



# WASHOE COUNTY

Integrity Communication Service

[www.washoecounty.us](http://www.washoecounty.us)

CM/ACM \_\_\_\_\_  
Finance \_\_\_\_\_  
DA \_\_\_\_\_  
Risk Mgt \_\_\_\_\_  
HR \_\_\_\_\_  
Other \_\_\_\_\_

## STAFF REPORT

**BOARD MEETING DATE:** August 28, 2018

**DATE:** June 28, 2017

**TO:** Board of County Commissioners

**FROM:** Nancy Parent, Washoe County Clerk  
784-7287, nparent@washoecounty.us

**THROUGH:** Nancy Parent, Washoe County Clerk

**SUBJECT:** Acknowledge and approve correction to the Board of County Commissioners meeting minutes of June 19, 2018 to include the mention of an email received from Ms. Annemarie Grant as public comment on Agenda Item 10B.

---

### SUMMARY

This matter is brought to the Board's attention to publicly acknowledge and approve correction of the Board's meeting minutes of June 19, 2018 to include the mention of an email received from Ms. Annemarie Grant as public comment on Agenda Item 10B.

**Washoe County Strategic Objective supported by this item:** Regional and Community Leadership.

### PREVIOUS ACTION

On July 24, 2018 the Board approved the meeting minutes for June 19, 2018.

### BACKGROUND

Subsequent to the approval of the June 19, 2018 minutes, it was brought to the attention of the County Clerk that there had been an omission of a particular public comment document submitted during the June 19, 2018 meeting.

A review of the audio and video records of the meeting revealed that indeed a clerical error had been made and that the meeting minutes for Agenda Item 10B on June 19, 2018 neglected to mention the receipt of an email from Ms. Annemarie Grant related to Agenda Item 10B.

Page 10 of the minutes for June 19, 2018 has been corrected to include the following paragraph to accurately reflect what occurred during the meeting:

**AGENDA ITEM #** \_\_\_\_\_

“County Clerk Nancy Parent advised the Board that she had received a copy of an email sent to the Commissioners by Annemarie Grant relating to Item 10B and that said document would be placed on the record for today’s meeting. There was no other public comment on the Consent Agenda Items listed above.”

**FISCAL IMPACT**

No Fiscal Impact.

**RECOMMENDATION**

It is recommended that the Board:

Acknowledge and approve correction to the Board of County Commissioners meeting minutes of June 19, 2018 to include the mention of an email received from Ms. Annemarie Grant as public comment on Agenda Item 10B.

**POSSIBLE MOTION**

Should the Board agree with the recommendation, a possible motion would be:

“Move to acknowledge and approve correction to the Board of County Commissioners meeting minutes of June 19, 2018 to include the mention of an email received from Ms. Annemarie Grant as public comment on Agenda Item 10B.”