



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: January 8, 2019

**DATE:** Wednesday, January 02, 2019

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600, [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve the FY19 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$33,017; \$11,601 county match] retroactive to October 1, 2018 through September 30, 2019; authorize the Director of Human Services to execute the grant; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

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### **SUMMARY**

The Human Services Agency recommends the Board approve the FY19 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$33,017; \$11,601 county match] retroactive to October 1, 2018 through September 30, 2019; authorize the Director of Human Services to execute the grant; and direct the Comptroller's Office to make the necessary budget amendments.

County Priority/Goal supported by this item: Safe, secure and healthy communities

### **PREVIOUS ACTION**

On November 14, 2017 the Board approved item 5.C, the acceptance of \$30,514 in funding for the Federal Title IV-B Subpart 2 from the State of Nevada, Division of Child and Family Services to support caseworker visits.

### **BACKGROUND**

Retroactive approval is requested due to the Human Services Agency receiving the Notice of Subgrant Award on October 19, 2018.

The Agency requests the Board of County Commissioners accept the Federal Title IV-B Subpart 2 grant to support caseworker visits retroactively from October 1, 2018 through September 30, 2019 due to Human Services Agency receiving the notice of award on

AGENDA ITEM # \_\_\_\_\_

October 19, 2018 and the time required to finalize the proposed grant scope of work and budget with the state.

Case Workers are required to have monthly face-to-face contact with each child on their caseload, including those in out-of-state treatment facilities, or in their out-of-home placement. Workers are also required to have visits with children and their families once the child has been reunified with their parents.

Additionally, based on the risk level assigned to each case and the services provided to each family, workers might be required to make up to four monthly face-to-face visits with children who remain in the home to monitor their safety. The goal of this grant is to assist with overtime costs to facilitate compliance with policies regarding caseworker visits.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** FY19 Title IVB Subpart 2 Caseworker Visits

**Scope of the Project:** The purpose of this grant is to assist with overtime costs to facilitate compliance with policies regarding caseworker visits.

**Benefit to Washoe County Residents:** Caseworkers will comply with the agency requirement to visit children monthly in support of the case plan.

**On-Going Program Support:** Overtime is supported within the Agency's approved budget.

**Award Amount:** \$33,017

**Grant Period:** October 1, 2018 – September 30, 2019

**Funding Source:** Department of Health and Human Services  
Administration for Children and Families

**Pass Through Entity:** State of Nevada  
Division of Child and Family Services

**CFDA Number:** 93.556

**Grant ID Number:** 93556-18-102

**Match Amount and Type:** \$11,601, cash match

**Sub-Awards and Contracts:** N/A

**FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted FY19 budget will be increased by \$33,017 both revenues and expenditures in the following accounts:

<b>Account Number</b>	<b>Description</b>	<b>Amount of Increase/(Decrease)</b>
IO 11538 - 431100	Federal Grants	\$33,017
	<b>Total Revenue</b>	<b>\$33,017</b>
IO11538 – 701300	Overtime	\$33,017
	<b>Total Expenditures</b>	<b>\$33,017</b>

Funding for the match requirement is included in the Agency’s adopted FY19 budget in Fund 228 and will be tracked in IO 60439.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve the FY19 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$33,017; \$11,601 county match] retroactive to October 1, 2018 through September 30, 2019; authorize the Director of Human Services to execute the grant; and direct the Comptroller’s Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “move to approve the FY19 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$33,017; \$11,601 county match] retroactive to October 1, 2018 through September 30, 2019; authorize the Director of Human Services to execute the grant; and direct the Comptroller’s Office to make the necessary budget amendments.”