

**BOARD OF COUNTY COMMISSIONERS
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

OCTOBER 23, 2018

PRESENT:

Kitty Jung, Vice Chair
Bob Lucey, Commissioner
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner

Jan Galassini, Chief Deputy County Clerk
John Slaughter, County Manager
Paul Lipparelli, Deputy District Attorney

ABSENT:

Marsha Berkbigler, Chair

The Washoe County Board of Commissioners convened at 10:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Vice Chair Jung assumed the gavel as Acting Chair in Chair Berkbigler's absence.

18-0782 **AGENDA ITEM 3** Appearance: Deanna Spikula, Registrar of Voters
Washoe County Registrar of Voters Update on 2018 election preparations.

Registrar of Voters Deanna Spikula conducted a PowerPoint presentation, a copy of which was placed on file with the Clerk, and reviewed slides with the following titles: 2018 General Election Update; General Election Statistics; Election Information; Equipment and Poll Workers; Turnout After First Weekend of Early Vote; Changes for the General Election; Sample Ballots; Election Mailers; Voter Registration and Address Corrections; Security Update; and Voter Registration and Elections Administration. She explained because of technology advancements, a registered voter could vote at any of the 23 early voting or the 83 Election Day polling locations. She reiterated the voting machines were stand-alone equipment and were unable to transmit any information electronically. She stated her department did not receive any tally or election results until election night. She noted turnout numbers were the only valid information provided before the election. Only the Secretary of State could authorize the release of results and only after all polling locations across the State were closed.

Commissioner Herman stated she received an email from a Sun Valley constituent suggesting additional signage for the polling location. Ms. Spikula replied signage had been placed but if additional signage was needed that could be handled. She

thought the Sun Valley General Improvement District was posting information on their marquee.

Commissioner Herman said she received multiple phone calls from constituents in Warm Springs stating they did not get their sample ballots in the mail. Ms. Spikula replied the constituents could call the Registrar of Voters Office and staff would mail them another one.

Commissioner Hartung asked whether a system was in place to track people who were registered to vote in multiple states. Ms. Spikula stated when a person registered in a new county, that county should notify Washoe County of the change. She stated the County participated in the Interstate Voter Registration Crosscheck Program (Crosscheck) but said not all states participated; information was exchanged between member states only. She explained if someone was identified in another state, a card would be sent to confirm the information. She said it would be beneficial if all 50 states were members of Crosscheck, but currently only 12 to 15 states participated. She stated the United States Postal Service could notify the County about a person no longer residing at an address and staff would follow up to confirm the information. She admitted there was not a seamless process to effectively track people.

Commissioner Hartung stated he and his wife took advantage of early voting and he commended the poll workers for being trained. He said it was an easy process. He indicated he used the paperless sample ballot and downloaded the document but said the print was small. Ms. Spikula said the ballot was very long but she hoped the 2020 paperless sample ballot could be redesigned for simplicity.

18-0783 AGENDA ITEM 4 Public Comment.

Ms. Katherine Snedigar stated the Development Code did not apply to human beings only to persons specifically. She indicated the County did not have the authority to cite violations for property development. She said the Commissioners had an obligation to represent the constituents.

Mr. Danny Cleous wanted answers about the Federal Emergency Management Agency money that was received earlier in the year to fix Swan Lake. He thought the money might have been allocated somewhere other than Swan Lake but said he was told the money was held up in an audit process. He mentioned a voting station in the lobby was near a television and the reflection of the voting screen could be seen.

Ms. Elise Weatherly spoke about compassion within people, homeless people needing to be taken care of, voting for a specific party or policy but not a person, and voting locations. She expressed concern about receiving a bilingual ballot.

Ms. Tammy Holt-Still stated the Board was not the authority for the elevation of or repairs to Lemmon Drive. She thought the Board voting to approve a project in Lemmon Valley was questionable. She wondered where the money would go

when it came in if the road could not be repaired and elevated. She stated the Board did not worry about the Lemmon Valley residents when they went without water and sewer for three months before a state of emergency was declared. She claimed it took the Governor pressuring the County before it did something about the flooding issue.

