



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: November 13, 2018

DATE: Tuesday, November 06, 2018

TO: Board of County Commissioners

FROM: Amber Howell, Director, Human Services Agency
ahowell@washoecounty.us 785-8600

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to accept grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$274,560; match of \$48,457 from ad valorem tax] retroactive from September 30, 2018 through September 29, 2019 for Congregate Meals; and (2) Home Delivered Meals [\$837,771; match of \$112,989 from ad valorem tax] retroactive from October 1, 2018 through September 30, 2019 for Home Delivered Meals; and direct the Comptroller to make necessary budget amendments. (All Commission Districts)

SUMMARY

The Department is recommending the Board of County Commissioners to accept grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$274,560; match of \$48,457 from ad valorem tax] retroactive from October 1, 2018 through September 30, 2019 for Congregate Meals; and (2) Home Delivered Meals [\$837,771; match of \$112,989 from ad valorem tax] retroactive from October 1, 2018 through September 30, 2019 for Home Delivered Meals; and direct the Comptroller to make necessary budget amendments.

The Department is requesting retroactive approval by the Board of County Commissioners as the preliminary notice of awards were not received until September 4, 2018.

County Priority/Goal supported by this item: Safe, secure and healthy communities

PREVIOUS ACTION

These are continuing grants that have been accepted by the Board of County Commissioners annually since 1987.

AGENDA ITEM # _____

BACKGROUND

Retroactive approval is requested due to the Agency receiving the notice of sub-grant awards for Congregate and Home Delivered Meals on September 13, 2018.

Washoe County Human Services Agency anticipates providing 410,000 congregate, home delivered meals and second home delivered meals over the next year to senior citizens over the age of 60 in our community. In 2014 the second home deliver meal program supported by the Indigent fund was introduced. The second home delivered meal program which provides an additional 68,000 meals per year separate from the grant funded home delivered meal program.

Grant Year	# Congregate Meals	# Home Delivered Meals
10/2012 – 9/2013	100,373	107,049
10/2013 – 9/2014	109,879	137,021
10/2014 – 9/2015	116,685	159,223
10/2015 – 9/2016	123,620	183,578
10/2016 – 9/2017	125,198	222,500
10/2017 – 9/2018 (estimated)	126,000	221,380
10/2018 – 9/2019 (funded)	124,800	265,860

The Aging and Disability Services Division allocates funding according to the number of meals projected then reimburses the Human Services Agency for actual meals served. The reimbursement rate is \$2.20 for each congregate meal and \$3.15 for each home delivered meal. These nutrition programs are the backbone of the Human Services Agency Senior programming, and often the meals served are the only balanced meal seniors receive on a given day.

The annual cost of Washoe County Senior Nutrition Programs is approximately \$1,600,000, which is an 8% increase over the FY18 budget. Other funding sources include USDA/Nutrition Services Incentive Program (NSIP), Indigent Funds, soup program income, donations, program income and ad valorem tax dollars. These Title III-C grants are the single largest source of funding and the programs would not be successful without them.

In February 2014 the Department in partnership with Social Services implemented a second home delivered meal program (2nd HDM) for home delivered meal participants. The 2nd HDM program was made possible by Social Services committing a portion of County Indigent Funds to support the program expansion.

GRANT AWARD SUMMARY #1

Project/Program Name: Congregate Meals

Scope of the Project: The Human Services Agency has received Federal grant funding through the State of Nevada for the Congregate Meal Program since 1973. Daily lunch time meals are provided at no-charge to clients ages 60 and over and those less than

60 years of age for a nominal fee. This grant is an important component for the Department's senior programming.

Benefit to Washoe County Residents: The Congregate meal provides seniors throughout the County with opportunities for socialization, access to social and health services, nutritious mid-day meals and decreases barriers to isolation all of which prevent premature institutionalization.

On-Going Program Support: The grant award is used to support the Congregate Meal Program which is supplemented by the soup program, donations, program income, and ad valorem tax dollars.

Award Amount: \$274,560

Grant Period: September 30, 2018 through September 29, 2019

Funding Source: U.S. Department of Health and Human Services

Pass Through Entity: Nevada Aging and Disability Services Division

CFDA Number: 93.045

Grant ID Number: 16-000-07-1X-19

Match Amount and Type: ADSD requires \$48,457 in matching funds which will be provided through Washoe County ad valorem tax funds dedicated to the Human Services Agency.

