Resources, Planning, and Management for Truckee Meadows Water Authority John Enloe, and Mr. Smith for working to move effluent from a liability to an asset. He looked forward to reading the feasibility studies to understand where, how, and when water could be stored. He commented this project was significant for northern Nevada and said it could not have been done without the regional leadership working together.

Chair Berkbigler thanked Mr. Warner and Dr. Pagilla for the informative presentation.

There was no public comment or action taken on this item.

18-0928 **AGENDA ITEM 4** Certificates of Appreciation to acknowledge the dedication and services provided to the Domestic Violence Court, a specialty court. Reno Justice Court; The Ridge House Annie Faubion; and Kelli Vilorio, ProTem Judge

The Honorable Patricia Lynch of the Reno Justice Court said she was pleased to present certificates of appreciation to members of a non-profit organization, an individual, and a County agency who enabled the court to provide a domestic violence program. She thanked the County for its support in 2016 when she applied for a grant for Violence Against Women Act funding and was able to secure staffing to start the Domestic Violence Court. She indicated they received funding to hire Deputy Clerk II Naomi John as full-time staff in the Domestic Violence and Driving Under the Influence Courts. She thought people were aware of the devastation caused by domestic violence and said Nevada was one of the leaders in the nation in deaths due to domestic violence. She stated it was an issue of power and control. Most of the people who appeared in her court grew up in violent homes and she said it was learned behavior that could be unlearned. She commented there could be additional issues such as substance abuse and mental health. She said her challenge with putting the Domestic Violence Court together was she did not have the expertise in substance abuse and mental health issues; that was where the Ridge House became involved.

The Ridge House was established in 1982 to help prisoners re-enter into society and offered a significant amount of resources to the community. She noted the Ridge House had been in the Domestic Violence Court, appeared at each hearing, and they provided counseling as well as substance abuse mental health evaluations. They also helped people obtain Medicaid benefits. She said people in jail asked her how to get into the Ridge House because they learned online that the Domestic Violence Court helped people get on the right track. She introduced the staff from the Ridge House: Executive Director Denise Everett and Chief Clinical Officer Dr. Juanita Chapman. Judge Lynch talked about other individuals who helped with court processes but were not present. She awarded the certificate to Ms. Everett for the Ridge House.

Ms. Everett thanked Judge Lynch for the award. She said they dealt with many specialty courts and enjoyed working with Judge Lynch and her staff. She explained that what the court did made it easier to work with the clients.

Judge Lynch presented certificates to Chief Alternative Sentencing Officer Joseph Ingraham and Human Services Support Services Specialist I Annie Faubion. She stated Ms. Faubion was wonderful to work with and was not overly hard on the clients. She said some of the individuals were felons on parole or probation and coordination with providers was necessary to eliminate the need to check in with two agencies.

Chief Ingraham thanked Judge Lynch on behalf of the Alternative Sentencing Department and mentioned Ms. Faubion and his team were outstanding. He stated Ms. Faubion was the best person to help individuals through their recovery and counseling.

Judge Lynch indicated Kelli Vioria was unable to attend the meeting but mentioned Ms. Vioria was an attorney who volunteered her time as a Pro Tem Judge when Judge Lynch was unable to attend a hearing. She indicated there had been 1,778 hearings since the inception of the Domestic Violence Court, of which 718 were held in 2018 involving 55 defendants. She said that might not sound like many but they were complicated defendants; if they were able to break the cycle of violence, it was worth the effort put into the defendants.

Judge Lynch mentioned she was retiring on January 7, 2019, and did not want to leave without making sure the community knew what wonderful resources these individuals were and how they contributed to the safety of the community.

Chair Berkgigler thanked Judge Lynch for what she did to help the community.

There was no public comment or action taken on this item.

18-0929 **AGENDA ITEM 5** Public Comment.

Ms. Katherine Snedigar spoke about a complaint she filed with the Board on November 27, which included a gas tax and a bar installed in Chambers to keep people away from the Commissioners. She thanked Assistant District Attorney Paul Lipparelli for answering one of the 16 questions she submitted for response. She stated the answer she received from Mr. Lipparelli was about gas tax money not going to the general fund but being used to pay debts. She opined the money went to the general fund because Mr. Lipparelli would have said if it was supposed to go to road maintenance and new projects. She claimed he must have agreed with her since he did not answer the questions.

Mr. Wesley Griffin expressed concern about proposed changes to the Wildcreek Golf Course. He asked the Board to review the plans and save the beauty of

the area by not allowing a school to be placed on the land where the golf course was located. He opined a mistake was made by approving the development but said there was still time to change the plans. He asked the Board to save Wildcreek Golf Course.

Ms. Tammy Holt-Still stated it was time for Washoe County to start considering changes to rulings, policies, and procedures. She stated the Prado Ranch South development would be going before the City of Reno for approval and thought it had a good chance of being denied. She said part of the Prado North development hinged on Prado South being approved for flood mitigation. She wanted the Board to reverse its vote because residents would be flooded if mitigation was not done properly. She said the issue of flooding affected the citizens of Lemmon Valley and thought the County needed to fix the issue. Speaking about Agenda Item 14, she said the Commissioners had been violating statute for a long time and should be in trouble with the law.

Ms. Kathleen Shupp expressed concern about the 87 acres of land at the Wildcreek Golf Course that was going to be used for a school. She opined the Washoe County School District (WCSD) had not yet decided where on the property the school would be built, so the proposed amount of acreage could increase. She noted the amount of property proposed had already changed from 75 to 87 acres. She commented that negotiations took place with the Reno Sparks Convention and Visitors Authority (RSCVA) with the WCSD to purchase the Wildcreek Golf Course, but stated pursuant to Nevada Revised Statute 244A.624, the sale of the property required approval of this Board. She wondered whether an appraisal had been completed on the Wildcreek property. She stated the University of Nevada, Reno offered land at the intersection of Mill Street and E. McCarran Boulevard for \$16,730,739 and she noted the Wildcreek property was being sold for \$5 million. She thought the tax payers were being deceived by the cost difference. She remarked an effluent contract between the RSCVA and the City of Sparks would end in a few years and the Truckee River water rights would revert back to the City of Sparks.

