



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 19, 2018

DATE: Wednesday, June 13, 2018

TO: Board of County Commissioners

FROM: Aaron R. Kenneston, Emergency Management and Homeland Security,
Manager's Office
(775) 337-5898, akenneston@washoecounty.us

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to approve a 2018 Emergency Management Performance Grant (EMPG) Letter of Intent stating that the Nevada Division of Emergency Management is awarding [\$170,877] for FY 2018; retroactive from October 1, 2017 through March 31, 2019; [requires a \$170,877 match]; and authorize the Comptroller's Office to make the appropriate budget adjustments. If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the appropriate budget amendments. (All commission districts.)

SUMMARY

This item recommends that the Board of County Commissioners approve a 2018 Emergency Management Performance Grant (EMPG) Letter of Intent stating that the Nevada Division of Emergency Management is awarding [\$170,877] for FY 2018; retroactive from October 1, 2017 through March 31, 2019; (requires a \$170,877 match); and authorize the Comptroller's Office to make the appropriate budget adjustments. If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the appropriate budget amendments.

The Board annually accepts the Emergency Management Performance Grant (EMPG). The State of Nevada, Division of Emergency Management (DEM) has provided this grant award to Washoe County for more than 16 years. The EMPG program provides funding to assist local governments to sustain and enhance all-hazards emergency management activities.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

June 28, 2016 – The Board of County Commissioners accepted a Letter of Intent for a 2016 Emergency Management Performance Grant (EMPG) from the State of Nevada,

AGENDA ITEM # _____

Division of Emergency Management for \$170,877.00 [with County match of \$170,877.00]; and directed the Comptroller's Office to make the appropriate budget adjustments.

June 27, 2017 – The Board of County Commissioners accepted a Letter of Intent for a 2017 Emergency Management Performance Grant (EMPG) from the State of Nevada, Division of Emergency Management for \$170,877.00 [with County match of \$170,877.00]; and directed the Comptroller's Office to make the appropriate budget adjustments.

BACKGROUND

This grant provides funding for the Washoe County Emergency Manager position, consulting services for avalanche and weather advisory services, funding for emergency plans, and supplies and operating expenses for the Regional Emergency Operations Center.

This grant is retroactive due to the federal government grant system funding issues. This delay is not within the control of the County or the State. It is expected that this will continue to be an issue on future EMPG grants.

GRANT AWARD SUMMARY

Project/Program Name: *2018 Emergency Management Performance Grant*

Scope of the Project: *The EMPG program provides funding to assist local governments to sustain and enhance all-hazards emergency management capabilities.*

Benefit to Washoe County Residents: *The benefit of this funding is for emergency preparedness for the protection of life and property in the region from hazards and disasters.*

On-Going Program Support: *We will continue to seek grant funding to sustain the Emergency Management program.*

Award Amount: *\$170,877.00*

Grant Period: *October 01, 2017 through March 31, 2019*

Funding Source: *Department of Homeland Security*

Pass Through Entity: *Nevada Division of Emergency Management*

CFDA Number: *97.042*

Grant ID Number: *TBD*

Match Amount and Type: \$95,289.65 – *Provided by CC 155110; \$75,587.35 – Provided by WCSO CC 150680*

Sub-Awards and Contracts: \$5,000 – *Avalanche Service TBD; \$12,500 – WebEOC Training TBD; \$25,000 – EM Training for County Staff ; \$10,000 – Automation Equipment; \$30,000 – Emergency Management Plan Updates*

FISCAL IMPACT

This grant requires a 50% cost share (50% federal and 50% county match). The County will provide \$95,289.65 in CC 155110 and \$75,587.35 from WCSO CC 150680, total \$170,877.00.

Should the board accept this grant award and approve these amendments, the adopted budget will be increased by \$170,877 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
Revenue:		
IO 11439	431100 – Federal Grant	170,877.00
Expenditures:		
IO 11439	701412 – Salary Adjustment	50,000.00
IO 11439	705360 – Benefit Adjustment	27,000.00
IO 11439	710100 – Professional Services	72,400.00
IO 11439	710334 - Copy Machine Expense	3,400.00
IO 11439	710350 – Office Supplies	8,877.00
IO 11439	710872 – Food Purchases	1,000.00
IO 11439	710508 – Telephone Land Lines	3,200.00
IO 11439	711210 - Travel	5,000.00

RECOMMENDATION

Staff recommends that the Board approve a 2018 Emergency Management Performance Grant (EMPG) Letter of Intent stating that the Nevada Division of Emergency Management is awarding [\$170,877] for FY 2018; retroactive from October 1, 2017 through March 31, 2019; (requires a \$170,877 match); and authorize the Comptroller's Office to make the appropriate budget adjustments. If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion could be:

“Move to approve a 2018 Emergency Management Performance Grant (EMPG) Letter of Intent stating that the Nevada Division of Emergency Management is awarding [\$170,877] for FY 2018; retroactive from October 1, 2017 through March 31, 2019; [requires a \$170,877 match]; and authorize the Comptroller's Office to make the

appropriate budget adjustments. If approved authorize the County Manager or his designee to sign the grant award documents when received; and authorize the Comptroller's Office to make the appropriate budget amendments."