



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: January 8, 2019

DATE: Wednesday, January 02, 2019

TO: Board of County Commissioners

FROM: Shannon Hardy, Division Manager Administrative Services,
(775) 328-2803, shardy@washoecounty.us

THROUGH: Sheriff Chuck Allen

SUBJECT: Recommendation to authorize the Sheriff's Office to increase fingerprinting fees by [\$0.50, no cost to County] effective retroactively to 01/01/19 to match the fingerprinting fee increase by the Federal Bureau of Investigation. (All Commission Districts)

SUMMARY

The Federal Bureau of Investigation (FBI) is increasing their fingerprint processing fee by \$.50 effective 01/01/19. The State Fee remains the same. Washoe County Sheriff's Office will be passing this fee increase down to the applicant, as authorized in Washoe County Code sections 25.023, 25.0455, 45.325, 45.335 and 50.078, as part of the concealed weapon permit fees, work permit fees, business license fees and peddler and solicitation fees.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

The Board approved the current fingerprint fee as part of the Master Fee Schedule on May 23, 2017.

BACKGROUND

The Washoe County Sheriff's Office submits fingerprints for citizens who are requesting Carry Concealed Weapon permits, work permits, Business License applications and registration cards per Washoe County Code (WCC), Chapter 25 – Business Licenses, Permits and Regulations, Chapter 45—Public Welfare-Child Care Licensing and Chapter 50—Public Peace, Safety and Morals-Concealed Weapon: Permit Required. The state of Nevada and the FBI charges the Sheriff's Office to process these fingerprint requests. Reason for retroactive submittal: Item was submitted to first available BCC meeting once we discovered the FBI would be increasing fingerprint fees.

AGENDA ITEM # _____

FISCAL IMPACT

There is no fiscal impact to the county as all funds collected by the applicant are paid to the State. If not approved, the additional \$.50 per submission would be absorbed by Washoe County. These fees are currently within the planned revenue budget of cost center 150460.

RECOMMENDATION

It is recommended that the Washoe County Board of County Commissioners authorize the Sheriff's Office to increase fingerprinting fees by [\$.50, no cost to County] effective retroactively to 01/01/19 to match the fingerprinting fee increase by the Federal Bureau of Investigation.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: Move to authorize the Sheriff's Office to increase fingerprinting fees by [\$.50, no cost to County] effective retroactively to 01/01/19 to match the fingerprinting fee increase by the Federal Bureau of Investigation.