



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: July 24, 2018

**DATE:** Wednesday, July 18, 2018

**TO:** Board of County Commissioners

**FROM:** Samantha Pierce, Internal Audit, Manager's Office  
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**THROUGH:** John Slaughter, County Manager

**SUBJECT:** Recommendation and possible action to approve an appointment of Denise Jacobsen to the Washoe County Audit Committee to fill a one-year term beginning August 1, 2018 and ending July 31, 2019. (All Commission Districts.)

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### SUMMARY

Recruitment for citizen volunteers to serve at-large on the Washoe County Audit Committee was published on the Washoe County website due to a member resigning from the Audit Committee. Obtaining citizen volunteers to serve on the Audit Committee has traditionally been difficult to fill, however the County received several applications from citizens interested in serving on the Audit Committee.

The Audit Committee Charter states the first appointment of this position is a one year term. Therefore this appointment would begin August 1, 2018 and run through July 31, 2019. The Charter also states re-appointment is necessary at the end of the term and subsequent terms of service occur over two-year terms.

**Washoe County Strategic Objective supported by this item:** Stewardship of our Community

### PREVIOUS ACTION

January 23, 2018– Re-appointment of Ms. Barbara Kinnison to the Washoe County Audit Committee for the term commencing January 1, 2018 and expiring on December 31, 2019.

February 28, 2017 - Appointment of Ms. Barbara Kinnison to the Washoe County Audit Committee for the term commencing January 1, 2017 and expiring on December 31, 2017.

December 13, 2016 - Re-appointment of Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2017 and expiring on December 31, 2018.

June 26, 2016 – Reappointed Mr. Dave Stark to the Washoe County Audit Committee for the term commencing July 1, 2016, and expiring on June 30, 2018.

January 13, 2015 - Re-appointment of Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2015 and expiring on December 31, 2016.

**AGENDA ITEM #** \_\_\_\_\_

July 8, 2014 – Reappointed Mr. Dave Stark to the Washoe County Audit Committee for the term commencing July 1, 2014, and expiring on June 30, 2016.

January 8, 2013 – Re-appointment of Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2013 and expiring on December 31, 2014.

July 24, 2012 – Reappointed Mr. Dave Stark to the Washoe County Audit Committee for the term commencing July 1, 2012, and expiring on June 30, 2014.

September 27, 2011 – Retroactive re-appointment of Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2011 and expiring on December 31, 2012.

June 22, 2010 – Appointed Mr. David J. Stark to the Washoe County Audit Committee for the term commencing July 1, 2010 and expiring on June 30, 2012.

January 13, 2009 – Re-appointed Mr. Ron Nicholson and Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2009 and expiring on December 31, 2010 and retroactively re-appointed Mr. Tim Chu to the Washoe County Audit Committee for the term commencing July 1, 2008 and expiring on June 30, 2010.

January 23, 2007 – Re-appointed Mr. Ron Nicholson and Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2007 and expiring on December 31, 2008.

November 16, 2004 – The Washoe County Commission appointed Ron Nicholson and Keith Romwall as At-large members of the Washoe County Audit Committee.

## **BACKGROUND**

Washoe County Code Section 15.545 provides for the establishment of an Audit Committee consisting of at least three voting members and one non-voting advisory member that are appointed by the Board of County Commissioners. A number of applications were received and reviewed for this position. Based on a review of these applications, staff recommends Denise Jacobsen fill this position on the Audit Committee due to her audit experience, as well as her certification as a CPA. The Audit Committee application and resume included as Attachment A to this staff report.

## **FISCAL IMPACT**

No fiscal impact.

## **RECOMMENDATION**

It is recommended that the Board approve the appointment of Ms. Denise Jacobsen to the Washoe County Audit Committee to fill a term beginning August 1, 2018, through July 31, 2019.

**POSSIBLE MOTION**

Should the Board agree to appoint Ms. Denise Jacobsen to the Washoe County Audit Committee a possible motion would be:

*“Move to approve the appointment of Ms. Denise Jacobsen as a member of the Washoe County Audit Committee to fill a term beginning on August 1, 2018 and ending on July 31, 2019.”*

Attachments: Denise H. Jacobsen, CPA, Resume and Application for Washoe County Audit Committee