Sub-Awards and Contracts: Human Services will contract for food services including preparation and delivery using the County's competitive bid process and federal grant procurement guidelines as defined in 2 CFR 200.

FISCAL IMPACT

The FY19 budget was adopted with \$66,992 in federal revenue. This award is \$274,560 (\$274,560 direct and \$0 indirect). A budget amendment is necessary to bring the Subgrant Award into alignment with the adopted budget.

Budget authority for program income is being increased by \$8,586.40 to bring the total to \$96,000. The amendments take into account budget authority needed to cover actual expenditures from July – September 2018.

Should the board accept this grant award and approve these amendments, the adopted FY19 budget will be increased by \$235,286.17 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11510 -431100	Federal Revenue	\$ 226,699.77

	-460741	Federal Program Income	\$	8,586.40
		Total Revenue	\$	235,286.17
IO 11510	-710592	Nutrition Program	\$	143,778.00
	-710872	Food Purchases	\$	91,508.17
		Total Expenditures	\$	235,286.17

County match totaling \$48,457 is included in the adopted FY18/19 expense budgets in the following cost center: 250511 – Nutrition Local.

GRANT AWARD SUMMARY #2

Project/Program Name: Home Delivered Meals

Scope of the Project: The Human Services Agency has received Federal grant funding through the State of Nevada for the Congregate Meal Program since 1973. The Human Services Agency through its contractor provides weekly home-delivered meals in addition to shelf stable meals twice a year at no-charge to home-bound seniors. This grant is an important component for the Department's senior programming.

Benefit to Washoe County Residents: The Home Delivered Meal Program ensures that home-bound seniors are provided nutritious meals and regular social contact in an effort to prevent those that are at the greatest risk from being institutionalized.

On-Going Program Support: The grant award is used to support the Home Delivered Meal Program which is supplemented by donations, program income, and ad valorem tax dollars.

Award Amount:	\$ 640,193	Federal Funds
	<u>\$ 197,578</u>	State Funds
	\$837,771	Total Award

Grant Period: October 1, 2018 through September 30, 2019

Funding Source: U.S. Department of Health and Human Services

Pass Through Entity: Nevada Aging and Disability Services Division

CFDA Number: 93.045

Grant ID Number: 16-000-04-2H-19

Match Amount and Type: ADSD requires \$112,989 in matching funds which will be provided through Washoe County ad valorem tax funds dedicated to the Human Services Agency.

Sub-Awards and Contracts: Human Services will contract for food services including preparation and delivery using the County's competitive bid process and federal grant procurement guidelines as defined in 2 CFR 200.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted FY19 budget will be increased by \$748,164.59 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11508	-431100 Federal Revenue	\$ 546,498.59
	-460741 Federal Program Income	\$ 4,088.00
	Total Revenue	\$ 550,586.59
IO 11508	-710592 Nutrition Program	\$ 341,712.00
	-710872 Food Purchases	\$ 208,874.59
	Total Expenditures	\$ 550,586.59
<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11509	-432100 State Grants	\$ 197,578.00
	Total Revenue	\$ 197,578.00
IO 11509	-710592 Nutrition Program	\$ 114,595.00
	-710872 Food Purchases	\$ 82,983.00
	Total Expenditures	\$ 197,578.00

County match totaling \$112,989 is included in the adopted FY18/19 expense budgets in Fund 225 cost center 250511- Nutrition Local

RECOMMENDATION

It is recommended that the Board of County Commissioners to accept grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$274,560; match of \$48,457 from ad valorem tax] retroactive from October 1, 2018 through September 30, 2019 for Congregate Meals; and (2) Home Delivered Meals [\$837,771; match of \$112,989 from ad valorem tax] retroactive from October 1, 2018 through September 30, 2019 for Home Delivered Meals; and direct the Comptroller to make necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$274,560; match of \$48,457 from ad valorem tax] retroactive from October 1, 2018 through September 30, 2019 for Congregate Meals; and (2) Home Delivered Meals [\$837,771; match of \$112,989 from ad valorem tax] retroactive from October 1, 2018 through

September 30, 2019 for Home Delivered Meals; and direct the Comptroller to make necessary budget amendments.”