Ms. Darlene Hesse stated she lived in the Wildcreek area for 40 years. She thought building a school would be dangerous because water would be running down the hill, washing out McCarran Boulevard and the houses below. She said it would be a situation similar to the Lemmon Valley flooding. She said she told a Washoe County employee it would be an issue but was told it was not their problem. She stated McCarran Boulevard was a main thoroughfare and expressed concern about increased traffic and the destruction of a beautiful golf course. She opined the property should be a park or recreation area, not a school.

Ms. Kathy Bowling requested the Mt. Rose scenic area be protected against the cargo container issue. She thought industrial-type cargo containers were not appropriate for the area and did not preserve or protect the scenic Mt. Rose corridor.

County Manager John Slaughter stated the applicant for Marango Springs, Agenda Item 17, requested a continuance. He noted the public hearing would be opened and the Board would determine whether to grant a continuance.

Commissioner Jung said she attended an employee appreciation breakfast with Commissioner Hartung. She thought it was a great event to celebrate employees' years of service. She encouraged the planning committee to reach out to departments and Commissioners for raffle prize donations. She suggested the next breakfast should have a coffee professional serve specialty coffee items and she would pay for it through her campaign contributions. She thanked everyone who participated for making the event memorable for the employees being honored.

Commissioner Jung said she attended a Criminal Justice Advisory Committee meeting and said the committee was much smaller than it previously was. She explained the committee reviewed criminal justice reform, the opioid epidemic, and the methamphetamine epidemic. She said Washoe County was experiencing the largest number of overdose deaths related to methamphetamines. She indicated people were no longer just snorting methamphetamines, they were smoking and more importantly injecting them, which lead to overdoses. She wanted to keep the Board updated on the situation because now people were dying. She stated a methamphetamine overdose was a painful death because an individual's body functions shut down, whereas a phenol or opioid overdose resulted in the individual going to sleep and not waking up.

Commissioner Jung said she attended a Reno Women's Golf luncheon at the Washoe Golf Course and said the program was working very well. She wished her father a happy 82nd birthday and expressed holiday wishes to the community.

Commissioner Lucey asked staff for an update about the Reindeer Lodge, the status of the red-tag issue, and the future plans for the property.

Commissioner Herman said at the last meeting she suggested utilizing Mason's Manual rather than Robert's Rules. She thanked staff for the item being included on the agenda.

Commissioner Hartung stated he received phone calls from constituents thanking him for the traffic signal at Calle de la Plata and McCarran Boulevard. He stated they were thrilled the signal was installed and admitted how many lives had been saved because of the light. He said an acceleration lane would hopefully be completed by the spring. He thanked Commissioner Jung for acknowledging the employee appreciation breakfast and agreed items should be donated to give out to employees.

Commissioner Jung said she heard on the news about Airbnb regulations and noted similar situations happened between 2004 and 2007 in the university district; people rented homes to tenants who created disturbances. She explained a program was

created where properties were flagged as a nuisance and those owners could lose the ability to rent out the home. She thought the regulations could be a way to track rental properties which were causing issues and shut them down. She said it would create great revenue for cities to allow Airbnb properties in the area.

Chair Berkgigler stated staff was working on the Airbnb issue and said related meetings needed to occur in Incline Village. She said staff would not have any information to report to the Board until the end of January.

Commissioner Lucey said he and Commissioner Hartung attended the ribbon cutting ceremony for the 4th Street/Prater project. He said the project included the Regional Transportation Commission (RTC), the Cities of Reno and Sparks, and Washoe County to improve the 4th Street/Prater corridor. He thanked the businesses who were affected by the construction and said the outcome of the project was tremendous. He stated this road was historic and had streetcars running on it many years ago. He indicated the project was heavily funded by Transportation Investment Generating Economic Recovery grants and it would include a fleet of electric transit buses that would run between the Sparks Centennial Plaza and the 4th Street Station. He said the project was completed early and under budget and the area would be in the spotlight for future cities utilizing electric transit. He encouraged people to take a trip on the Lincoln Line bus. He noted the history of the road was available on the RTC website and it was very interesting to read.

Commissioner Hartung stated Commissioner Lucey worked really hard on this project in Washington DC. He said the buses were the finest electric buses in the world, noting only six communities had them. He thought people could ride the Lincoln Line for free through January 31, but Commissioner Lucey clarified free rides were only offered on the inaugural day.

Chair Berkgigler thanked Commissioners Lucey and Hartung for the great job on the RTC Board. She said this project involved a significant amount of work and it was appreciated.

There was no public comment or action taken on this item.

Later in the meeting Chair Berkgigler reopened this item for Commissioner Lucey. He corrected his statement about Lincoln Line buses and acknowledged rides were free until January 1, 2019.

DONATIONS

- 18-0931** **7A** Recommendation to acknowledge and accept a donation of twelve mural paintings from the local artist Kandyce Ray for the benefit of the Second Judicial District Court Reading Room Project and children and families attending the Second Judicial District Court, the value of the donated murals are \$3,000.00. District Court. All Commission Districts.

Commissioner Jung thanked local artist Kandyce Ray for her donation.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Herman, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 7A be acknowledged and accepted.

Commissioner Lucey asked to reopen Agenda Item 6 for clarification on a previous comment. See above item for discussion.