Ms. Jessica Koltz said she was a Washoe County School District counselor for three years, two years with special education students and one in general education at Glenn Duncan Elementary School. She stated she was currently in the process of obtaining her doctoral degree at the University of Nevada Reno. She provided brochures to the Board and a copy was placed on file with the Clerk. She promoted her newly established non-profit organization called Mindful Health Initiative that supported at-risk youth related to gang activity and violent conditions. The program incorporated sports, art, and music into the lives of the youth. She stated their mission was to improve the physical and mental well-being of students and at-risk populations by incorporating mindful practice and community involvement.

Mr. Jeff Church stated he ran Renotaxrevolt.com. He spoke about irregularities with the Washoe County Question 1 (WC-1) ballot measure. He provided a handout, which was placed on file with the Clerk. The handout, distributed by supporters of the WC-1 flood tax increase, used the City of Sparks official logo and claimed the endorsement of the entity. He mentioned the Registrar of Voters stated in her presentation official logos were not allowed to be used. He stated he filed a complaint with the Secretary of State. He noted the document had been removed from the supporters' website but said the damage was done and people that saw the information were under the impression the City of Sparks endorsed the ballot question. He indicated he was opposed to the ballot question. He hoped people would contact the Registrar of Voters to correct the record. He urged the Board to support light rail transportation and commended Commissioner Hartung for his support. He commended Commissioners Jung, Lucey, and Herman for their position against WC-1.

Mr. Sam Dehne spoke about early voting, his opposition to the voting process, www.renoelections.org, and money spent on election campaigns.

18-0784 AGENDA ITEM 5 Announcements/Reports.

Commissioner Hartung said he and County Manager John Slaughter attended a Nevada Association of Counties (NACO) meeting in Las Vegas. He said one of the items brought up was the Stepping Up Initiative. He stated it was a great initiative that Commissioner Lucey worked very hard on. He asked for Human Services Agency (HSA) Director Amber Howell to provide an overview of it because it pertained to the mentally ill in jail. He wanted to hear more about how the County was involved in the program. He mentioned a NACO meeting was going to be held in November in Douglas County.

Vice Chair Jung asked for staff to reach out to Ms. Jessica Koltz, who spoke during public comment, to help support the program. She wanted the information

to also go to the Washoe County School District Board. She said a Board of Health meeting would be held on Thursday at 1:00 p.m. in the Commission Chambers. She noted Nevada Day would be observed on October 26. She stated with temperatures dropping at night, there were more homeless encampments along the I-80 corridor that had been cleaned up, but she was concerned whether people had a place to go. Otherwise it was just a shift in neighborhoods. She thought Ms. Howell had a team to address that because it would be only a matter of days before complaints came in to Washoe 311. She asked staff to ensure people had a place to go.

Commissioner Lucey said the Board supported the initiative for a business improvement district (BID) downtown, an ambassador program to help with the downtown corridor, which saw public and private entities joining together to address homeless issues. He said a number of meetings had occurred and the former Executive Director of the Beverly Hills Chamber of Commerce Alex Stettinski was hired to lead the Reno BID. He stated Mr. Stettinski hired Mike Higdon from *The Reno Gazette-Journal* to work for the BID which was being identified as the Downtown Reno Partnership; it would occupy the old bus station in City Plaza. He said the Downtown Reno Partnership would work directly with the HSA to connect with social workers to ensure homeless individuals were provided the services they needed. He stated there would be Ambassadors on the streets during events to identify individuals, tourist, and residents to help them maneuver the downtown corridor. He expressed his enthusiasm about the program. He said a Regional Transportation Commission (RTC) meeting about the Mt. Rose Highway was held on October 22. He indicated he confirmed with the Director of the Nevada Department of Transportation (NDOT) that a joint forum would be held with Washoe County to discuss safety and other concerns on the Mt. Rose Highway. He noted the meeting was in the process of being scheduled.

Vice Chair Jung stated Mr. Higdon had been a proponent and advocate for the homeless and commended the BID for hiring him.

