



# WASHOE COUNTY

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## STAFF REPORT

**BOARD MEETING DATE: July 24, 2018**

**DATE:** July 2, 2018

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
785-8600, [ahowell@washoecounty.us](mailto:ahowell@washoecounty.us)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Accept cash donations to Washoe County Human Services Agency: (1) in the amount of [\$3,060.00] retroactive for the period May 1, 2018 through June 30, 2018; and (2) in the amount of [\$1,085.00] retroactive for the period of May 1, 2018 through June 30, 2018 dedicated to the Washoe County Human Services Agency Family Engagement Center; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts)

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### **SUMMARY**

The Washoe County Human Services Agency receives donations throughout the year from the community and through juror fee donations that are used to benefit children in care and families who are clients.

**Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

### **PREVIOUS ACTION**

The Board routinely accepts donations for the Washoe County Human Services Agency.

### **BACKGROUND**

The donors listed under General Donations generously gave these funds to the Washoe County Human Services Agency to be used for miscellaneous needs for the children in care at the Kids Kottage emergency shelters and families who are clients of the Washoe County Human Services Agency.

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency which provides protective services as defined in NRS 432B.030). The resolution states that the money must be used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

**AGENDA ITEM # \_\_\_\_\_**

The following cash donations have been received for the time period of May 1, 2018 through June 30, 2018 and will need to be retroactively accepted in order to have the budget amended:

Anonymous/Miscellaneous Donors	\$150.00
Adela Ybarra	\$20.00
Valerie Cooke	\$50.00
<b>Total General Donations</b>	<b>\$220.00</b>
<b>Total Juror Donations</b>	<b>\$ 2,840.00</b>

The following cash donations have been received to the Washoe County Humans Services Agency Family Engagement Center for the time period of May 1, 2018 through June 30, 2018 and will need to be retroactively accepted in order to have the budget amended:

Marlene Kelly	\$1,035.00
Kathryn Legare	\$50.00
<b>Total General Donations</b>	<b>\$1,085.00</b>

### **FISCAL IMPACT**

Should the Board accept these cash donations, the Department's FY19 budget will need to be amended by \$4,145.00 in the following revenue and expenditure accounts:

#### **Increase Revenues**

20224-484000 Revenue Donations	\$220.00
20224-484190 Revenue – Juror Donations	\$2,840.00
20449-484000 Revenue Donations	\$1,085.00

#### **Increase Expenditures**

20224-710712 Family Preservation	\$3,060.00
20449-710712 Family Preservation	\$1,085.00

### **RECOMMENDATION**

It is recommended that the Board accept cash donations to Washoe County Human Services Agency: (1) in the amount of [\$3,060.00] retroactive for the period of May 1, 2018 through June 30, 2018; and (2) in the amount of [\$1,085.00] retroactive for the period of May 1, 2018 through June 30, 2018 dedicated to the Washoe County Human Services Agency Family Engagement Center; and direct the Comptroller's Office to make the appropriate budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to Accept cash donations to Washoe County Human Services Agency: (1) in the amount of [\$3,060.00] retroactive for the period of May 1, 2018 through June 30, 2018; and (2) in the amount of [\$1,085.00] retroactive for the period of May 1, 2018 through June 30, 2018

dedicated to the Washoe County Human Services Agency Family Engagement Center; and direct the Comptroller's Office to make the appropriate budget amendments."