PROCLAMATIONS

18-0932 **8A1** Proclaim a heartfelt gratitude and thank you to Judge Patricia Lynch for her public service to Washoe County and the citizens of Northern Nevada.

Commissioner Herman read the Proclamation to Judge Patricia Lynch.

Judge Lynch said her career was mostly in public service and she thanked the Commissioners because they were also public servants who had to run for office and spend long hours doing interesting jobs. She commented that she ran eight campaigns and saw the process getting progressively more difficult, which she thought was a bad trend. She stated being a country which allowed citizens to participate was so important. She thanked the citizens for electing her and allowing her to give back to the community for so many years.

Chair Berkgigler thanked Judge Lynch for all she had done for the community over the years.

Judge Lynch indicated she would be applying for Senior Judge so she would still be involved.

There was no public comment on this item.

18-0933 **8A2** Proclaim a heartfelt gratitude and thank you to Washoe County Recorder, Larry Burtness for his public service to Washoe County since 2013.

Commissioner Lucey read the proclamation to Mr. Larry Burtness. He said Mr. Burtness had been wonderful and welcoming to the entire Board. Commissioner Lucey wished him the best.

Mr. Burtness thanked the Commissioners and said it would be an interesting change for him. He expressed appreciation for the opportunity to serve the Board, his staff, and members of the community, adding it was his honor and pleasure.

He commended his staff for their work, which helped the Recorder's Office achieve some of its great accomplishments. He said it was a great honor to be a standout County Recorder's Office amongst the 3,600 that existed in the United States. He indicated he wanted to continue to use his many skills and looked forward to exciting new chapters in the future.

Chair Berkbigler thanked him for all his support and the great job he did for the County.

There was no public comment on this item.

18-0934 **8A3** Proclaim gratitude and thank you to Sheriff Chuck Allen for his public service to Washoe County and the citizens of Northern Nevada.

Nancy Parent County Clerk received documents from Annemarie Grant which she would place on the record.

Commissioner Hartung read the Proclamation to Sheriff Chuck Allen. He thanked him for his service to the County and the community.

Sheriff Allen thanked the Board and fellow elected officials. He gave credit to his staff for many of the accomplishments listed in the Proclamation. He thanked his executive team for their work over the past four years. He also thanked all the men, women, volunteers, sworn members, and civilian employees of the Sheriff's Office, considering they were what made the organization work and kept the community safe every day. He commented he was proud to have served as Sheriff but admitted he had some incredible challenges both personally and organizationally. He expressed appreciation for the opportunities and experiences he had as Sheriff. He said he did not know about his future goals except he would be taking a vacation in January. The organization was filled with great leaders and the next Sheriff would have some incredible people to work with. He said his goal was to leave the agency better than when he found it and to work until the last day. He thanked every citizen of Washoe County for allowing him to serve the community as Sheriff.

Chair Berkbigler thanked Sheriff Allen and wished him the best of luck. She stated he would join a small elite group of former Sheriffs.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried on a vote of 5-0, it was ordered that Agenda Items 8A1 to 8A3 be approved.

CONSENT AGENDA ITEMS – 9A THROUGH 9D2

- 18-0935** **9A** Approval of minutes for the Board of County Commissioners' regular meeting of November 13, 2018. Clerk. (All Commission Districts.)
- 18-0936** **9B** Recommendation to approve the Agreement between the Washoe County Sheriff's Office and Trauma Intervention Programs of Northern Nevada, Inc. (TIP) in the amount of [\$8,300.00, no charge to the County] for providing trauma intervention and victim advocacy assistance to the Sheriff's Office for the retroactive period of July 1, 2018 to June 30, 2019. If approved, direct Comptroller's Office to make necessary amendments. Sheriff. (All Commission Districts.)
- 18-0937** **9C1** Recommendation to approve Water Right Applications 88248 and 88249 to the Nevada State Engineer, proposing to change the points of diversion and places of use of 6.00 acre-feet of water rights from Lake Tahoe (via Glenbrook Creek) previously diverted and placed to use in Douglas County to points of diversion and places of use within Washoe County. Community Services. (Commission District 1.)
- 18-0938** **9C2** Recommendation to approve a Lease Agreement between Washoe County and the State of Nevada, by and through its Department of Health and Human Services, Aging and Disability Services Division, to lease property located at the Washoe County Administration Complex Building C, related to the Washoe County Northern Nevada Adult Mental Health campus lease with the State of Nevada to serve Northern Nevada's vulnerable populations [at no cost]. Community Services. (Commission District 3.)
- 18-0939** **9D1** Recommendation to approve a Commission District Special Fund disbursement [in the amount of \$15,000] for Fiscal Year 2018-2019; District 1 Commissioner Marsha Berkbiger recommends a [\$15,000] grant to the Nevada Tahoe Conservation District to support education efforts and Total Maximum Daily Load (TMDL) assistance; and direct the Comptroller's Office to make the necessary disbursements of funds. Manager. (Commission District 1.)
- 18-0940** **9D2** Recommendation to approve Contract for Services Between JNA Consulting Group, LLC and Washoe County, Nevada for the provision of financial advisory and consulting services relating to capital planning and financing, consultation on financial matters and legislation, and other services related to debt and capital market activities and authorize the Purchasing and Contracts Manager to execute the agreement. Manager. (All Commission Districts.)

There was no public comment on the Consent Agenda Items listed above.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 5-0 vote, it was ordered that Consent Agenda Items 9A through 9D2 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 9A through 9D2 are attached hereto and made a part of the minutes thereof.