Commissioner Hartung mentioned the RTC was moving ahead quickly with widening and redesigning the Spaghetti Bowl and I-395. He said the designs for the Spaghetti Bowl would be shared soon and would happen sooner than everyone thought. He thought the designs were innovative but would not be an easy fix because the area had grown around it. He announced a new traffic light was installed on Pyramid Highway at Calle de la Plata and said some people would like it and others not because it would slow traffic down. He explained numerous accidents had occurred at that intersection, some with fatal outcomes. He said an acceleration lane from Sha Neva Road to West Calle de la Plata was discussed and he hoped the project would be started before the spring. He expressed his excitement about future upgrades coming to Spanish Springs by the RTC and NDOT.

CONSENT AGENDA ITEMS – 6A TO 6F6 AND 6G1 TO 6G3

Commissioner Herman requested Agenda Item 6F7 be pulled from the consent agenda to allow staff to present information.

- 18-0785** **6A** Approval of minutes for the Board of County Commissioners' regular meetings of September 11, 2018, September 18, 2018, and September 25, 2018. Clerk. (All Commission Districts.)
- 18-0786** **6B** Request to modify a Wildland Urban Interface Area Hazard designation from high to moderate for a 93 unit subdivision known as Colina Rosa and submit to the Nevada State Fire Marshal's Office for final approval and action. Truckee Meadows Fire District. (Commission District 2.)
- 18-0787** **6C** Approve FY 2018/2019 Grant Program Contracts to assist low-income and working uninsured residents of Washoe County in accessing healthcare in the following amounts: Access to Healthcare Network [\$31,500] retroactive July 1, 2018 to June 30, 2019; Incline Village Community Hospital Foundation [\$27,000] retroactive July 1, 2018 to June 30, 2019; and approve Resolutions necessary for same. Human Services Agency. (All Commission Districts.)
- 18-0788** **6D** Approve acceptance of 2018 HIDTA Northern Nevada Interdiction Task Force funding [amount not to exceed \$75,000.00, no County match required] to be used for overtime, investigative, and travel expenses from High Intensity Drug Trafficking Areas (HIDTA) as administered through Las Vegas Metro Police Department, for the retroactive grant period of 01/01/2018 - 12/31/2019, and direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.)
- 18-0789** **6E1** Accept and approve a Resolution Amending Existing Resolution 06-326 to end, at the Washoe County District Attorney Investigators' Association's request, the Association's representation on the Deferred Compensation Committee; allow the Committee to appoint one voting member who is a retired former Washoe County employee; and clarify that a quorum of the Committee is a simple majority. Human Resources. (All Commission Districts.)

- 18-0790** **6E2** Approve the reclassifications of a Chief Records Clerk, pay grade I, and a Sheriff Support Specialist Supervisor, pay grade K, to Administrative Supervisors, pay grade K, two (2) Office Assistant II's, pay grade E, to Sheriff Support Specialists, pay grade H, and a Chief Records Clerk, pay grade I, to Office Support Specialist, pay grade H (Sheriff's Office), an Office Assistant III, pay grade G, to Office Support Specialist, pay grade H (Assessor's Office), a Senior Human Services Case Worker, pay grade O, to Human Services Supervisor, pay grade P, two (2) Senior Human Services Case Workers, pay grade O, to Human Services Case Worker IIIs, pay grade N, and a Senior Human Services Case Worker, pay grade O, to Human Services Intake Screener, pay grade K (Human Services), as evaluated by the Job Evaluation Committee; and authorize Human Resources to make the necessary changes. [Net fiscal impact is estimated at \$3,878 in FY 18/19.] Human Resources. (All Commission Districts.)
- 18-0791** **6F1** Approve the purchase of moveable wall partitions from DIRT Environmental Solutions through DIRT's local partner Henriksen Butler [in the amount of \$111,050.00] using National IPA contract #R180101 under NRS 332.195, which allows a governing body to use the contract of a local government within or outside Nevada; and approve the Agreement for the CSD Front Lobby Remodel - Phase 1 Moveable Wall Installation [staff recommends HB Build, a division of Henriksen Butler, in the amount of \$19,996.55]. Community Services. (Commission District 3.)
- 18-0792** **6F2** Adopt a Resolution Accepting Real Property for Use as a Public Street, a portion of the Official Plat Letha Busch, Parcel Map No. 1516, Document No. 896220, recorded on December 14, 1983, being portion of Sidehill Drive, APNs: 085-340-50, 085-340-51 & 085-340-52, containing approximately 0.15 acre and 0.04 linear mile, excluding pre-existing sidewalk structure and if approved, direct the Clerk's Office to record the Resolution. Community Services. (Commission District 5.)
- 18-0793** **6F3** Award a bid and approve the Agreement to the lowest responsive, responsible bidder for the CSD Front Lobby Remodel - Phase 1 Project [staff recommends Brycon Corporation, Inc., in the amount of \$104,194.00]. Community Services. (Commission District 3.)
- 18-0794** **6F4** Approve the Maintenance and Construction Agreement for the Galena Terrace Park between Washoe County and the Galena Terrace Maintenance Association for the development and maintenance of Galena Terrace Park [no cost to Washoe County]. Community Services. (Commission District 2.)

