



WASHOE COUNTY

Integrity Communication Service
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STAFF REPORT

BOARD MEETING DATE: August 28, 2018

CM/ACM _____
Finance _____
DA _____
Risk Mgt _____
HR _____
Other _____

DATE: July 26, 2018
TO: Board of County Commissioners
FROM: Jennifer Pierce, Fiscal Compliance Officer, 775-328-2418,
jpierce@washoecounty.us
THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417,
aheenan@washoecounty.us
SUBJECT: Approve amendments totaling an increase of [\$63,636] in both revenue and expense to the FY19 Advancing Conformance with the Voluntary National Retail Food Regulatory Program Standards Grant Program, IO 11088; and if approved direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

There has been no previous action taken by the Board.

GRANT AWARD SUMMARY

Project/Program Name: FDA Voluntary Retail Food Regulatory Program Standards

Scope of the Project: This Award provides support for travel for the 2019 Conference for Food Protection, development of WashoeEats Mobile App, WashoeEats Media Campaign, postage, printing, and indirect expenditures.

Benefit to Washoe County Residents: This Award supports the EHS Food Program efforts to achieve conformance with the FDA Voluntary National Retail Food Regulatory Program Standards. Implementing the standards benefits the community by reducing or eliminating the occurrence of illness and death from food produced in Washoe County

AGENDA ITEM # _____

food establishments. Reduction in the percentage of foodborne illness risk factors in food establishments has been identified as a goal in the Washoe County Health District Strategic Plan.

On-Going Program Support: These funds support on-going FDA Retail Food Regulatory Program Standard expenditures.

Award Amount: Total award amount is \$70,000 [\$63,636 direct/\$6364 indirect]

Grant Period: July 1, 2018 – June 30, 2019

Funding Source: U.S. Food and Drug Administration

Pass Through Entity: Not applicable

CFDA Number: 93.103

Grant ID Number: 5U18FD006275-02

Match Amount and Type: None

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

As this award was not anticipated in the FY19 budget, a budget amendment in the amount of \$63,636 is necessary to bring the Award into alignment with the direct program budget.

No amendment is necessary for indirect revenue.

Should the BCC approve these budget amendments, the FY19 budget will be amended as follows:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-11088 -431100	Federal Revenue	\$63,636.00
	Total Revenue	\$63,636.00
2002-IO-11088 -710400	Pymts to Other Agencies	\$ 52,344.00
-710360	Postage	\$ 1,656.00
-710502	Printing	\$ 144.00
-710509	Seminars and Meetings	\$ 200.00
-710546	Advertising	\$ 3,340.00
-711210	Travel	\$ 5,952.00
	Total Expenditures	\$ 63,636.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve amendments totaling an increase of [\$63,636] in both revenue and expense to the FY19 Advancing Conformance with the Voluntary National Retail Food Regulatory Program Standards Grant Program, IO 11088; and if approved direct the Comptroller's office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve amendments totaling an increase of [\$63,636] in both revenue and expense to the FY19 Advancing Conformance with the Voluntary National Retail Food Regulatory Program Standards Grant Program, IO 11088; and if approved direct the Comptroller's office to make the appropriate budget amendments."