Later in the meeting Chair Berkbigler reopened this item for Commissioner Jung to comment. Commissioner Jung said Agenda Item 9D1 was to approve a special fund disbursement of \$15,000 from Chair Berkbigler's District to the Nevada Tahoe Conservation District to support education efforts and total maximum daily load assistance. She said everyone who used the Tahoe basin appreciated Chair Berkbigler's support to keep Tahoe blue.

BLOCK VOTE – 10 THROUGH 13

18-0941 **AGENDA ITEM 10** Recommendation to approve a direct grant award [\$171,340.00, no match required] from the William N. Pennington Foundation to the Washoe County Sheriff's Search and Rescue Unit for the purchase of equipment for the retroactive grant term of 11/27/18 through 9/30/19; and if approved, direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 10 be approved and directed.

18-0942 **AGENDA ITEM 11** Recommendation to award Bid No. 3067-19 for Water and Wastewater Treatment Chemicals, on behalf of the Community Services Department Utility Services Group and on a requirements basis to Olin Chlor Alkali Products, [in the estimated annual amount of \$209,025.00] and to Thatcher Company of Nevada, Inc., [in the estimated annual amount of \$15,750.00]; and authorize the Purchasing and Contracts Manager to execute the necessary purchase orders over the award period, from January 1, 2019, through December 31, 2019, with the provision for two, one-year extensions at the County's option. Community Services. (Commission District 2.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 11 be awarded and authorized.

18-0943 **AGENDA ITEM 12** Recommendation to award Bid #3074-19 for Environmental Sample Testing, Data Review and Reporting to Alpha Analytical, Inc., 255 Glendale Avenue, Suite 21, Sparks, NV, the most qualified bidder, [in an estimated annual amount of \$150,000]; and authorize the Purchasing and Contracts Manager to execute the necessary purchase orders over the award period commencing February 4, 2019 through February 3, 2020 for a one year period, with two one-year renewal options, at the discretion of the County, and approve a contingency for each optional renewal year to accommodate annual increases in the number of samples [in the amount of \$168,750 for the first one-year renewal and \$189,844 for the second one-year renewal]. Community Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 12 be awarded, authorized, and approved.

18-0944 **AGENDA ITEM 13** Recommendation to approve Amendment #1 to Funding Agreement between the State of Nevada Acting by and through its Division of State Lands and Washoe County Community Services Department for Phase V of the Lake Tahoe Bike Path Project to extend the term from December 31, 2018 to June 30, 2019 and revise the Project Budget [no fiscal impact to Washoe County]; and approve Amendment #1 to Agreement Regarding November 2002 State Question 1: Parks and Open Space Bond Issue - Lake Tahoe Bike Path Project Funding between Washoe County and Tahoe Transportation District to extend the obligation of funds from December 31, 2018 to June 30, 2019 and revise the Project Budget [no fiscal impact to Washoe County]; and authorize the Assistant County Manager [David Solaro] to execute all amendments and related documents. Community Services. (Commission District 1.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 13 be approved and authorized.

Chair Berkbigler reopened Agenda Item 9 in response to Commissioner Jung stating she had a comment on Agenda Item 9D1. See above for discussion.

PUBLIC HEARING

18-0945

AGENDA ITEM 17 Public Hearing: Affirm, modify or reverse the Washoe County Planning Commission's denial of a Master Plan Amendment WMPA18-0004 (Marango Springs) application and a Regulatory Zone Amendment WRZA18-0004 (Marango Springs) application. Should the Board decide to reverse the denial, possible action to adopt the Master Plan and Regulatory Zone Amendments and, if adopted, authorize the Chair to sign the resolutions to that effect; Master Plan Amendment: To amend the Washoe County Master Plan to adopt an amendment to the South Valleys Area Plan, a component of the Washoe County Master Plan, to change the Master Plan Category on four parcels of land totaling ± 80.12 acres as follows. If approved, the amendment would change the existing Rural Residential (RR) master plan category on ± 70.12 acres of the land to ± 45.12 acres of Suburban Residential (SR) and ± 25 acres would remain RR. The remaining ± 10.0 acres of land would retain the existing master plan category of Rural (R). If adopted, the Master Plan Amendment will take effect after a determination of conformance with the Truckee Meadows Regional Plan by the Truckee Meadows Regional Planning Commission; AND Regulatory Zone Amendment: Subject to final approval of the associated Master Plan amendment, to adopt an amendment to the South Valleys Regulatory Zone Map changing the Regulatory Zones on the same ± 80.12 acres of land as follows. The existing regulatory zones of ± 35.26 acres of Low Density Rural (LDR) (1 dwelling unit / 10 acres) and ± 34.86 acres of Medium Density Rural (MDR) (1 dwelling unit / 5 acres) would be changed to ± 45.12 acres of Low Density Suburban (LDS) (1 dwelling unit / 1 acre) and ± 25.0 acres Medium Density Rural (MDR). The existing regulatory zone of General Rural (GR) (1 dwelling unit / 40 acres) on the remaining ± 10.0 acres will remain unchanged. The site is located off Toll Road on Marango Springs Road. The parcels (017-410-05, 050-571-24, 050-571-25, & 050-571-26) total ± 80.12 acres in size and are within the South Valleys Area Plan. The property owner is Harry Fry, and the owner's representative in this application and appeal is Scott Wright of Rubicon Design Group. Community Services (Commission District 2.)

County Manager John Slaughter stated the applicant requested a continuance. He indicated the public hearing would be opened and closed, public comment would be heard, and then the Board would have a discussion and decide whether to grant a continuance.

The Chair opened the public hearing.

Assistant County Manager Dave Solaro said staff received a request from the applicant to pull the appeal at this time to allow the applicant to make changes.

Commissioner Lucey asked whether the applicant would be required to start the process over if significant changes were made to the plan. Mr. Solaro stated staff was reviewing whether it was legal to proceed with changes or start over.