- 18-0795** **6F5** Award Washoe County Bid #3064-19 and approve the Agreement for Landscape Maintenance Services to the lowest responsible and responsive bidder, [staff recommends T&T Lawns Plus, at an estimated annual value of \$128,184, plus cost for repairs]; for the period upon approval through September 30, 2021 with the option to renew for an additional one-year period, and authorize the Purchasing and Contracts Manager to execute the agreement on behalf of Washoe County. Community Services. (All Commission Districts.)
- 18-0796** **6F6** Authorize the Chair to recommend approval of Water Right Applications 86608, 86609 and 87616 to the Nevada State Engineer, proposing to change the points of diversion and places of use of underground water rights previously diverted and placed to use in Pershing County to points of diversion and places of use within Washoe County. Community Services. (Commission District 5.)
- 18-0797** **6G1** Acknowledge receipt of the three-year schedule of audits for the Internal Audit Division. Manager. (All Commissioner Districts.)
- 18-0798** **6G2** Approve a 2019 Nevada State Emergency Response Commission (SERC), Hazardous Materials Emergency Preparedness (HMEP) FireShows West grant from the State of Nevada, Division of Emergency Management for [\$7,215.00, no county match required] including funds to be used for non-employee training; Grant Term: Retroactive from October 1, 2018 - December 31, 2018; If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the appropriate budget amendments. Manager. (All Commission Districts.)
- 18-0799** **6G3** Accept a FY17 Supplemental Emergency Management Performance Grant (EMPG) awarding [\$10,000 (\$10,000 County match required)] for equipment; retroactive from September 1, 2018 through December 31, 2018; If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the appropriate budget amendments. Manager. (All Commission Districts.)

On the call for public comment, Ms. Elise Weatherly spoke about Agenda Items 6C and 6D. She said real-life situations were happening to low income and uninsured employees. She spoke about the Access to Healthcare Network and thought their practices needed to be reviewed because so many people did not have adequate health insurance. She expressed her gratitude for the task force funding the City of Reno was working with related to drug trafficking. She spoke about deferred compensation at the El Dorado Hotel and Casino and the landscape company referred to in Agenda Item 6F5.

Ms. Patricia Burke spoke about Agenda Item 6F2 and said she had an issue with her neighbor parking multiple vehicles in front of his house on Sidehill Drive, which blocked her view of oncoming traffic. She mentioned many vehicles traveled at high speeds on Sidehill Drive and it was not safe to exit her property because of the impaired views. She stated she reached out to the Commissioners and hoped to receive help. She explained Sidehill Drive was not dedicated by Washoe County as it should have been many years ago. She said dedicating the road would restrict street parking and would improve safety. She pleaded with the Board to accept the dedication.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigger absent, it was ordered that Consent Agenda Items 6A through 6F6 and 6G1 through 6G3 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 6A through 6F6 and 6G1 through 6G3 are attached hereto and made a part of the minutes thereof.

