



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: July 10, 2018

DATE: May 27, 2016
TO: Board of County Commissioners
FROM: Craig Franden, Chief Information Officer, District Court
(775) 328-3439, craig.franden@washoecourts.us
THROUGH: Jackie Bryant, District Court Administrator/Clerk of Court
SUBJECT: Request the Board of County Commissioners to acknowledge payment to Xerox in amount not to exceed \$228,224.74 for fiscal year 2018-19 for annual maintenance and support agreement for the Second Judicial District Court's case management system. (All Commission Districts)

SUMMARY

All District Court purchase requisitions in excess of \$100,000, are acknowledged by the Board of County Commissioners.

This purchase requisition is for the annual maintenance and support contract for the Second Judicial District Court's Contexte case management system provided by Conduent, pursuant to the March 1998 purchase agreement, and subsequent amendment to that contract dated July 7, 2005.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

All District Court purchase requisition in excess of \$100,000 are acknowledged by the Board of County Commissioners.

April 26, 2005, Board of County Commissioners acknowledged the ACS annual maintenance and support agreement.

March 24, 1998, Board of County Commissioners acknowledged agreement for the purchase of the ACS (SCT) Court Case Management System.

June 25, 2013, Board of County Commissioners acknowledged agreement for the maintenance and support agreement, agenda item 13.

AGENDA ITEM # _____

July 22, 2014, Board of County Commissioners acknowledged agreement for the maintenance and support agreement, agenda item 11.

July 12, 2016, Board of County Commissioners acknowledged agreement for the maintenance and support agreement, agenda item 9.

BACKGROUND

The Contexte case management system, provided by Conduent, is the mission critical application used in District Court for case management, scheduling case events and monitoring disposition of cases. The original contract execution took place in March of 1998. This agreement provides support from the vendor which is crucial to the upkeep of this application. In recent years, upgrades to the case management system added functionality; chiefly, the implementation of integrated document imaging and electronic filing of documents with the court. Support for this additional functionality has increased the amount of the annual maintenance and support agreement. The agreement was amended and approved by the Board of County Commissioners on July 7, 2005, reducing the 10% inflator to 6% annually. This agreement was again amended in 2011 to remove the support for CourtConnect, a web based query utility that is now provided in-house by District Court staff. In addition, the inflator was further reduced to 3% annually.

FISCAL IMPACT

The appropriate authority is provided in FY18-19 District Court budget (\$228,224.74), cost center 120121.

RECOMMENDATION

It is recommended that the Board of County Commissioners acknowledge payment to Xerox in amount not to exceed \$228,224.74 for fiscal year 2018-19 for annual maintenance and support agreement for the Second Judicial District Court's case management system. (All Commission Districts)

POSSIBLE MOTION

If the Board agrees with the recommendation, a possible motion would be to acknowledge payment to Xerox in amount not to exceed \$228,224.74 for fiscal year 2018-19 for annual maintenance and support agreement for the Second Judicial District Court's case management system. (All Commission Districts)