Assistant District Attorney Paul Lipparelli stated the item was coming to the Board as an appeal and the appellant had the burden of persuasion to convince this Board that the decision of the Planning Commission (PC) was not right. He said it was appropriate to continue the appeal to a specific date so people who had been tracking this project would know when it would be heard by the Board again. He said there was an option to withdraw the appeal and start over with a different project because he did not understand how it would be possible for significant changes to be made to the project without requiring it to go back to the PC. He reminded the Board it was dealing with a Master Plan amendment and changes made by the Board of County Commissioners to a PC decision would be required to go back to the PC anyway. He said to pick a date and time to resume the appeal hearing or accept the developer's withdrawal, but he did not think there were other options.

Commissioner Hartung asked Mr. Lipparelli to elaborate on the allowed timeframes for a continuance. Mr. Lipparelli replied state law mandated a 60-day time period for County ordinances comply with state law. He explained there was a practice among counties and developers to not be prejudiced by that time period if there was an agreement to extend the time. Generally the hearing should be heard within 60 days from when the application for appeal was deemed complete but it could go beyond the 60 days if the developer agreed. He said it was not permissible to have an open-ended continuance without a specific date for it to be heard.

Chair Berkgigler said she was hesitant to grant an extension if changes were going to be made. She thought it needed to go back to the PC for a complete review.

On call for public comment Ms. Colleen Morissette stated she was glad it was suggested for this item to go back to the PC with the proposed changes. She commented a petition containing more than 90 south valley residents' signatures was created asking the Board to affirm the PC's denial of the project. She provided a copy of the petition, which was placed on file with the Clerk and sent electronically to the Board. She expressed concern about health, safety, welfare, fire, egress, flooding, and maintaining the rural character of the community. She said this was an amendment to the South Valleys Master Plan and she wanted to ensure community needs were heard. She opined one developer should not have the ability to change a plan so significantly when it would affect so many residents. She noted only 30 residents were notified about the proposed changes.

Mr. Alvin Feleciano stated he lived in the community for 39 years and said he witnessed many changes over that time. He explained he retired after 28 years with NV Energy as Manager of Corporate Safety. He expressed concern about fires and floods and said it could take firefighters up to an hour to start suppression during a fire

because of traffic on Toll Road. He stated the potential of a significant fire in the area was a constant concern.

Mr. Bill Bauer stated he was a resident of Majestic Valley Estates. He expressed concern about the applicant's request to include a higher density of homes in the area than presented in the original plan. He opined the developer was not trustworthy and feared the obligations would not be met, pointing out legal actions were currently pending against the developer.

Commissioner Lucey stated he received the petition via email. He said he had met with the engineer for the developer and had walked the project. He stated he voiced many concerns to the applicant. The applicant agreed to make the changes to resolve the concerns but Commissioner Lucey had not yet seen any changes. He thought the developer should start the process over with the PC if subsequent changes were made. He wanted the developer to reach out to the community about the proposed changes because he felt communication to the residents was lacking.

Mr. Scott Wright stated he represented the applicant, who was requesting a continuance on this item until February or March. He stated the applicant received a list of additional residents to notify of changes and would be happy to communicate with them. He said many concerns about the project, including lot size, fire, safety, and access, would be addressed in a tentative mapping process. He commented information could not be formally submitted with the application but said he wanted it to be on the record. He indicated they wanted to meet with concerned residents and review the changes so issues could be addressed and resolved.

Chair Berkgigler asked Mr. Lipparelli whether that would be considered a new application. Mr. Lipparelli replied it was difficult to know without seeing the changes. He suggested picking a date in February or March to continue this item and allow the developer to complete the proposed changes. He said the developer could withdraw and start over if it would not work within the boundaries of the application, but they would not lose the opportunity of a continuance if a solution could be reached. He indicated the continuance date could not be open-ended.

Commissioner Lucey remarked he wanted to grant the applicant a continuance to the first week in March to allow the developer the time to address the concerns of the public so he could bring it back to the Board without significant changes. He recommended starting over with the PC if significant changes were made. Commissioner Lucey moved for a continuance to be granted until March 12, 2019.

Mr. Lipparelli said the motion which included a specific date was fine, but clarified the Board had the option during a hearing to modify, reverse, or affirm the decision of the PC. He explained if the decision was reversed or modified the item would go back to the PC as the existing project. The applicant would not be required to restart the process but would go to the PC for a report. He stated if the Board affirmed the PC's

denial, the matter would be concluded. He said all options were still open and the applicant could withdraw at any time and start the application process over.

Commissioner Hartung asked whether the applicant would be prohibited from reapplying for a specific amount of time if the Board denied the appeal. Mr. Lipparelli admitted he did not know the answer but said a short time to consider judicial review would be available to developers if they were denied.

Chair Berkbigler stated she would support the motion but if substantial changes were made the item would go back to the PC for a full review.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 17 be continued to March 12, 2019 and, if substantial changes were made the item, it would go back to the Planning Commission for a full review.

18-0946 **AGENDA ITEM 15** Introduction and first reading of an Ordinance amending Chapter 5 of the Washoe County Code by repealing a section related to the Community Relations Program; by repealing a section related to the Management Services Program; by repealing all provisions related to the Employment and Training Department; by repealing a section related to telephone toll call logs; by revising provisions related to the meetings of the Board of County Commissioners; by revising provisions related to the powers and duties of the County Manager and Assistant County Manager(s); and by revising a section concerning the County Manager's expenditures for incidental food and entertainment expenses for certain activities; and if supported, set a public hearing for the second reading and possible adoption of the ordinance on January 8, 2019. Manager. (All Commission Districts.)

County Manager John Slaughter introduced the public hearing.