18-0800 **6F7** Approve an Agreement with the Truckee Meadows Water Authority, the County of Washoe and the City of Reno for the Aquifer Storage and Recovery American Flat Road Site on APN 079-332-37 to initiate a groundwater aquifer feasibility study [no cost to Washoe County]. Community Services. (Commission District 5.)

Director of Engineering and Capital Projects Dwayne Smith stated the item was to approve an agreement that would allow Washoe County access to a parcel as part of a collaborative study. This would identify potential areas to be used for groundwater injection in the future. He explained effluent was an important part of the region and part of effluent management was to look at options. This was a collaborative effort between the City of Reno, the Truckee Meadow Water Authority (TMWA), and Washoe County to study and understand aquifer characteristics. He said the strategy dealt with effluent not just in the north valleys but regionally. Potable water would be injected into the ground and its movement underground would be studied. He stated a series of monitoring wells were included in the work and the study would help bring an understanding of the capabilities for the future.

Commissioner Hartung read the second paragraph of the summary in the staff report. He reiterated the study would determine how water moved throughout the aquifer and underground.

Mr. Smith indicated there was regional interest in effluent. He said while this particular item was focused on Washoe County gaining access to the parcel and the potable water testing, he thought larger conversations about effluent needed to occur. He said staff wanted to come back to the Board at a future meeting with a more comprehensive discussion about regional progress the County was making with the Cities of Reno and Sparks, TMWA, the Water Institute, and One Water Nevada at the University of Nevada, Reno.

Vice Chair Jung noted Commissioner Hartung lobbied to provide money for the study.

Commissioner Hartung explained the study was about storing water underground and said he looked forward to seeing the results of the study.

Vice Chair Jung said Israel was the leading country in the world in treating effluent in a desert while surrounded by salt water.

On the call for public comment, Ms. Tammy Holt-Still referenced several documents related to flooding and annual rainfall, none of which were provided to the Clerk. She expressed her frustration about core samples being taken in the American Flats area, how the County was handling flooding issues, and said she was not getting answers from staff. She stated Lemmon Valley was a hydrological basin and adding more water in the area would create more flooding.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbighler absent, it was ordered that Agenda Item 6F7 was approved.

BLOCK VOTE – 7 THROUGH 17

18-0801 **AGENDA ITEM 7** Recommendation to acknowledge receipt of Change Log attached as Exhibit A for the 2018/2019 Assessment Roll that results in a net increase of [\$422,391,509] in assessed values. Assessor. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbighler absent, it was ordered that Agenda Item 7 be acknowledged.

18-0802 **AGENDA ITEM 8** Recommendation to approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2015/2016, 2016/2017, 2017/2018 and 2018/2019 secured and unsecured tax rolls and authorize Chair to execute the changes described in Exhibits A and B and direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$280,881.97]. Assessor. (Commission Districts 1, 2 & 5.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbighler absent, it was ordered that Agenda Item 8 be approved, authorized, and directed.

18-0803 **AGENDA ITEM 9** Recommendation to approve the Washoe County Safety Committee's recommended revisions to the "Driver Policy", and the supporting documents entitled "Authorization to Request Driving Record" and "Communication/Electronic Device Use." Comptroller. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 9 be approved.

18-0804 **AGENDA ITEM 10** Recommendation to acknowledge receipt of the Interim Financial Report for Washoe County Governmental Funds for the Three Months Ended September 30, 2018 - Unaudited. Comptroller. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 10 be acknowledged.

18-0805 **AGENDA ITEM 11** Recommendation to approve a sole source agreement between Catholic Charities of Northern Nevada (CCNN) and Washoe County in an amount not to exceed [\$1,402,862] for the term of the agreement to provide housing, property management and supportive services at multiple sites for the Crossroads Program retroactive to July 1, 2018 through June 30, 2019 with the option to renew for two (2) additional one (1) year periods. Human Services Agency. (All Commission Districts.)

On the call for public comment, Ms. Elise Weatherly spoke about politics being confusing, free meals at County facilities, program enhancements to Catholic Charities, her research about items on agendas, and a lack of cost-alternative options for taxpayers.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 11 be approved.

