



# WASHOE COUNTY

Integrity Communication Service  
www.washoecounty.us

## STAFF REPORT

**BOARD MEETING DATE:** November 13, 2018

**DATE:** Tuesday, November 06, 2018

**TO:** Board of County Commissioners

**FROM:** Kelly Echeverria, Emergency Management Program Coordinator,  
Office of the County Manager  
775-337-5859, KEcheverria@washoecounty.us

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve a FFY18 Emergency Management Performance Grant (EMPG) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$160,877.00 (\$160,877.00 County match required)] including funds to be used for travel; retroactive from October 1, 2017 through March 31, 2019 ; If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

---

### SUMMARY

Washoe County Board of County Commissioners is requested to approve the acceptance of a FFY18 Emergency Management Performance Grant (EMPG) from the State of Nevada, Division of Emergency Management for \$160,877.00. The Board annually accepts the Emergency Management Performance Grant (EMPG) to fund a portion of the County's Emergency Management program. The State of Nevada, Division of Emergency Management has provided this grant award to Washoe County for more than 18 years. The EMPG program provides funding to assist local governments to sustain and enhance all-hazards emergency management activities.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

### PREVIOUS ACTION

**June 19, 2018** - The Board approved the letter of intent from NDEM to award \$170,877.00 for EMPG and directed the comptroller to make the necessary budget adjustments.

The Board has approved this grant for the past 15 years.

**AGENDA ITEM #** \_\_\_\_\_

## **BACKGROUND**

This grant provides partial funding for the Washoe County Emergency Management Administrator position, consulting services for avalanche and weather advisory services, plan updates, training, supplies, and operating expenses for the Regional Emergency Operations Center.

This grant requires a 100% match.

This grant is retroactive due to the delay of the US Department of Homeland Security releasing the funds to the Nevada Division of Emergency Management.

## **GRANT AWARD SUMMARY**

**Project/Program Name:** FFY2018 Emergency Management Performance Grant (EMPG)

**Scope of the Project:** The EMPG program provides funding to assist local governments to sustain and enhance all-hazards emergency management capabilities.

**Benefit to Washoe County Residents:** The benefit of this funding is for emergency preparedness for the protection of life and property in the region from hazards and disasters.

**On-Going Program Support:** We will continue to seek grant funding to sustain the Emergency Management program.

**Award Amount:** \$160,877.00

**Grant Period:** October 1, 2017 through March 31, 2019

**Funding Source:** Department of Homeland Security

**Pass Through Entity:** Nevada Division of Emergency Management

**CFDA Number:** 97.042

**Grant ID Number:** 9704218

**Match Amount and Type:** \$95,289.65 – Provided by CC 155110; \$65,587.35 – Provided by WCSO CC 150680

**Sub-Awards and Contracts:** \$30,000 – Contractor for updating a plan; \$25,000 – Contractor for providing plans related training and oversight; \$12,500 – Contractor for providing WebEOC training.

**FISCAL IMPACT**

This grant requires a 100% cost share. The county will provide \$95,289.65 in CC 155110 and \$65,587.35 from WCSO CC 150680, total \$160,877.00. No indirect cost are being recovered.

The FY19 budget was adopted with \$108,978.91 in expenditures. This award is \$160,877 (\$160,877 direct and \$0 indirect). A budget amendment in the amount of \$72,128.67 is necessary to bring the Subgrant Award into alignment with the adopted budget. This amendment takes into account budget authority needed to cover actual expenditures of \$20,230.58 for July – September personnel expenditures. Should the board accept this grant award and approve these amendments, the FY19 adopted budget will be increased by \$72,128.67 in both revenues and expenditures in the following accounts:

<b>Cost Object</b>	<b>G/L Account</b>	<b>Amount</b>
Revenue:		
IO 11439	431100 – Federal	72,128.67
Expenditures:		
IO 11439	701110 – Base Salaries	6,582.94
IO 11439	701300 – Overtime	413.28
IO 11439	705360 – Benefit Adjustment	3,627.39
IO 11439	710100 – Professional Services	43,128.06
IO 11439	710300 – Operating Supplies	7,177.00
IO 11439	710334 – Copy Machine Lease	4,000.00
IO 11439	710335 – Copy Machine – Copies	2,000.00
IO 11439	710508 – Telephone Land Lines	1,900.00
IO 11439	710519 – Cellular phone	800.00
IO 11439	711210 – Travel	2,500.00

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve a FFY18 Emergency Management Performance Grant (EMPG) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$160,877.00 (\$160,877.00 County match required)] including funds to be used for travel; retroactive from October 1, 2018 through March 31, 2019 ; If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be:

*“move to approve a FFY18 Emergency Management Performance Grant (EMPG) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$160,877.00 (\$160,877.00 County match required)] including funds to be used for travel; retroactive from October 1, 2018 through March 31, 2019 ; If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the necessary budget amendments.”*