Nancy Parent, County Clerk, read the title for Bill No. 1814.

Mr. Slaughter stated staff was prepared to provide an overview. He said this Ordinance had been in process for a number of years and it would bring the Code into compliance due to changes made in many areas of the County.

Assistant County Manager Christine Vuletich stated the Ordinance would reflect reorganizations that occurred in the Manager's office as well as current practices. The first area, section 5.017, pertained to regular meetings of the County Commissioners; it stated meetings were to be held in accordance with Nevada's Open Meeting Law and cited the Nevada Revised Statue which went along with that law.

Mr. Slaughter stated the practice of cancelling meetings would provide the Chair or Vice-Chair the option to cancel a meeting if there was not enough business to discuss.

Ms. Vuletich stated section 5.022 included language about the Assistant County Managers, the creation of positions the County Manager could appoint based on qualifications, and it outlined the responsibilities of those positions. She stated section 5.0215 cleaned up provisions in the County Manager's powers and duties. She reviewed the staff report.

Commissioner Jung questioned the repealing of positions listed in the staff report and wondered when the changes had occurred. Ms. Vuletich replied they referenced the 2017 reorganization of the County Manager's Office which the Board had approved. Staff had been working with the District Attorney's Office, who provided the information.

Commissioner Jung asked what the Employment and Training Department was. Mr. Slaughter replied the Employment Training Department was called out in Code though he was unaware of when it was first included there. It evolved into the Human Resources Department, who now had a training division.

Commissioner Jung asked about telephone call logs. Mr. Slaughter again stated it was required in Code but it was no longer a requirement to keep a manual telephone log since it was now digital.

There was no public comment on this item.

Bill No. 1814 was introduced by Commissioner Jung, and legal notice for final action of adoption was directed.

18-0947 **AGENDA ITEM 16** Introduction and first reading of an Ordinance amending Chapter 5 of the Washoe County Code by repealing sections of the Travel Regulation Ordinance related to per diem allowances for travel advances and receipts for transportation by public conveyance; and by revising sections of the Travel Regulation Ordinance related to: the policy of the Board of County Commissioners related to travel by county officers and employees; registration fees for courses, seminars, conferences and workshops; requests for permission to travel; travel accounts and special accounts; emergency travel; recruitment expenses; moving expenses; payment of travel expenses; transportation expenses; living expenses; local business expenses; legislative and lobbying expenses; advance payments; travel advances constituting a lien on a county officer or employee's accrued wages; filing travel claims; travel authorization for employees performing services in the outlying areas of Washoe County; departmental regulations concerning travel; use of county vehicles; use of private vehicles; travel and moving expenses upon an employee's transfer;

prohibition of salary advances; and if supported, set a public hearing for the second reading and possible adoption of the ordinance on January 8, 2019. Manager. (All Commission Districts.)

County Manager John Slaughter introduced the public hearing.

Nancy Parent, County Clerk, read the title for Bill No. 1815.

Assistant County Manager Christine Vuletich stated this item updated and clarified travel practices.

Commissioner Jung asked for clarification about who was a county officer and who was an employee. Assistant District Attorney Paul Lipparelli said he would need to search for those definitions.

Commissioner Jung asked for a summary of the major changes regarding expenses related to travel, lodging, qualified expenses, and available budget, as well as how they would affect elected officials, department heads, and the Board of County Commissioners.

Mr. Slaughter stated there was a travel budget of \$15,000 to \$20,000 approved annually for the entire Commission. The rules and policies outlined the budget would be divided equally with exception being given to some Commissioners on certain boards. He indicated the Manager's Office tracked the individual and overall expenses for the Commissioners and staff would advise Commissioners where they stood with their travel budget as they approached their limit.

Commissioner Jung asked whether an agency would pay a Commissioner's expenses if the Commissioner was representing that agency. Mr. Slaughter replied it was typical in that situation the agency would cover the costs. He indicated the costs would be negotiated and split between the agencies if it was mutually beneficial travel.

Mr. Slaughter stated one major change was booking travel. He said the current Ordinance required booking through a specific agency but with the changes employees could now search their own travel options in the least expensive way possible. He noted a request for proposal was in the process for a travel agent.

Commissioner Jung asked whether the County needed a travel agent because the State of Nevada did not use one anymore. Mr. Slaughter replied the change would be an option for employees which would provide more flexibility while still being frugal with travel expenses. He stated guidelines were available for obtaining the best fares.

Assistant District Attorney Paul Lipparelli stated he did not find a definition of County officer that was specific to the provisions of the particular section of

Code. He said he would construe it to be a broad term that would include elected officials, appointed positions, and division heads.

Commissioner Hartung asked for clarification about the County's travel reimbursement policy and said he thought an employee could chose to upgrade and pay the difference. Mr. Slaughter confirmed the County would cover the least expensive method of travel and, if travel was upgraded, the difference would be the responsibility of the traveler. He stated staff wished a handbook existed with all the travel guidelines and parameters. He thought a handbook could be created once the information was updated and approved.

Ms. Vuletich clarified section 5.364 allowed for reimbursement for parking to be submitted from petty cash with a form to the Comptroller's Office. The written version stated the Treasurer's Office but that would be corrected.

There was no public comment on this item.

Bill No. 1815 was introduced by Commissioner Jung, and legal notice for final action of adoption was directed.

18-0948 **AGENDA ITEM 14** Discussion and possible approval of amendments to the Washoe County Board of Commissioners Rules of Procedure Handbook (adopted March 28, 2017) - Washoe County Board of Commissioners. (All Commission Districts.)

County Manager John Slaughter stated a red-lined document was provided to the Board, a copy of which was placed on file with the Clerk. He said there was discussion about the request for a two-hour rule of staff time versus requests based on priority.

