



WASHOE COUNTY

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STAFF REPORT BOARD MEETING DATE: October 23, 2018

DATE: September 25, 2018
TO: Board of County Commissioners
FROM: Dave Solaro, Architect, P.E., Assistant County Manager
328-3624, dsolaro@washoecounty.us
SUBJECT: Recommendation and possible action to approve the appointment of four Open Space and Regional Park Commissioners to fill vacancies on the commission for terms as listed, or until such time as a successor is appointed, staff recommends:
Jennifer Oliver, District 3 - term of October 23, 2018 to June 30, 2021;
Polly Boardman, District 4 - term of October 23, 2018 to June 30, 2020;
Stephanie Chen, District 4 - term of October 23, 2018 to June 20, 2019; and
Darla Lee, District 5 - term of October 23, 2018 to October 22, 2022.
(All Commission Districts.)

SUMMARY

There are currently four Open Space and Regional Park Commissioner vacancies. Carrisa Tashiro from District 2 has tendered a letter of resignation from the commission. Charles Guffey from District 1 and Austin Olson from District 4 have both been removed due to attendance, and another seat has been vacant for some time.

Pursuant to County Code 95.040, vacancies on the Open Space and Regional Park Commission shall be filled for the unexpired term in the same manner as original appointments. If appointed, Jennifer Oliver from District 3 would fill an unexpired term commencing on October 23, 2018 and ending on June 30, 2021; Polly Boardman from District 4 would fill an unexpired term commencing on October 23, 2018 and ending on June 30, 2020; Stephanie Chen from District 4 would fill an unexpired term commencing on October 23, 2018 and ending on June 30, 2019; and Darla Lee from District 5 would serve a four year term commencing on October 23, 2018 and ending on October 22, 2022. All Park Commissioners should serve their term and hold office until their successors are appointed.

The appointment of commissioners to the Open Space and Regional Park Commission is not based on County Commission district; however, practice has been to have representation from each County Commission district. If appointed the Open Space and Regional Park Commission would have two Commissioners from Districts 1, 2, 3 and 4, and one Commissioner from District 5.

Washoe County Strategic Objective supported by this item: Stewardship of our community.

AGENDA ITEM # _____

PREVIOUS ACTION

On June 13, 2017 – The Board of County Commissioners (Board) appointed Matthew Webber, Chris Nenzel, and Carrisa Tashiro to the Open Space and Regional Park Commission for terms beginning on July 1, 2017, and ending on June 30, 2021, or until such time as a successor is appointed.

On July 26, 2016 – The Board appointed Charles Guffey to the Open Space and Regional Park Commission.

On September 8, 2015 – The Board appointed Doug Doolittle and Austin Olsen to the Open Space and Regional Park Commission.

On July 23, 2013 – The Board appointed Janet Davis to the Open Space and Regional Park Commission.

On June 11, 2013 – The Board approved the reappointment of Anne Buckley, and appointed Thomas Guinn, Alan Sheakley, Nathan Daniel, and Scott Pierson to the Open Space and Regional Park Commission.

On April 12, 2011 – The Board approved reappointment to the Open Space and Regional Park Commission of Jim Nadeau from July 1, 2011 to June 30, 2015, and Robert Jacobson from July 1, 2011 to June 30, 2013.

On September 22, 2009 – The Board approved reappointment of Bill von Phul, Patty Moen and Cliff Young to the Open Space and Regional Park Commission for terms through June 30, 2013, and appointed Ed Harney to fill a vacant position through June 30, 2012, and Anne Buckley to fill a vacant position through June 30, 2013.

On August 14, 2007 – The Board approved reappointment of Robert Jacobson to the Open Space and Regional Park Commission for a term through June 30, 2011, and possible appointment of one new Commissioner to the Open Space and Regional Park Commission to fill a vacant term through June 30, 2011.

BACKGROUND

The Open Space and Regional Park Commission is composed of nine members, all of whom shall be appointed by the Board of County Commissioners from residents of the County at large. The powers and duties of the park commission are:

1. To act in advisory capacity to the Board of County Commissioners in promoting, aiding and encouraging public recreation including the development of recreation and park facilities.
2. To act in an advisory capacity to the Director of Community Services in maintenance, development and operation of all county-owned or operated recreation areas and facilities and to develop rules and regulations governing the use of those facilities.
3. To establish general procedures to carry out the purpose of the Commission and recommend rules and regulations to the Board of County Commissioners as it may deem necessary to facilitate the carrying on of a recreation and park system.

4. To study and make recommendations on the Department's operating procedures and policies, fiscal policies and plans, and acquisition and development plans and policies.
5. To interpret the recreation program to public officials and to the general public in order that the recreation and park program may receive adequate support from public and private sources.
6. To consult with the Director on methods of financing a county-wide parks and recreation program, and make recommendations thereon.
7. To make recommendations to the Board of County Commissioners on deviations from, alterations to, or additions to the Master Plan for Parks and Recreation.
8. To make recommendations to the Board of County Commissioners on a schedule of priorities for acquisition and development of park property in accordance with the Master Plan.
9. To recommend to the Board of County Commissioners a time schedule for acquisition and development of park and recreation facilities.
10. To review and recommend annual budgets to the Board of County Commissioners.
11. To recommend to the Board of County Commissioners, rates, tolls and charges for services and the use or availability of facilities.
12. To recommend to the Board of County Commissioners the purchase, lease or exchange of lands for recreation or park purposes.
13. To review and recommend contemplated contracts to the Board of County Commissioners for the operation, construction and development of park and recreation facilities.
14. To exercise such other powers and perform such other duties as may be delegated by the Board of County Commissioners.

The appointment of commissioners to the Open Space and Regional Park Commission is not based on County Commission district; however, practice has been to appoint at least one Park Commissioner from each County Commission district. If appointed the Open Space and Regional Park Commission

For three months the Community Services Department actively recruited for multiple positions with newspaper advertisements and postings on the County's website. Nine applications (attached) were received from the community and are listed below:

Gregory Shorts – Commission District 1
Jerry Wager – Commission District 1
Nancy Baril-Mancuello – Commission District 2
Martha Campbell – Commission District 2
Julie Xeras – Commission District 2
Jennifer Oliver – Commission District 3
Polly Boardman – Commission District 4
Stephanie Chen – Commission District 4
Darla Lee – Commission District 5

FISCAL IMPACT

There is no fiscal impact to Washoe County for appointments to the Open Space and Regional Park Commission as per NRS, commissioners shall serve without compensation.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the appointment of four Open Space and Regional Park Commissioners to fill vacancies on the commission for terms as listed, or until such time as a successor is appointed, staff recommends:

Jennifer Oliver, District 3 - term of October 23, 2018 to June 30, 2021;

Polly Boardman, District 4 - term of October 23, 2018 to June 30, 2020;

Stephanie Chen, District 4 - term of October 23, 2018 to June 20, 2019; and

Darla Lee, District 5 - term of October 23, 2018 to October 22, 2022.

POSSIBLE MOTION

Should the Board agree with the recommendation, a possible motion would be: “Move to approve the appointment of four Open Space and Regional Park Commissioners to fill vacancies on the commission for terms as listed, or until such time as a successor is appointed, staff recommends:

Jennifer Oliver, District 3 - term of October 23, 2018 to June 30, 2021;

Polly Boardman, District 4 - term of October 23, 2018 to June 30, 2020;

Stephanie Chen, District 4 - term of October 23, 2018 to June 20, 2019; and

Darla Lee, District 5 - term of October 23, 2018 to October 22, 2022.”

Attachment: Washoe County Community Service Applications