



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: September 25, 2018

DATE: August 31, 2018

TO: Board of County Commissioners

FROM: Brett Steinhardt, Project Manager, Engineering and Capital Projects
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THROUGH: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects
Community Services Department, 328-2043, desmith@washoecounty.us

SUBJECT: Recommendation to award a bid and approve the Agreement to the lowest, responsive, responsible bidder for the Galena Terrace Park Improvement Project [staff recommends Facility Management, Inc. in the amount of \$208,693.98]. (Commission District 2.)

SUMMARY

The Galena Terrace Park project will consist of the build out of a neighborhood passive park. Improvements will include shade structure, landscaping, irrigation systems, concrete pads, walking paths, and turf areas. Washoe County will be entering into a maintenance and construction agreement with the Galena Terrace Maintenance Association for the upkeep of the park.

Sealed bids for the Galena Terrace Park Improvement Project were opened on June 21, 2018. The list of bids received for the project is as follows:

Galena Terrace Park Improvement Project	
Bidder	Amount
Garden Shop Nursery/Landscaping Division Inc.	\$233,800.00
Facility Management, Inc.	\$168,662.85
Engineers Estimate	\$210,000.00

County staff met with the Galena Terrace Maintenance Association and were able to identify the following bid alternatives to be included within this bid:

Bid Alternate 1.2A	DG pathway #1	\$1,121.33
Bid Alternate 2.1A	Concrete pad for shade structure	\$7,735.20
Bid Alternate 2.1B	Shade structure 20'x20'	\$22,000.00
Bid Alternate 4.1A	Concrete pathway #4	\$8,192.80
Bid Alternate 5.2A	DG pathway #5	\$796.80
Bid Alternate 6.1A	Landscape boulders	\$185.00
	Total Bid Alternate Amount	\$40,031.13
Base Bid Amount		\$168,662.85
Bid Alternate Amount		\$40,031.13
Total Construction Cost		\$208,693.98

AGENDA ITEM # _____

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

On May 22, 2018, the Board of County Commissioners (Board) approved the Capital Improvement Plan for Fiscal Years 2019-2023.

BACKGROUND

The Galena Terrace Park is located in the Galena Terrace Subdivision on the corner of Edmonton and Missoula Court, Reno Nevada. (Commission District 2, Park District 1C). The existing 5.5 acre parcel nestled within the community contains partial landscaping and trails.

This passive park will be developed into a functional neighborhood park with trees, turf, shrubs, landscape irrigation, benches, covered shelters, picnic table, walking paths and similar park amenities. The improvements will take place on 1.25 acres of the parcel.

Washoe County met with the Galena Terrace Maintenance Association and negotiated agreements where Washoe County would design and construct the park and the Association would maintain the park after completion of construction. Washoe County will be entering into a maintenance and construction agreement with the Galena Terrace Maintenance Association for the upkeep of the park. The park is to remain open to all public during normal park hours.

FISCAL IMPACT

This project has supported funding through the Residential Construction Tax (RCT) in District 1C. The Galena Terrace Park Improvement project is budgeted in the Parks Capital Projects Fund 404 in project PK900133 at \$226,870 for FY2019.

RECOMMENDATION

It is recommended that the Board award a bid and approve the Agreement to the lowest, responsive, responsible bidder for the Galena Terrace Park Improvement Project [staff recommends Facility Management, Inc. in the amount of \$208,693.98].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to award a bid and approve the Agreement to the lowest, responsive, responsible bidder for the Galena Terrace Park Improvement Project [staff recommends Facility Management, Inc. in the amount of \$208,693.98]."