



# WASHOE COUNTY

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## STAFF REPORT

**BOARD MEETING DATE:** August 28, 2018

**DATE:** Wednesday, August 22, 2018

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
775-785-5653

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Representative Payee [\$31,218 match of \$5,510 from ad valorem tax], Case Management [\$175,663 match of \$31,003 from ad valorem tax] and Homemaker Services [\$108,000 match of \$20,012 from ad valorem tax]; and the following State of Nevada Independent Living Programs: Homemaker Services [\$21,600, no match required] and Adult Day Care [\$66,070 match of \$9,911 from ad valorem tax], retroactive from July 1, 2018 through June 30, 2019; and authorize the Agency to execute grant award documents; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

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### **SUMMARY**

The Agency recommends the Board accept grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Representative Payee [\$31,218 match of \$5,510 from ad valorem tax], Case Management [\$175,663 match of \$31,003 from ad valorem tax] and Homemaker Services [\$108,000 match of \$20,012 from ad valorem tax]; and the following State of Nevada Independent Living Programs: Homemaker Services [\$21,600; no match required] and Adult Day Care [\$66,070 match of \$9,911 from ad valorem tax], retroactive from July 1, 2018 through June 30, 2019.

County Priority/Goal supported by this item: Safe, Secure and Healthy Communities.

### **PREVIOUS ACTION**

These are continuing grants that have been accepted by the Board of County Commissioners annually. On August 8, 2017 the Board accepted various Older Americans Act Title III and independent living grant awards for the period of July 1, 2017 through June 30, 2018.

**AGENDA ITEM # \_\_\_\_\_**

## **BACKGROUND**

Retroactive approval is requested as the Human Services Agency received the Notice of Subgrant Awards from the Nevada Aging and Disability Services Division on July 11, 2018.

The Aging and Disability Services Division awarded a total of \$402,551 for Adult Day Care, Case Management, Homemaker and Representative Payee programs within the Human Services Agency Senior Services Division. The funding from the Older American's Act and Nevada Aging and Disability Services Division has been the foundation of many important services that the department provides for many years.

## **GRANT AWARD SUMMARY #1**

**Project/Program Name:**     **Representative Payee**

**Scope of the Project:**       The Representative Payee program is a component of Washoe County Human Services continuum of care programs. Social Workers utilize the program to stabilize community living for those who are financially at risk. The service is matched with other Senior Social Services through Worker-Client negotiated care plans, including social work intervention, access to medical, legal, in-home care, home delivered meals, referrals for elder protective services and advocacy.

**Benefit to Washoe County Residents:** The Representative Payee program supports independent living, prevents premature institutionalization, financial exploitation, extreme poverty, homelessness and the unnecessary decline in health for many of the elderly in Washoe County.

**On-Going Program Support:** The grant award is used to support Representative Payee program costs. Funds are utilized to contract for professional services as well as supplement four Social Workers. Additional resources that support the program are County General Funds and the ad valorem tax for seniors.

**Award Amount:**               \$31,218

**Grant Period:**                July 1, 2018 through June 30, 2019

**Funding Source:**             U.S. Department of Health and Human Services

**Pass Through Entity:**        Nevada Aging and Disability Services Division

**CFDA Number:**               93.044

**Grant ID Number:**           16-000-21-BX-19

**Match Amount and Type:** ADSD requires \$5,510 in matching funds which will be provided through Washoe County Senior Citizens ad valorem tax.

**Sub-Awards and Contracts:** The contract provider was obtained using the County's competitive bid process and federal grant procurement guidelines.

### **FISCAL IMPACT**

The Department's FY 18/19 adopted budget included budgets for the grant award therefore no amendments are necessary. County match totaling \$5,510 is included in the adopted FY18/19 budget in cost center: 250311 Case Management Local.

### **GRANT AWARD SUMMARY #2**

**Project/Program Name:** Case Management

**Scope of the Project:** The Washoe County Human Services Senior Case Management program is part of its continuum of care service array which provides outreach, screening, assessment, care plan development, care coordination, and care plan monitoring for seniors at greatest risk and provides support that prevents premature institutionalization and avoids unnecessary hospitalization.

**Benefit to Washoe County Residents:** The Case Management program benefits Washoe County residents by providing case workers for comprehensive support system the seniors at highest risk for institutionalization or hospitalization.

**On-Going Program Support:** The grant award is used to support Case Management program costs. Funds are utilized to supplement four Social Workers and supplies. Additional resources such Washoe County Senior Citizens ad valorem tax funds and County General Funds also support the program.

**Award Amount:** \$175,663

**Grant Period:** July 1, 2018 through June 30, 2019

**Funding Source:** U.S. Department of Health and Human Services

**Pass Through Entity:** Nevada Aging and Disability Services Division

**CFDA Number:** 93.044

**Grant ID Number:** 16-000-06-BX-19

**Match Amount and Type:** ADSD requires \$31,003 in matching funds which will be provided through Washoe County Senior Citizens ad valorem tax.

**Sub-Awards and Contracts:** N/A

## **Fiscal Impact**

Should the Board approve this grant the Agency's FY 18/19 adopted budget will need to be increased and amended as follows:

<b>Cost Object</b>	<b>G/L Account</b>	<b>Amount</b>
IO 11490	431100 – Federal Revenue	\$19,414
IO 11490	701412 – Salary Adjustment	\$13,589.80
IO 11490	705360 – Benefit Adjustment	\$5,824.20

County match cash totaling \$31,003 is included in the adopted FY18/19 expense budgets in the following cost center: 250311- Case Management Local.

