



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: *September 11, 2018*

**DATE:** Wednesday, September 05, 2018

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600, [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Approve amendments totaling an increase of [\$95,000] in both revenue and expense to the FY19 Congregate Meals Grant Program, IO 11437; approve amendments totaling an increase of [\$35,000] in both revenue and expense to the Home Delivered Meals Grant Program, IO 11438; and if approved direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

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### **SUMMARY**

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities.

### **PREVIOUS ACTION**

On October 10, 2017, the Board accepted the two grant awards from the Nevada Aging and Disability Services Division for the Older Americans Act Title III Congregate Meals (award period of September 30, 2017 through September 29, 2018) and Home Delivered Meals (award period of October 1, 2017 through September 30, 2018) programs.

### **BACKGROUND**

At the time of acceptance of the Congregate Meals Program and Home Delivered Meals Program grant awards no budget authority was requested for the program income that is received in the course of those programs. In FY18, the total program income received was \$70,874.45 and \$22,617.05 respectively.

### **FISCAL IMPACT**

The FY19 budget in IO 11437 was adopted with \$13,927 in federal program income. The FY19 budget in IO 11438 was adopted with \$4,666 in federal program income.

Budget amendments are required in each program to ensure there is sufficient budget authority for the remainder of FY19.

AGENDA ITEM # \_\_\_\_\_

Should the Board approve the amendments, the adopted FY19 budget will be amended as follows:

| <u>Account Number</u> |         | <u>Description</u>        | <u>Amount of Increase/(Decrease)</u> |
|-----------------------|---------|---------------------------|--------------------------------------|
| IO-11437              | -460740 | Federal Program Income    | \$ 95,000.00                         |
|                       |         | <b>Total Revenue</b>      | <b>\$ 95,000.00</b>                  |
| IO-11437              | -710592 | Nutrition Program         | \$ 55,000.00                         |
|                       | -710872 | Food Purchases            | \$ 40,000.00                         |
|                       |         | <b>Total Expenditures</b> | <b>\$ 95,000.00</b>                  |

| <u>Account Number</u> |         | <u>Description</u>        | <u>Amount of Increase/(Decrease)</u> |
|-----------------------|---------|---------------------------|--------------------------------------|
| IO-11438              | -460740 | Federal Program Income    | \$ 35,000.00                         |
|                       |         | <b>Total Revenue</b>      | <b>\$ 35,000.00</b>                  |
| IO-11438              | -710592 | Nutrition Program         | \$ 20,000.00                         |
|                       | -710872 | Food Purchases            | \$ 15,000.00                         |
|                       |         | <b>Total Expenditures</b> | <b>\$ 35,000.00</b>                  |

### **RECOMMENDATION**

The Department recommends the Board of County Commissioners approve amendments totaling an increase of [\$95,000] in both revenue and expense to the FY19 Congregate Meals Grant Program, IO 11437; approve amendments totaling an increase of [\$35,000] in both revenue and expense to the Home Delivered Meals Grant Program, IO 11438; and if approved direct the Comptroller's office to make the appropriate budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve amendments totaling an increase of [\$95,000] in both revenue and expense to the FY19 Congregate Meals Grant Program, IO 11437; approve amendments totaling an increase of [\$35,000] in both revenue and expense to the Home Delivered Meals Grant Program, IO 11438; and if approved direct the Comptroller's office to make the appropriate budget amendments."