Chair Berkbigler remarked the majority of the changes seemed to be clean up.

Commissioner Herman wanted a discussion about the Parliamentary Authority found on page 1, article 4.

Mr. Slaughter said when the parliamentary procedural manual was adopted in 2017 staff had been advised to change from Robert's Rules of Parliamentary Procedure to Mason's Manual of Legislative Procedure. The discussion at the time indicated Mason's Manual was devised as a manual for legislative bodies and Robert's Rules was more typically used for non-profit organizations. He said he had not seen any issues requiring the parliamentary procedure. He noted it was the rules manual the Board was the most comfortable using.

Chair Berkbigler said she did not think it made a difference.

Commissioner Jung said it should be the purview of the Chair and Vice-Chair to decide how they felt the group was being heard. She thought both sets of laws were being used. She said some issues incorporated Mason's Manual rulings and some were Roberts' Rules rulings. She thought this did not need to be a policy because none of the Commissioners were rules experts and there had been no issues.

Commissioner Jung asked Commissioner Herman to clarify her concerns with the different rules. Commissioner Herman replied the public brought it to her attention because they were more comfortable with Robert's Rules.

Assistant District Attorney Paul Lipparelli said Mr. Slaughter referred to a red-lined version of the rules but noted it was not part of the published materials. He said he was rarely been called upon to be the parliamentarian and said his knowledge of Mason's Manual and Robert's Law was not extensive. He mentioned there was a set of rules to govern the Board's proceedings regarding disagreements, misbehavior, or a lack of order during a meeting. It was important to have a set of rules that governed the actions of the Board if procedures or priorities were questioned. Mr. Slaughter noted Robert's Rule was more typically for civic and non-profit organizations and Mason's Manual was used for legislatures. Mr. Lipparelli stated this Board had multiple types of roles and could choose which suited it best. He noted many other sets of rules existed.

Commissioner Hartung opined Robert's Rules were simpler and smaller. He said it had not been necessary during his time on the Board to rely on either set of rules and said he was happy to use either set.

Commissioner Lucey stated he did not see a separation between the sets of rules. He said it was more of a code of conduct for the Board to abide by because the different formats pertained to many different issues. He noted the Board had to deal with other elected officers where Mason's Manual would be more appropriate, but also dealt with planning and governance where Robert's Rule was best. He admitted he was fine with either one.

Commissioner Hartung referred to page 1, article 5.6, which was a staff recommendation to eliminate the two-hour rule. He recognized staff's desire to identify three priority items per Commissioner but expressed concern about what would happen if a fourth item needed to be added. He wondered whether another priority would have to be removed. He said he had expressed his displeasure to staff about this change and said he was not comfortable with the proposed change. He suggested the time could be reduced or other changes could be made to the two-hour rule, but he thought it was a necessary solution to address issues from the Commissioners.

Commissioner Jung stated she was also concerned about the two-hour rule being eliminated. She opined staff could choose what they wanted to work on but the decisions about what was needed was up to the Board. She thought the rule could be written in a way as to not be misconstrued because she felt the two-hour rule was working well. She said she was not supportive of this change the way it was written.

Commissioner Jung referred to article 6.2 and applauded staff for putting appearances and awards before public comment. She explained how important it was to recognize and award employees and to do it before the public spoke.

Commissioner Herman thought limiting each Commissioner to three requests per month was the easiest way but thought the prioritized items needed to be reviewed with staff monthly.

Commissioner Lucey thought staff was doing a great job by prioritizing the requests and said he met with them once a month to clean up the list and eliminate items which were no longer priorities. He expressed appreciation for the two-hour rule because he thought it kept the Commissioners working in the same direction. He wanted to have both options: the two-hour rule and the ability to request items as priority.

Commissioner Hartung stated two-hour rules could create a Board initiative which could be built on with other Commissioners because of similar issues occurring in different districts.

Commissioner Hartung referred to article 11.2 and read the last sentence of the article about the use of the rules and concluded by saying “no notice of such waiver need be given.” He thought the statement was open-ended and could be broken at any time by giving Board direction.

Mr. Slaughter said Nevada Revised Statute (NRS) was followed first, then County ordinances, and rules and procedures were guidelines that could not conflict with Statute or ordinances. He heard the concerns about the two-hour rule and said staff would rework that article.

Commissioner Hartung said he understood this statement to mean the rules and procedures could be suspended without notice given and the direction could be to change to a different set of policies and guidelines.

Mr. Lipparelli stated the collection of rules was like any other set of laws. A section in the rules said the rules could be suspended at any time but an agenda item was required to take such action. He said the rule that required the rules to be suspended was inconsistent with the idea that the Board choosing not to follow the rules would be deemed a waiver of those rules. He reiterated Mr. Slaughter’s point that the Board was constrained by state prohibitions and mandates, as well as active ordinances passed by the Board. These rules were a relaxed set of guidelines but Mr. Lipparelli said it was best for them to be as clear as possible for people to understand what would guide the Board’s decisions and activities.

Commissioner Hartung thought article 11.2 needed to be updated and the language clarified.

Commissioner Lucey thought it was prudent to have this discussion because of how the Board was mandated by statute and identified by Legislature regarding conduct. He did not believe these were the laws for the Board; rather the NRS contained the enforceable laws the Board was mandated to follow. He stated these guidelines were outlined in NRS. He wondered whether Board guidelines existed prior to 2012.

Mr. Slaughter explained there were several different documents pertaining to the rules, which were combined into one document starting in 2012.

Chair Berkgigler indicated she researched article 7.1 and spoke with a legislative counsel bureau (LCB) attorney and a local attorney who practiced municipal law. She said both attorneys stated the language about the Vice-Chair ascending to become Chair was the intent of the Board but it was close to breaking the law because article 3 as well as NRS prohibited the binding of a future Board. She commented the legal individuals she spoke with suggested removing everything after the first sentence from the article.

