



# WASHOE COUNTY

Integrity Communication Service

[www.washoecounty.us](http://www.washoecounty.us)

## STAFF REPORT

BOARD MEETING DATE: January 8, 2019

**DATE:** December 4, 2018

**TO:** Board of County Commissioners

**FROM:** Captain. Tim O'Connor, Patrol Division  
328-3350 [toconnor@washoecounty.us](mailto:toconnor@washoecounty.us)

**THROUGH:** Chuck Allen, Sheriff

**SUBJECT:** Recommendation to accept a retroactive one-time payment of [\$1,140.00] from Bourns Productions to the Washoe County Sheriff's Office as reimbursement for the Patrol Division's services provided to Bourns Productions on October 30, 2018. (All Commission Districts)

---

### **SUMMARY**

It is requested that the Board of County Commissioners (BCC) authorize acceptance of \$1,140.00 in payment from Bourns Productions. Bourns Productions contacted the Washoe County Sheriff's Office to provide traffic control and motorcade services.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities.

### **PREVIOUS ACTION**

There has been no previous action on this item by the board. However, retroactive agreements for services provided by the Washoe County Sheriff's Office have been approved.

### **BACKGROUND**

The Washoe County Sheriff's Office was contacted by Bourns Productions to provide brief road closures and motorcade escort for the purpose of Bourns Productions to shoot video footage on a public roadway. Reason for retroactive submittal: Due to the short notice between agreement and the event date, this matter is brought forth to the BCC after culmination of the event. Bourns Productions agreed to the established 2018 contract rates for Sheriff's Office services and the Motor Unit provided the requested temporary road closures and vehicle escort.

AGENDA ITEM # \_\_\_\_\_

**FISCAL IMPACT**

All personnel and equipment costs will be reimbursed by Bourns Productions. Reimbursement will be deposited to 150200-485129 (Office of the Sheriff/Salary Reimbursement).

**RECOMMENDATION**

It is recommended that that the Board of County Commissioners accept a retroactive one-time payment of [\$1,140.00] from Bourns Productions to the Washoe County Sheriff's Office as reimbursement for the Patrol Division's services provided to Bourns Productions on October 30, 2018.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept a retroactive one-time payment of [\$1,140.00] from Bourns Productions to the Washoe County Sheriff's Office as reimbursement for the Patrol Division's services provided to Bourns Productions on October 30, 2018."