18-0806 **AGENDA ITEM 12** Recommendation to approve a one-time payment and authorize the Purchasing and Contract Manager to generate a Purchase Order in the amount of [\$134,324.82] to Catholic Charities of Northern Nevada to support approved FY18 Crossroads client need costs that exceeded the [\$672,813] contract amount as a result of program enhancements. Human Services Agency. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbighler absent, it was ordered that Agenda Item 12 be approved and authorized.

18-0807 **AGENDA ITEM 13** Recommend to accept a Traffic Safety Resource Prosecutor (TSRP) grant to the District Attorney's Office in the amount of [\$200,000 (\$50,000 required match)], from the State of Nevada Department of Public Safety Office of Traffic Safety to hire a Full-Time Prosecutor and required training; retroactive from October 1, 2018 through September 30, 2019. Direct the Comptroller to make the necessary budget amendments, authorize Human Resources to create 1.0 FTE position of a Deputy District Attorney III, and retroactively authorize the District Attorney to sign the grant agreement. District Attorney. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbighler absent, it was ordered that Agenda Item 13 be accepted, directed, and authorized.

18-0808 **AGENDA ITEM 14** Recommendation to approve an Interlocal Agreement between Washoe County and Nevada State Mail Services to provide mail services to Washoe County for a period of four (4) years with two (2) one year renewals retroactive from September 10, 2018 through June 30, 2022 [estimated annual cost \$550,000 per fiscal year] and if approved, authorize the Purchasing and Contracts Manager to execute the contract. Manager. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbighler absent, it was ordered that Agenda Item 14 be approved and authorized. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

18-0809 **AGENDA ITEM 15** Recommendation to accept a grant award from The Water Research Foundation's Subscriber Priority Program [\$49,810 with a County match of \$117,857] for the period November 1, 2018 through November 15, 2020; authorize Assistant County Manager Dave Solaro to execute the Project Funding Agreement and all appropriate WRF Subscriber Priority Program related agreements and documents; and, if approved, direct the Comptroller's Office to make the necessary budget amendments. Community Services. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbighler absent, it was ordered that Agenda Item 15 be accepted, authorized, and directed.

18-0810 **AGENDA ITEM 16** Recommendation to approve Amendment No. 1 to increase the Agreement for Professional Consulting Services between Washoe County and NCE in the amount of \$99,000.00, bringing the total contract amount to \$198,992.00 for Inspection and Engineering Support Services through June 30, 2019. Community Services. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Agenda Item 16 be approved.

18-0811 **AGENDA ITEM 17** Recommendation and possible action to approve the appointment of four Open Space and Regional Park Commissioners to fill vacancies on the commission for terms as listed, or until such time as a successor is appointed, staff recommends:
Jennifer Oliver, District 3 - term of October 23, 2018 to June 30, 2021;
Polly Boardman, District 4 - term of October 23, 2018 to June 30, 2020;
Stephanie Chen, District 4 - term of October 23, 2018 to June 20, 2019;
Darla Lee, District 5 - term of October 23, 2018 to October 22, 2022.
Community Services. (All Commission Districts.)

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Jennifer Oliver, Polly Boardman, Stephanie Chen, and Darla Lee be appointed to the Open Space and Regional Park Commission.

PUBLIC HEARINGS

18-0812 **AGENDA ITEM 18** Public Hearing: Second reading and adoption of an ordinance amending the Washoe County Code at Chapter 110 (Development Code) to change the number of van accessible handicapped parking spaces required in accordance with Washoe County Code Table 110.410.15.1 from one per eight handicapped parking spaces to one per six handicapped parking spaces for any parking facility serving the public; and, to address other matters necessarily connected therewith and pertaining thereto. Community Services (All Commission Districts.)

The Chair opened the public hearing.

Nancy Parent, County Clerk, read the title for Ordinance No. 1624, Bill No. 1811.

11:13 a.m. **Commissioner Hartung left the meeting.**

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried on a 3-0 vote with Chair Berkbigler and Commissioner Hartung absent, it was ordered that Ordinance No. 1624, Bill No. 1811, be adopted, approved, and published in accordance with NRS 244.100.