Commissioner Lucey thought only the items not clearly outlined in NRS should be included in the policies and procedures handbook.

Mr. Lipparelli recalled conversations he had with Chair Berkgigler and said she could reveal the items discussed but he was bound by privilege not to reveal them. He added he would defend section 7.1 by saying it was the intent of the Board but the Board was not bound. If the Board decided not to elect the Vice-Chair to be the Chair, that would not be a violation of the rule; it would be a different expression of the Board's more modern intent. He noted the language did not include the words shall or must.

Chair Berkgigler said the attorney thought the article could be challenged legally and the County could be required to remove the language.

Commissioner Hartung agreed the first sentence pertaining to the election of Chair and Vice-Chair to serve one-year terms should be left in but the rest of the language should be removed.

Commissioner Jung recalled she relayed an LCB opinion of marijuana lounges and Mr. Lipparelli informed her the District Attorney superseded the LCB. She asked for a formal written opinion from the District Attorney on this topic. She remembered the intent was so business owners, lobbyists, management, and staff would have a seamless transition of Vice-Chair to Chair like all boards and commissions were supposed to. It had been a concern of others in the past serving as Vice-Chair who never ascended to Chair. She thought the history and intent was being forgotten. She stated she wanted a legal opinion from the County District Attorney before this was changed.

Chair Berkgigler said she remembered the intent and voted for it. This Board was not like other boards and commissions. It was an elected body and, in the

opinion of the LCB, the NRS language applied to elected boards, which could not impose something on a future board. She had asked the LCB about an entire board being re-elected and they indicated it would still be considered a future board.

Commissioner Lucey stated a lot of challenges were included in the rules that were contradictory. He reiterated the Board should follow NRS and, if an issue was not covered by NRS, it should be included in the handbook.

There was no public comment on this item.

Commissioner Hartung moved that the Board provide the following direction: article 5.6 would remain unchanged; article 6.2 should incorporate the red-lined changes; the first sentence of article 7.1 should be included but the rest omitted; and article 11.2 should be removed or revisited. Mr. Slaughter asked for clarification on article 11.2. Commissioner Hartung read the next to last sentence and said he was fine with leaving it in there but he felt it could give the ability to suspend the rules.

Commissioner Lucey stated article 7.2 included language about the rules being suspended by a majority vote of the Board. Commissioner Hartung replied article 7.2 allowed the rules to be suspended as long as it was duly noticed on the agenda. Article 11.2 stated a notice of waiver did not need to be provided. He wanted the articles to be consistent.

Mr. Lipparelli stated the waiver language in article 11.2 was to guard against the possibility that someone could cite the rules as legal authority, giving them a greater legal status than they actually had. This was because each elected legislator in the legislative body had the right to introduce a bill without needing the concurrence of any other member. The Board's practice was to always get a second on a motion. He said that might be the kind of thing that fit under the waiver provision; the Board not following rules to the letter did not provide a standing to make a legal challenge against the Board's practice. He felt there could be value in leaving article 11.2 in as it could protect the Board when it technically did not follow its own rules. He suggested another reason to preserve the waiver rule would be if the Board wanted to hear agenda items out of order, which might contradict what the rules stated should happen.

Commissioner Hartung stated he agreed but wondered how to rectify the conflict between article 7.2 and article 11.2. Mr. Lipparelli said changes could be made to article 7.2 because it was not consistent with article 11.2.

Commissioner Lucey suggested article 7.2 could be removed if it was only a guideline because article 11.2 could be used, which would not require notice on an agenda to waive the rules.

Mr. Slaughter noted he had not heard a decision on article 4 and wanted to ensure that was included with the motion.

Commissioner Hartung restated the motion: article 4 regarding parliamentary authority should read Robert's Rules instead of Mason's Manual; the red-lined changes in article 5.6 should be eliminated, leaving all language regarding the two-hour rule the same until staff could return to the Board; article 6.2 should include the red-lined changes; the second sentence of article 7.1 should be eliminated; and article 7.2 should be eliminated.

Mr. Lipparelli stated the published documents on the County website did not include the red-lined changes. The red-lined changes for article 6.2 mentioned in Commissioner Hartung's motion were already included in the published materials.

Commissioner Jung repeated her request for the District Attorney's opinion about the LCB and the private attorney's opinions that helped form the vote.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 5-0 vote, it was ordered that article 4 regarding parliamentary authority read Robert's Rules instead of Mason's Manual; the red-lined changes in article 5.6 be eliminated, leaving all language regarding the two-hour rule the same until staff could return to the Board; article 6.2 include the red-lined changes; the second sentence of article 7.1 be eliminated; and article 7.2 be eliminated.

18-0949 **AGENDA ITEM 18** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and Truckee Meadows Fire Protection District per NRS 288.220.

County Manager John Slaughter indicated there was no need for a Closed Session.

18-0950 **AGENDA ITEM 19** Public Comment.

There was no public comment on this item.

18-0951 **AGENDA ITEM 20** Announcements/Reports.

County Manager John Slaughter stated the Board of County Commissioners meeting on January 7 would consist of the swearing-in of County Officials and many General Improvement District members. He added the January 22 Board of County Commissioners meeting for January 22 would be a Board Workshop, with location to be determined at a later date.

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1:15 p.m. There being no further business to discuss, the meeting was adjourned without objection.

MARSHA BERKBIGLER, Chair
Washoe County Commission

ATTEST:

NANCY PARENT, County Clerk and
Clerk of the Board of County Commissioners

Minutes Prepared by:
Doni Gassaway, Deputy County Clerk

Pending Board Approval