



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: August 28, 2018

**DATE:** Thursday, July 26, 2018

**TO:** Board of County Commissioners

**FROM:** Pat Lee, Captain, Special Operations Division  
775-321-4912, [PLee@washoecounty.us](mailto:PLee@washoecounty.us)

**THROUGH:** Sheriff Chuck Allen

**SUBJECT:** Approve funding of [\$4,620.00, 25% in-kind and cash match required, \$1,155.00] from the Department of Health and Human Services, Division of Child and Family Services, Victims of Crime Assistance (VOCA) to be used to pay travel and training costs for the WCSO Victim Advocate, and to provide emergency housing and emergency services such as food and shelter for victims of domestic violence, for the retroactive grant period of 7/1/18 through 6/30/19, and if approved, direct Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

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### SUMMARY

The Department of Health and Human Services, Division of Child and Family Services has provided funding through the Victims of Crime Assistance (VOCA) program to support and enhance the Washoe County Sheriff's Office Victim Advocate program by providing funds for travel and training, membership dues for the Victim Advocate, as well as funds for emergency housing and supplies for victims of domestic violence in our community. Emergency services such as food and clothing may be provided in the form of gifts cards tracked and issued by case numbers.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

### PREVIOUS ACTION

Prior BCC approval on 6/23/15 and 10/10/17.

### BACKGROUND

Grant funds are to be utilized by Washoe County Sheriff's Office to support and enhance our victim advocate program. Reason for retroactive submittal: Item was submitted to the first available BCC meeting once all paperwork was received and processed.

AGENDA ITEM # \_\_\_\_\_

## **GRANT AWARD SUMMARY**

**Project/Program Name:** *VOCA Victim Assistance*

**Scope of the Project:** *Provide assistance to support and enhance our victim advocate program.*

**Benefit to Washoe County Residents:** *Support and assistance to victims of domestic violence.*

**On-Going Program Support:** *The Victim Advocate will be supported with County general funds and the WCSO will provide all match requirements.*

**Award Amount:** *Total \$4,620.00*

**Grant Period:** *7/1/18 – 6/30/19*

**Funding Source:** *Dept. of Health and Human Services*

**Pass through From:** *Div. Of Child and Family Services*

**CFDA Number:** *16.575*

**Grant ID Number:** *16575-17-056*

**Match Amount and Type:** *25%, in kind (total \$1,155.00) 25% in-kind and cash match will be met with volunteer hours tracked by the WCSO Victim Advocate, cell phone services and use of county vehicle assigned to the WCSO Victim Advocate.*

**Sub-Awards and Contracts:** *None*

## **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted FY19 budget will be increased by \$4,620.00 in both revenues and expenditures in the following accounts:

### **INCREASE REVENUES:**

11491- 431100 (Victim Advocate/VOCA -Federal Grants)	\$4,620.00
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### **INCREASE EXPENDITURES:**

11491 – 711212 (Victim Advocate/VOCA – Lodging)	\$1,500.00
11491 – 711210 (Victim Advocate/VOCA – Travel)	\$1,385.00
11491 – 710509 (Victim Advocate/VOCA – Seminars/Meetings)	\$ 415.00
11491 – 710872 (Victim Advocate/VOCA – Food Purchases)	\$1,000.00
11491 – 710300 (Victim Advocate/VOCA – Operating Supplies)	\$ 320.00

This is a reimbursement grant. No indirect costs are allowed. 25% in-kind and cash match will be met with volunteer hours tracked by the WCSO Victim Advocate, cell phone services and use of county vehicle assigned to the WCSO Victim Advocate.

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners approve funding of [\$4,620.00, 25% in-kind and cash match required, \$1,155.00] from the Department of Health and Human Services, Division of Child and Family Services, Victims of Crime Assistance (VOCA) to be used to pay travel and training costs for the WCSO Victim Advocate, and to provide emergency housing and emergency services such as food and shelter for victims of domestic violence, for the retroactive grant period of 7/1/18 through 6/30/19, and if approved, direct Comptroller's Office to make the necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: Move to: Approve funding of [\$4,620.00, 25% in-kind and cash match required, \$1,155.00] from the Department of Health and Human Services, Division of Child and Family Services, Victims of Crime Assistance (VOCA) to be used to pay travel and training costs for the WCSO Victim Advocate, and to provide emergency housing and emergency services such as food and shelter for victims of domestic violence, for the retroactive grant period of 7/1/18 through 6/30/19, and if approved, direct Comptroller's Office to make the necessary budget amendments.