

# WASHOE COUNTY SOLE SOURCE PURCHASE REQUEST FORM

This form is required for sole source approval of any of the following:

**Non-grant funds:**

- Equipment or supplies exceeding \$25,000
- Professional Services exceeding \$50,000

**Grant funds:**

- Equipment or supplies exceeding \$3,000
- Professional Services\* exceeding \$3,000

\*Note: Noncompetitive awards to professionals or consultants that are on retainer contracts are restrictive of competition and not allowable under OMB guidelines.

DEPARTMENT Sheriff's Office ~ Search and Rescue  
REQUESTOR'S NAME Sgt. John Hamilton PHONE # 775-772-6620  
REQUISITION NUMBER \_\_\_\_\_ DATE 11/1/2018  
RECOMMENDED SOLE SOURCE SUPPLIER KLEIN MARINE SYSTEMS & OUTLAND TECH  
ESTIMATED DOLLAR VALUE OF PROCUREMENT (ANNUALLY) \$ 171,340

Description of good or service requested:  
SIDE SCAN SONAR, REMOTE OPERATED VEHICLE (ROV)

Unique features/qualifications required that are not available from another supplier:  
The Klein Sonar and the Outland ROV are the only available manufactures that will allow search and recovery operations within depths of our lakes. Partnering Counties who can be called to assist with lake searches have the same equipment which will assist with training necessary and cross capabilities.

Were other options sought?

☒ If yes, why were they unacceptable? If no, why were alternatives not reviewed?

Alternate sonar units max scanning depth is 650ft, this unit scans to 1000ft. The closest competing ROV max operating depth max was 1000ft, not able to operate all of Tahoe. The Outland ROV has a max operating depth of 2000ft.

What efforts were made to determine there was no competition for the service or good and how was it determined the price for the purchase is fair and reasonable?

Extensive internet searches and conversations with other departments. This equipment has become an industry standard in public safety organizations.

I have read and understand the Policies and Procedures of the Board of County Commissioners including the Washoe County Grants Manual (if applicable) with regard to sole source procurements. I understand that competition is the preeminent consideration in the expenditure of County and grant funds, and I acknowledge the County's commitment to the principle of fairness to any vendor who would like to do business with the County. After observing these principles and considerations, I hereby submit that the goods, services, and/or supplier specified fit the County's sole source criteria for the following reasons:

*Please provide sufficient detail to clearly identify the reason(s) for this sole source procurement request. Select all of the following applicable to the requested purchase. Attach additional information if necessary.*

**Note: Grant-funded purchases must fall under either 6, 7 or 8 below.**

☒ 1. The product is unique in design and/or features that are required for a specific application. List the unique features and explain why they are needed for the application the product will be used for. Alternate sonar units max scanning depth is 650ft, this unit scans to 1000ft. The closest competing ROV max operating depth max was 1000ft, not able to operate all of Tahoe. The Outland ROV has a max operating depth of 2000ft.

☐ 2. The product being purchased must be compatible with existing equipment. Identify the existing equipment.

☐ 3. The product requested is one which the user has had specialized training for. Identify who the user of this product will be and provide a description of the previous training.

☐ 4. Consultants/Subcontractors: The individual/company is the most suitable to provide the service requested and the selection process is based on the following:

☐ There is evidence that the assistance to be provided is essential and cannot be provided by persons receiving salary support within Washoe County.

☐ A selection process was utilized to select the most qualified person.

☐ The consulting charges are appropriate considering the qualifications of the consultant or company based on past experience and the nature of the work to be performed.

☐ 5. The product or service is available only from the manufacturer or their authorized representative. Identify the manufacturer or authorized representative, and provide telephone number and address information.

☒ 6. The product or service is available only from a single source.

☐ 7. The awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the grantee department. (Attach sponsor authorization)

☒ 8. After solicitation of a number of sources, competition is determined inadequate.


☒ 9. Other. Please explain the specific circumstances and/or requirements that warrant the goods or services request to be procured from a sole source.

The Klein Sonar and the Outland ROV are the only available manufactures that will allow search and recovery operations within depths of our lakes. This equipment is a regional industry standard with other departments. Will create synergy when use on mutual aids. Douglas County has the exact equipment.

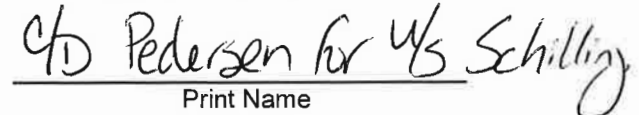
The following provides justification as to reasonableness of price: (i.e.; aligns with market pricing, government discount applied, cost analysis was conducted, aligns with historical pricing, etc.)

I understand that I may be required to justify this sole source procurement before the appropriate authority, including the Board of County Commissioners, and that my signing this document knowing any of it to be false may subject me to administrative action.

  
Signature of Requestor

  
Print Name

  
Signature  
Department Head Approval

  
Print Name

**For completion by the Purchasing Division:**

☒ Sole source justification is adequate and exempt from competitive bidding requirements per NRS 332.115.

☐ Sole source justification is adequate to justify exemption from competitive bidding requirements per NRS 332.\_\_\_\_\_.

☐ Sole source justification is adequate and exempt from competitive procurement requirements Uniform Guidance 2 CFR Pt. 200.320.

☐ Sole source justification is inadequate and request is returned to department for additional justification, instructions on whether to seek competitive bids for the goods or services requested, or to withdraw the request.

