



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 19, 2018

DATE: May 18, 2018

TO: Board of County Commissioners

FROM: Susan Dees, Fiscal Compliance Officer
Community Services Department, 328-2044, sdees@washoecounty.us

THROUGH: Ben Hutchins, CPA, Director, Finance and Customer Service Division
Community Services Department, 954-4646, bhutchins@washoecounty.us

SUBJECT: Recommendation to accept cash donations [\$325,850] from the Wilbur May Foundation: \$220,000 restricted for Fiscal Year 2019 general operating support of the Wilbur D. May Center, excluding all County overhead; \$100,000 restricted to support Fiscal Year 2019 temporary exhibits at the Wilbur D. May Museum; and \$5,850 restricted for the production of May Arboretum Trail maps in Fiscal Year 2018.
(Commission District 3.)

SUMMARY

Accept cash donations in the amount of \$325,850 from the Wilbur May Foundation restricted for Fiscal Year 2019 general operating support and temporary exhibits for the Wilbur D. May Center [\$320,000] and Fiscal Year 2018 production of May Arboretum Trail maps [\$5,850].

Washoe County Strategic Objective supported by this item: Stewardship of our Community.

PREVIOUS ACTION

Support in the form of cash donations has been provided by the Wilbur May Foundation and accepted by the Board of County Commissioners (Board) annually since Fiscal Year 1984.

BACKGROUND

Since Fiscal Year 1984, the Wilbur May Foundation has generously donated sizable amounts of cash to Washoe County to subsidize Wilbur D. May Center operations and maintenance in addition to site and programming improvements.

The contract between the Wilbur May Foundation and Washoe County contains a commitment to grant a total of \$200,000 each year to support operations at the Wilbur D. May Center at Rancho San Rafael Regional Park. Beginning in Fiscal Year 2004, the Foundation began providing an additional \$50,000 annually to bring high quality, educational exhibits to the Wilbur D. May Museum; this was increased to \$100,000 in

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Fiscal Year 2008. In Fiscal Year 2016, the Foundation made a three year commitment to provide a \$20,000 per year subsidy for a program and staff transition in the Museum. The \$20,000 donation for the Museum staff support continued in Fiscal Year 2019.

In addition to Fiscal Year 2019 annual operating support, the May Foundation provided \$5,850, for the production of May Arboretum Trail maps (a special project) in Fiscal Year 2018.

FISCAL IMPACT

All donations have been deposited in the “Wilbur D. May Museum Building Fund,” an independent account maintained by the Treasurer’s Office. Other than special projects, quarterly subsidies are subsequently drawn from this account and deposited in the Other Restricted Fund, cost center 640200-484000 for the Museum and cost center 640300-484000 for the Arboretum. A subsidy in the amount of \$300,000 is anticipated each year in the May Center operating budget (Fund 270-6).

Special project expenses are distributed from the “Wilbur D. May Museum Building Fund,” to the appropriate vendors. No budget adjustment is required.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept cash donations [\$325,850] from the Wilbur May Foundation: \$220,000 restricted for Fiscal Year 2019 general operating support of the Wilbur D. May Center, excluding all County overhead; \$100,000 restricted to support Fiscal Year 2019 temporary exhibits at the Wilbur D. May Museum; and \$5,850 restricted for the production of May Arboretum Trail maps in Fiscal Year 2018.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be:

“Move to accept cash donations [\$325,850] from the Wilbur May Foundation: \$220,000 restricted for Fiscal Year 2019 general operating support of the Wilbur D. May Center, excluding all County overhead; \$100,000 restricted to support Fiscal Year 2019 temporary exhibits at the Wilbur D. May Museum; and \$5,850 restricted for the production of May Arboretum Trail maps in Fiscal Year 2018.”