



Project No. \_\_\_\_\_

**AGREEMENT/CONTRACT ROUTING FORM**

Date: 7-1-2018

**AGREEMENT/CONTRACT INFORMATION**

Project Manager: Jennifer Meyers  
Print Name

Jennifer Meyers  
Signature

Date: 7-1-2018

Project Name: Non-Urbanized Transportation-Washoe County Senior Services – Gerlach & Incline Village

Vendor: Washoe County Senior Services

Agreement/Contract Description including reimbursable information (attach Agreement or Contract):

Contract Extension Letter - Non-Urbanized Transportation-Washoe County Senior Services FY 2019

**GENERAL INFORMATION**

Agreement/Contract Type:

- Professional Services Agreement (PSA)     
  PSA Amendment     
  Low Bid Contract  
 Non-Professional Agreement     
  Utility Agreement     
 Interlocal Cooperative Agreement (ICA)

If Professional Services Agreement; Consultant Selection procurement process used:

- RFP     
 RFA     
 Pre-Qualified List     
 Not Applicable

Funding Source:     
 Federal FTA   
 Federal FHWA     
 RTC RRIF   
 RTC FT/ST

Program of Projects Approval: Date: \_\_\_\_\_ Total POP Amount: \$ \_\_\_\_\_

Contract/Agreement Amount:     
\$ Gerlach \$12,000.00 and Incline Village \$17,000.00   
 See Bid Results Form

Board Action Required:   
 Yes, Scheduled Date for Board Approval: \_\_\_\_\_  
 No, Explanation: Under \$50,000 threshold per P-13.

If Low Bid Contract attach bid tabulation.

**APPROVAL**

Department Director: David Jickling      [Signature]      Date: 5/23/18  
Print Name      Signature

Contract Officer: Leslie Benton      [Signature]      Date: 5/30/18  
Print Name      Signature

Finance: Jelena Williams      J. Williams      Date: 5/31/18  
Print Name      Signature

Chief Financial Officer: Stephanie Haddock      [Signature]      Date: 5/31/18  
Print Name      Signature

Legal Counsel: Dale E. Ferguson, Esq.      [Signature]      Date: 6/1/18  
Print Name      Signature



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

July 1, 2018

Mr. John Slaughter  
Washoe County Manager  
Washoe County Senior Services  
1155 East 9<sup>th</sup> Street, Bldg. E  
Reno, Nevada 89512

**Re: Agreement for the Provision of Paratransit Services for Senior Citizens and People with Disabilities – Washoe County Senior Services Gerlach and Incline Village Transportation Programs**

Dear Mr. Slaughter:

As outlined in SECTION 1 – TERM of the Agreement for the Provision of Paratransit Services for Senior Citizens and People with Disabilities – Washoe County Senior Services Gerlach and Incline Village Transportation Programs between the Regional Transportation Commission of Washoe County (RTC) and Washoe County by and through its duty constituted by Board of County Commissioners, dated October 13, 2009, the RTC is exercising the option to extend this Agreement from July 1, 2018, through June 30, 2019. All of the remaining provisions of said Agreement dated October 13, 2009, shall remain in full force and effect.

The FY19 amounts are:

- Gerlach Senior Transportation: maximum \$12,000.00 (unchanged from FY 18)
- Incline Village Senior Transportation: maximum \$17,000 (unchanged from FY 18)

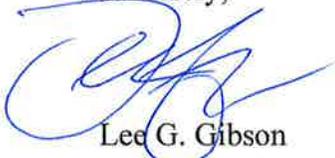
If you agree to the aforementioned extension and its terms and conditions, please sign this letter, below, and mail the fully executed original letter to Leslie Benton at the following address:

Leslie Benton  
Procurement and Compliance Analyst  
Regional Transportation Commission of Washoe County  
1105 Terminal Way, Suite 300  
Reno, Nevada 89502

Mr. John Slaughter  
Washoe County Manager  
Washoe County Senior Services  
July 1, 2018  
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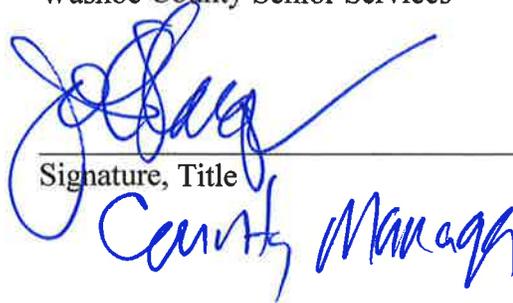
We look forward to continue working with you. If you have any questions, please contact Leslie Benton at (775) 335-1868.

Sincerely,



Lee G. Gibson  
RTC Executive Director

Washoe County Senior Services



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Signature, Title  
County Manager