## **GRANT AWARD SUMMARY #3**

**Project/Program Name:** Homemaker

**Scope of the Project:** The Homemaker program is a component of Washoe County Human Services continuum of care programs. Services are provided by qualified, licensed and bonded sub-contracted service agencies through a competitive bid process. Examples of services provided to seniors are shopping for food, prescriptions or household goods, housework, bill paying, and writing letters.

**Benefit to Washoe County Residents:** The Homemaker program when combined with other Senior Services programs increase the ability of at-risk seniors to maintain their independence, avoid premature institutionalization and unnecessary hospitalization. .

**On-Going Program Support:** The grant award is used to support Homemaker program costs. Funds are utilized to pay for contractor services and supplies. Additional resources that support the program are Washoe County Senior Citizen ad valorem tax funds and County General Funds.

<b>Award Amount:</b>	\$ 21,600	Federal Funds
	<u>\$108,000</u>	State Funds
	\$129,600	Total Award

**Grant Period:** July 1, 2018 through June 30, 2019

**Funding Source:** U.S. Department of Health and Human Services

**Pass Through Entity:** Nevada Aging and Disability Services Division

**CFDA Number:** 93.044 Federal Funds  
N/A State Funds

**Grant ID Number:** 16-000-02-LB-19

**Match Amount and Type:** ADSD requires \$20,012 in matching funds which will be provided through Washoe County Senior Citizens ad valorem tax.

**Sub-Awards and Contracts:** The Department will contract with a provider for Homemaker Services as required by Aging and Disability Services Division program specifications using the County's competitive bid process and federal grant procurement guidelines as identified in 2 CFR 200.

**Fiscal Impact**

Should the Board approve this grant the Agency's FY 18/19 adopted budget will need to be increased and amended as follows:

Cost Object	G/L Account	Amount
IO 11487	431100 – Federal Revenue	\$21,600
IO 11487	701412 – Salary Adjustment	\$15,120
IO 11487	705360 – Benefit Adjustment	\$6,480
IO 11488	432100 State Revenue	\$36,000
IO 11488	710100 – Professional Services	\$36,000

County match cash totaling \$20,012 is included in the adopted FY18/19 expense budget in the following cost center: 250341- Homemaker Local.

**GRANT AWARD SUMMARY #4**

**Project/Program Name:** Adult Day Care.

**Scope of the Project:** The Adult Day Care program is a medically based care program for cognitively and physically impaired adults to provide social, nursing and community support to serve as an alternative to institutional care. The program is staffed by two full time nurses and seven community health aids supported by a Program Administrator.

**Benefit to Washoe County Residents:** The Adult Day Care program benefits Washoe County residents by providing families an alternative to long term care. Elderly participants in the Adult Day Care program are provided the opportunity to age at home with dignity surround by loved ones.

**On-Going Program Support:** The grant award is used to support Adult Day Care program costs. Funds are utilized to supplement one Community Health Aide and one Public Health Nurse II. Additional resources such as Medicaid, Veteran's Administration funds, and Washoe County Health Care Assistance and Washoe County ad valorem tax funds also support the program.

**Award Amount:** \$66,070

**Grant Period:** July 1, 2018 through June 30, 2019

**Funding Source:** Nevada Aging and Disability Services Division

**Pass Through Entity:** N/A

**CFDA Number:** N/A

**Grant ID Number:** 16-000-05-LX-19

**Match Amount and Type:** ADSD requires \$9,911 in matching funds which will be provided through Washoe County ad valorem tax funds dedicated to Senior Services.

**Sub-Awards and Contracts:** N/A

### **Fiscal Impact**

Should the Board approve this grant the Agency's FY 18/19 adopted budget will need to be increased and amended as follows:

<b>Cost Object</b>	<b>G/L Account</b>	<b>Amount</b>
IO 11486	432100 – State Revenue	\$3,146
IO 11486	701412 – Salary Adjustment	2,202
IO 11486	705360 – Benefit Adjustment	\$944

County match cash totaling \$9,911 is included in the adopted FY18/19 expense budgets in the following cost center: 250611- Adult Day Care Local

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners approve grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Representative Payee [\$31,218 match of \$5,510 from ad valorem tax], Case Management [\$175,663 match of \$31,003 from ad valorem tax] and Homemaker Services [\$108,000 match of \$20,012 from ad valorem tax]; and the following State of Nevada Independent Living Programs: Homemaker Services [\$21,600; no match required] and Adult Day Care [\$66,070 match of \$9,911 from ad valorem tax], retroactive from July 1, 2018 through June 30, 2019; and authorize the Agency to execute grant award documents; and direct the Comptroller's Office to make the necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Representative Payee [\$31,218 match of \$5,510 from ad valorem tax], Case Management [\$175,663 match of \$31,003 from ad valorem tax] and Homemaker Services [\$108,000 match of \$20,012 from ad valorem tax]; and the following State of Nevada Independent Living Programs: Homemaker Services [\$21,600; no match required] and Adult Day Care [\$66,070 match of \$9,911

from ad valorem tax], retroactive from July 1, 2018 through June 30, 2019; and authorize the Agency to execute grant award documents; and direct the Comptroller's Office to make the necessary budget amendments.”