



# WASHOE COUNTY

Integrity Communication Service

[www.washoecounty.us](http://www.washoecounty.us)

## STAFF REPORT

**BOARD MEETING DATE:** September 25, 2018

**DATE:** Wednesday, September 19, 2018

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
(775)785-8600, [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve an Agreement with the nonprofit, Catholic Charities of Northern Nevada in the amount of [\$275,000], retroactive July 1, 2018 to September 30, 2018 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency. (All Commission Districts)

---

### **SUMMARY**

The Agency recommends the Board to approve an Agreement with the nonprofit, Catholic Charities of Northern Nevada in the amount of [\$275,000], retroactive July 1, 2018 to September 30, 2018 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency.

**Washoe County Strategic Objective supported by this item:** Safe, secure and healthy communities.

### **PREVIOUS ACTION**

On March 13, 2018 the Board approved an a one-year agreement in the amount of \$1,583,545 with the nonprofit, Catholic Charities of Northern Nevada, retroactive July 1, 2017 to June 30, 2018 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency and approve necessary resolution for same.

On August 9, 2016 the Board approved an a one-year support grant agreement in the amount of \$1,438,533 with the nonprofit, Catholic Charities of Northern Nevada, retroactive from July 1, 2016 to June 30, 2017 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency and approve necessary resolution for same.

**AGENDA ITEM # \_\_\_\_\_**

On June 23, 2015 the Board of County Commissioners approved a one-year support grant agreement in the amount of \$636,336 with the nonprofit, Catholic Charities of Northern Nevada, from July 1, 2015 to June 30, 2016 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency and approve necessary resolution for same.

On April 28, 2015 the Board of County Commissioners (BCC) authorized the Department of Senior Services to begin negotiations with Catholic Charities of Northern Nevada for the operations of the Senior Nutrition Programs, including congregate and “Meals on Wheels” services in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency.

### **BACKGROUND**

Retroactive approval is requested to allow for the FY19 contract to go out for competitive bid. Grant funds that support the senior nutrition program are awarded on a federal fiscal year basis.

Washoe County Human Services Senior Services Division (Senior Services), acting on behalf of Washoe County, is responsible for the operation of all facilities, administration of all funds received, including Federal, State and local grants, property tax, and voluntary donations, in conjunction with the Senior Nutrition Program.

The funds for the Senior Nutrition Program comes from a variety of sources: the Older Americans Act Title 111(c) for congregate and home delivered meal contracts through the State of Nevada Aging and Disability Services Division (ADSD); USDA/NSIP (United States Department of Agriculture/Nutrition Services Incentive Program) funding; local soup revenue; WIN (Waiver for Independent Nevadans) funding; program income, a contract with Storey County, donations, and matching funds for ADSD funds from the County Ad Valorem tax specifically set aside for senior programming and Indigent Funds.

The Federal requirements for the senior nutrition funding require Senior Services to provide and distribute one (1) meal per day per client, for two hundred and fifty (250) days per year, for an annual total of approximately 410,000 meals;

On April 21, 2014 the Board of County Commissioners authorized the Department of Senior Services to begin negotiations with Catholic Charities of Northern Nevada for the operations of the Department’s senior nutrition programs, including the congregate and “Meals on Wheels” services in order to implement national best practices and to leverage the capacity of a non-profit nutrition services agency. The partnership formally began July 1, 2014 and has successfully served more than 5,000 seniors over one million meals since that time.

### **FISCAL IMPACT**

There is no additional fiscal impact to the adopted FY19 budget as funding for this Agreement was anticipated and included in the Senior Services Fund (Fund 225) internal orders 11437 – Congregate meals FFY18 and 11438 – Home Delivered Meals FFY18 as well as in the Indigent Fund (Fund 221) cost center 221410 – Senior Nutrition in general ledger account 710592 (Nutrition Program).

### **RECOMMENDATION**

It is recommended to approve an Agreement with the nonprofit, Catholic Charities of Northern Nevada in the amount of [\$275,000], retroactive July 1, 2018 to September 30, 2018 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency.

### **POSSIBLE MOTION**

Should the Board approve, a possible motion would be: “Move to approve an Agreement with the nonprofit, Catholic Charities of Northern Nevada in the amount of [\$275,000], retroactive July 1, 2018 to September 30, 2018 in support of the senior nutrition program, including congregate and Meals on Wheels services, in order to implement national best practices and leverage the capacity of a non-profit nutrition services agency.”