\_\_\_\_\_  
Signature  
Purchasing and Contracts Manager  
(or authorized representative)

Pamela Mann, CPSM, CPP

\_\_\_\_\_  
Print Name

12/10/2018

\_\_\_\_\_  
Date



942 Red Iron Rd, Black River Falls, WI 54615  
 Ph (715) 896-0726, keith@searchnrecovery.com  
 Web: www.searchnrecovery.com

**Quoted To:**

Washoe County Sheriff's Dept  
 911 East Parr BLV  
 Reno, NV 89512

Tel:  
 Fax:  
 Email:

Quotation #:  
 Quotation Date: 28 SEPT, 2018

\*Estimated Ship Date: 6-18 weeks

\*\*Payment Terms: See Below

**Ship to:**

Tel:  
 Fax:  
 Email:

Ship via: Acct#: Priority:

Shipping Instructions:

Video Format: Input Voltage:

Item	Part #	Description	QTY	Unit Price	Ext. Price
			EA		USD
ROV:					
"UWR-1000" OUTLAND ROV - Customized for 2000' of depth			1	\$ 55,135	\$ 55,135
COMPLETE ROV with 800 feet of cable					
ROV includes: 4 thrusters, 1 tilting Color Camera, 1 movable Color Camera (Rear), Compass, Gyro, Depth, Open frame, 2ea. LED lights.					
Console includes: 15" 1700nit LCD Monitor, HDD DVR, Overlay of all data on screen, and Hand controller.					
(ROV, Cable and Console are prewired for Sonar, Grabber, and spare twisted pair for other uses.)					
Also includes shipping containers for the ROV, Console, cable and spares.					
SPARES INCLUDED:					
1	MCIL-3-FS	Umbilical Connector (High Voltage)	1	MCDC3M Dummy Connector	
1	MCIL-8-FS	Umbilical Connector (Data)	1	MCDC5M Dummy Connector	
			1	MCDC8M Dummy Connector	
			1	1/8" ALLEN WRENCH	
ROV OPTIONS					
Upgrade foam block for deeper			1	295	295
Cable Reel w/slip rings in dry box			2	\$ 3,195	\$ 6,390
Upgrade Pressure Transducer for rating of 2000' of depth			1	\$ 20	\$ 20
Tritech Gen Gemini 720is			1	\$ 32,895	\$ 32,895
900 ft ROV Cable			1	\$ 4,395	\$ 4,395
Two Function Manipulator with large jaws			1	\$ 6,450	\$ 6,450
Shipping and Handling			1	\$ 1,000	\$ 1,000
Two Day Training at your location plus motel			1	\$3,500	3,500

Typical weights and sizes

ROV 76 lbs 15x20x30"

CONSOLES 42 lbs 23x23x10"

31 lbs 23x23x6"

CABLE 75 lbs 24x24x24"

SPARES 20 lbs 9x22x15"

\*Ship Date. Outland Technology Inc. will not be held liable for any penalties, monetary or other, that may occur as a result of late delivery.

\*\*Terms. All prices are in United States Dollars, FOB SLIDELL Louisiana

40% deposit required at time of order, balance due prior to shipment

\*\*\*Validity Quote valid for 30 days, PRICE SUBJECT TO CHANGE WITHOUT NOTICE  
 AFTER 30 DAYS FROM DATE OF QUOTE

Sub Total	\$ 110,080
Tax	
Shipping	
<b>TOTAL</b>	<b>\$ 110,080</b>
Deposit	(\$44,032)
<b>BALANCE</b>	<b>\$ 66,048</b>



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 Ph (715) 896-0726, keith@searchnrecovery.com  
 Web: www.searchnrecovery.com

Quotation #:  
 Quotation Date: 24 SEPT, 2015

\*Estimated Ship Date: 6-18 weeks

\*\*Payment Terms: See Below

**Quoted To:**

Washoe County Sheriff's Dept  
 911 East Parr Blv  
 Reno, NV 89512

Tel:  
 Fax:  
 Email:

**Ship to:**

Tel:  
 Fax:  
 Email:

Ship via: Acct#: Priority:

Shipping Instructions:

Video Format: Input Voltage:

Item	Part #	Description	QTY	Price (ea)	Ext. Price (USD)
		Klein 4900 Side Scan			-
		SAR Grade GPS USB Connection			-
		Laptop with Windows 7™ and SonarPro™ installed.			-
		Safety Cable, to prevent loss of tow fish should it become snagged on bottom d			-
		250m Lightweight Coaxial Kevlar Tow Cable Assembly	1	48950	48,950.00
		<b>Options</b>			-
		24 volt winch for 250 meters of cable	\$ 1	\$ 7,995	7,995.00
		K-Wing™ I Depressor	\$ 1	\$ 3,715	3,715.00

\*Ship Date. Search and Recovery Consulting LLC. will not be held liable for any penalties, monetary or other, that may occur as a result of late delivery.

\*\*\*Validity Quote valid for 30 days, PRICE SUBJECT TO CHANGE WITHOUT NOTICE  
 AFTER 30 DAYS FROM DATE OF QUOTE

Sub Total	\$ 60,660
Tax	
Shipping	\$600.00
<b>TOTAL</b>	<b>\$ 61,260</b>
Deposit	(\$24,504)
<b>BALANCE</b>	<b>\$ 36,756</b>