



# WASHOE COUNTY

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**STAFF REPORT**  
**BOARD MEETING DATE: October 16, 2018**

**DATE:** September 18, 2018  
**TO:** Board of County Commissioners  
**FROM:** Amber Howell, Director, Human Services Agency  
785-8600, [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)  
**THROUGH:** Kate Thomas – Assistant County Manager  
**SUBJECT:** Accept cash donations to Washoe County Human Services Agency in the amount of [\$2,400.00] retroactive for the period July 1, 2018 through August 31, 2018 and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

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## **SUMMARY**

The Washoe County Human Services Agency receives donations throughout the year from the community and through juror fee donations that are used to benefit children in care and families who are clients.

**Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

## **PREVIOUS ACTION**

The Board routinely accepts donations for the Washoe County Human Services Agency.

## **BACKGROUND**

The Agency is requesting retroactive approval of the following cash donations to Washoe County Human Services Agency for the time period of July 1, 2018 through August 31, 2018

The donors listed under General Donations generously gave these funds to the Washoe County Human Services Agency to be used for miscellaneous needs for the children in care at the Kids Kottage emergency shelters and families who are clients of the Washoe County Human Services Agency.

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency which provides protective services as defined in NRS 432B.030). The resolution states that the money must be

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used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

Calanthe Temple #11	\$100.00
David Brock/Jana Larson-Brock	\$100.00
Holly Anderson	\$50.00
Rattler International	\$100.00
Valerie Cooke	\$50.00

**Total General Donations** **\$400.00**

**Total Juror Donations** **\$ 2,000.00**

**FISCAL IMPACT**

Should the Board accept this cash donation, the Agency’s FY19 budget will need to be amended by \$2,585.20 in the following revenue and expenditure accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20224 -484000	General Donations Revenue	\$ 400.00
IO-20224 -484190	Juror Donations Revenue	\$ 2,000.00
	<b>Total Revenue</b>	<b>\$ 2,400.00</b>
IO-20224 -710712	Family Preservations	\$ 2,400.00
	<b>Total Expenditures</b>	<b>\$ 2,400.00</b>

**RECOMMENDATION**

It is recommended the Board accept cash donations to Washoe County Human Services Agency in the amount of [\$2,400.00] retroactive for the period July 1, 2018 through August 31, 2018 and direct the Comptroller’s Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept cash donations to Washoe County Human Services Agency in the amount of [\$2,400.00] retroactive for the period July 1, 2018 through August 31, 2018 and direct the Comptroller’s Office to make the necessary budget amendments.”