



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: December 11, 2018

DATE: Thursday, December 06, 2018

TO: Board of County Commissioners

FROM: Brooke Howard, Division Manager, (775) 785-6205
BHoward@washoecounty.us

THROUGH: Chuck Allen, Sheriff

SUBJECT: Approve a direct grant award [\$80,663.00, no match required] from the Nevada Division of Emergency Management, Federal FY 2018, Project number 18-3000, to the Washoe County Sheriff's Office for the Citizen Corps Program Sustainment for the retroactive grant term of September 1, 2018 through August 31, 2020; and if approved, direct Comptroller's Office to make necessary budget amendments. (All Commission Districts)

SUMMARY

The Nevada Division of Emergency Management, through the Department of Homeland Security has awarded the WCSO funding for the Citizen Corps Programs.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

Previous Citizen Corps Program grants were approved by the Board on 1/27/10, 2/23/10, 12/14/10, 4/23/13, 5/14/13, 11/12/13, 10/14/14, 10/13/15, 10/25/16 and 11/14/17.

BACKGROUND

Each year, the Nevada Division of Emergency Management sub grants funds received through the Department of Homeland Security to the Washoe County Sheriff's Office for various projects. These funds were awarded for our Citizen Corps Program and will be utilized to sustain the program by funding pooled positions, office supplies, travel and training materials, training guides, Child ID materials, conex storage and other miscellaneous program related items. Reason for retroactive submittal: Item was submitted to the first available BCC meeting once all paperwork was received and processed.

AGENDA ITEM # _____

GRANT AWARD SUMMARY

Project/Program Name: Citizen Corps Program Sustain

Scope of the Project: To support the WCSO Citizen Corps Program

Benefit to Washoe County Residents: Increased volunteer program participation, increased emergency readiness and response for the community.

On-Going Program Support: Funds continue to support existing program

Award Amount: \$80,663.00

Grant Period: 9/01/2018 - 8/31/2020

Funding Source: Department of Homeland Security

Pass Through Entity: Nevada Division of Emergency Management

CFDA Number: 97.067

Grant ID Number: 18-3000

Match Amount and Type: No Match.

Sub-Awards and Contracts: Equipment will be purchased using Washoe County grant procurement processes compliant with 2 *CFR* 200.317-200.326.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted FY19 budget will be increased by \$80,663.00 in both revenues and expenditures in the following accounts:

INCREASE REVENUES:

11533 - 431100 (2018 DEM CCP – Federal Grants)	\$80,663.00
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INCREASE EXPENDITURES:

11533 – 701130 (2017 DEM CCP – Pooled positions)	\$48,400.00
11533 – 711210 (2017 DEM CCP – travel)	\$ 213.00
11533 – 710350 (2017 DEM CCP – office supplies)	\$15,180.00
11533 – 711504 (2017 DEM CCP – equipment non cap)	\$16,870.00

- No Match
- Reimbursement
 - Upfront cash from General funds
- Sponsor does not allow for indirect cost recovery

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a direct grant award [\$80,663.00, no match required] from the Nevada Division of Emergency Management, Federal FY 2018, Project number 18-3000, to the Washoe County Sheriff's Office for the Citizen Corps Program Sustainment for the retroactive grant term of September 1, 2018 through August 31, 2020; and if approved, direct Comptroller's Office to make necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve a direct grant award [\$80,663.00, no match required] from the Nevada Division of Emergency Management, Federal FY 2018, Project number 18-3000, to the Washoe County Sheriff's Office for the Citizen Corps Program Sustainment for the retroactive grant term of September 1, 2018 through August 31, 2020; and if approved, direct Comptroller's Office to make necessary budget amendments."