

**DIVISION OF CHILD AND FAMILY SERVICES
NOTICE OF SUBAWARD**

SECTION B

Description of Services, Scope of Work and Deliverables

*In some instances, it may be helpful / useful to provide a brief summary of the project or its intent. This is at the discretion of the author of the subaward. This section should be written in complete sentences.

Washoe County, Human Services Agency, hereinafter referred to as Subrecipient, agrees to provide the following services and reports according to the identified timeframes:

Scope of Work for Washoe County, Human Services Agency

Goal 1: Foster/Adoptive Recruitment and Finalization Activities

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
Purchase of recruitment resources/material to support foster/adoptive recruitment; including Adoption Day Celebrations.	1. Media campaign to recruit foster/adoptive resources and to support those currently providing services. Washoe County HSA continues to work on those awareness, recruitment and retention activities; specifically those outlined on page 3 of the Diligent Recruitment Plan. Media campaign includes but is not limited to the partnership with UNR for “Have a Heart Nevada” awareness campaign from September through June as well as a supportive contract with the minor league baseball team, the Reno Aces in hopes of sustaining ongoing activities as a part of community support. These activities year-round and highlighted by support and recognition of adoptive parents throughout the year by attendance and participation in sporting activities including featuring adoption and fostering at the Wolf Pack “Have a Heart Nevada” team sponsored home game on November 10 and the “Have a Heart Baseball BBQ” in May. Specifics also include media attention towards a variety of ways to support foster and adoptive families including interviews and community supportive partnerships. The Reno Aces will provide similar services to strengthen connection to the program through similar activities to reach a broader audience in both baseball and club soccer. Highlights include fundraising opportunities through affiliated state sponsors and the use of marketing, outreach and public relations efforts to increase awareness and visibility.	9/30/19	1. Fiscal tracking 2. Case record documentation 3. Examples of certain media brochures and records as requested;

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	<p>Also included in this aggressive campaign are on-going media spots for the multiple-sport season television broadcasts, year-long awareness campaign for radio and affiliates; season-long awareness campaign (space on two of the largest and most visible signs inside Mackay Stadium and Greater Nevada Field); Lawlor events center rotational sign branding; Year-long awareness advertising in the official game programs of the University of Nevada and Greater Nevada Field's sporting and public events as well as complimentary digital advertising on websites, reader boards and flyers.</p> <p>2. Support of four (4) quarterly adoption days including National Adoption Day in November. These events will include familial and interactive activities, and mementos for families. Quarterly dates are dependent on weather and other community activities but the desire would be winter holidays; Spring Fling (April time frame), Summer Fun (June/July) and Fall Festival (October).</p>		Brochures/announcements/invitations
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Goal 2: Interjurisdictional Placement

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
Foster to Adoptive placement and transition costs for interstate placements for a minimum of 5 children.	<ol style="list-style-type: none"> 1. Post Placement Supervision specific to interstate placement including cases involving privatized delivery of adoption services. 2. Provide travel costs for transition to interstate placements. 3. Non-Medicaid covered therapeutic costs. 	09/30/2019	<ol style="list-style-type: none"> 1. Fiscal tracking 2. Case record documentation

Goal 3: Post Adoption Services

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
Provide professionally recommended services for adopted children that are not being met by current AAP services.	<ol style="list-style-type: none"> 1. Purchase services to address the special needs of children who have been adopted. 2. Purchase of non-Medicaid covered medical expenses for children who have finalized adoptions. 	09/30/2019	<ol style="list-style-type: none"> 1. Fiscal tracking 2. Case record documentation

Goal 4: Professional Development

<u>Objective</u>	<u>Activities</u>	<u>Due Date</u>	<u>Documentation Needed</u>
Provide Washoe County Social Workers additional training in adoption and recruitment.	<ol style="list-style-type: none"> 1. Purchase training and pay related costs such as conference costs, travel and lodging for staff to attend. 	09/30/2019	<ol style="list-style-type: none"> 1. Fiscal tracking 2. Case record documentation