18-0813 **AGENDA ITEM 19** Public Hearing: Second Reading and possible adoption of an ordinance adopting Development Code Amendment Case Number WDCA18-0001 (Sun Valley Area Plan Modifiers) - Which amends Chapter 110 of the Washoe County Code (WCC) at 110.218.35(a) to remove "Neighborhood Commercial / Office" (NC) regulatory zone from the areas in which mobile homes and manufactured homes are prohibited to be placed within the Sun Valley Area Plan. If approved, placement of mobile homes and manufactured homes within these regulatory zones would instead be subject to the general placement rules found in Table 110.302.05.1, which allows them with a Board of Adjustment Special Use Permit. The Board may adopt, or not adopt, the Development Code Amendment. The affected area is the Downtown Character Management Area (DCMA) of the Sun Valley Area Plan. Community Services (Commission Districts 3&5.)

County Manager John Slaughter introduced the public hearing.

Nancy Parent, County Clerk, read the title for Ordinance No. 1625, Bill No. 1810.

11:16 a.m. **Commissioner Hartung returned to the meeting.**

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried on a 4-0 vote with Chair Berkbigler absent, it was ordered that Ordinance No. 1625, Bill No. 1810, be adopted, approved and published in accordance with NRS 244.100.

18-0814 **AGENDA ITEM 20** Public Hearing, discussion and possible action to determine whether there is just cause to remove Jennifer Linn from the Washoe County Regional Animal Services Advisory Board pursuant to WCC 55.036 (8) for four consecutive absences from board meetings, and failing to respond to all correspondence relating to this board. If just cause is found, the County Commission may take possible action to remove Jennifer Linn from the Washoe County Regional Animal Services Advisory Board and to declare a vacancy, allowing staff to open the application process and solicit applications for a new member. Animal Services. (All Commission Districts.)

County Manager John Slaughter introduced the public hearing.

Deputy District Attorney Paul Lipparelli stated staff sent a certified letter about this meeting to Jennifer Linn. He encouraged Vice Chair Jung to ask whether someone was in the audience representing Ms. Linn. Vice Chair Jung asked the audience but there was no response. Mr. Lipparelli stated the information provided with the staff report about the appointee's absences was undisputed, so there was just cause under the Ordinance to move forward.

Commissioner Herman hoped the replacement for board member could be an animal person because she thought they were not represented on the Board.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried on a 4-0 vote with Chair Berkgigler absent, it was ordered that Jennifer Linn be removed from the Washoe County Regional Animal Services Advisory Board.

18-0815 **AGENDA ITEM 21** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and Truckee Meadows Fire Protection District per NRS 288.220.

County Manager John Slaughter stated a Closed Session was not necessary.

18-0816 **AGENDA ITEM 22** Public Comment.

Ms. Tammy Holt-Still stated in September she made a public records requested for all information related to Prado Ranch. She asserted she was guaranteed to receive the information by October 19 but stated she received an email with a revised date of October 25. She opined the County was hiding the truth. She requested the conditional letter of map revision the application, and the County's response for the Prado Ranch North and South developments before they were submitted to the Federal Emergency Management Agency.

Ms. Katherine Snedigar wanted the volunteer fire department active in her area. She spoke about a house fire and said volunteers were not allowed to get out of the trucks. She indicated the area had a fully functioning fire department and emergency medical technicians, but their standard arrival time was now 30 minutes. She expressed frustration about the lack of services in Palomino Valley. She stated volunteers were responsible for putting out her house fire and said she wanted them back.

18-0817 AGENDA ITEM 23 Announcements/Reports.

Commissioner Lucey announced he made an error on the date for the Nevada Department of Transportation public meeting about the Spaghetti Bowl and said it was scheduled for December 12 at the Reno/Sparks Convention Center from 3:30 p.m. to 5:30 p.m.

* * * * *

11:27 a.m. There being no further business to discuss, the meeting was adjourned without objection.

MARSHA BERKBIGLER, Chair
Washoe County Commission

ATTEST:

NANCY PARENT, County Clerk and
Clerk of the Board of County Commissioners

*Minutes Prepared by:
Doni Gassaway, Deputy County Clerk*