

OUTDOOR FESTIVAL BUSINESS LICENSE APPLICATION
Barracuda Championship 2018 golf tournament
Application and Agency Comments Summaries

SUMMARY FROM THE APPLICATION

The application by the Reno-Tahoe Open Foundation for the Barracuda Championship 2018 golf tournament was received and deemed complete on March 20, 2018. The application provides information on the event in the following categories: Waiver and Consent to Extend Mandated Public Hearing Date; Event Summary; Outdoor Festival Application (includes information on the insurer, history of similar events, and statements of assets and liabilities); Property Owner Affidavit and/or Permission to Conduct Event for the Montreux Golf Course; Personal History (redacted from staff report due to personal information); Release of Claims and Authorization to Release Information; Insurance, Hold Harmless and Indemnification Requirements; 2018 Reno-Tahoe Open Foundation Board of Directors; Vendor List; a map of the tournament (golf course) area; Tournament Communications Plan; Fire Protection Plan; Security; Hours of Operation, Licensing, and Inspections; Water Supply and Facilities; Sanitation Facilities; Tournament Medical Services; ECOLOGY - Cleanup and Rubbish Removal Plan; RECYCLING PLAN – Cardboard, Aluminum, Plastic Bottles (with map); Ticket Sales and Prices; and, Transportation and Parking Plan, and Course Exterior Signage Plan with maps. The application should be consulted for specific details within any of these categories.

SUMMARY OF AGENCY COMMENTS

Conditions specific to each agency are included as Attachment B to the staff report. This summary contains an overview of the conditions and comments from agencies.

Criminal History Background Inquiry

WCC section 25.281(2), (3), (4), and (5) lists the criteria of suitability for the applicant in an Outdoor Festival business license event, which staff can provide if needed. The applicant requiring criminal history inquiry for this event is Jesse Haw. The Outdoor Festival Personal History form completed by Mr. Haw is redacted from this staff report as the form contains personal information. The form is available to the Board upon request.

Pursuant to WCC section 25.276, Mr. Haw completed a criminal history inquiry with fingerprint check in December of 2015. There were no disqualifying criminal convictions on Mr. Haw's records at that time. WCC section 25.276(3) enables the Sheriff's Office to waive the complete criminal history inquiry requirement for second and subsequent applications by the same applicant provided the Sheriff's Office reviews local police records, including wants and warrants, to determine whether cause for denial exists. The Sheriff's Office completed their records check on April 6, 2018. There is no disqualifying information on the applicant of which the County is aware. Consequently, staff has determined that the applicant is suitable to hold the license under the provisions of WCC section 25.281.

Community Services Department

ENGINEERING AND CAPITAL PROJECTS (Access, Parking and Traffic)

Clara Lawson, Licensed Engineer, reviewed the application and recommends the same conditions as applied to the 2017 Barracuda Championship golf tournament.

BUILDING PROGRAM (Buildings and Utilities)

No comments were received from the Building Program. Therefore, staff is recommending the same conditions as applied to the 2017 Barracuda Championship golf tournament.

PLANNING PROGRAM (Hours of operation; Licensing and Inspections; Performance Security)

Business License staff recommends six pre-event conditions. The proposed conditions allow for event preparation and set-up from June 25 through July 29, 2018 (6:00 a.m. to 8:00 p.m. daily), and to place one off-site parking trailer at Galena High School; for payment of the required daily business license fee (\$2,450); to provide property owner permission letters for all three off-site parking locations; for Reno Local Food Group and the Montreux Golf & Country Club to obtain appropriate temporary business and/or liquor licenses; to provide code compliance/business license staff with a vehicle pass for inspections; and, to waive the performance security requirement.

Staff further recommends two during-event conditions to establish hours for the tournament itself (5:00 a.m. to 9:00 p.m. each day) and to stipulate the approved tournament location by location and Assessor's Parcel Numbers. Finally, staff recommends three post-event conditions to establish hours for event take-down and event dismantling from August 6 through August 17, 2018 (6:30 a.m. to 8:00 p.m. daily); to require the applicant clean up all on-site and off-site tournament areas; and, to schedule an inspection for cleanup verification by code compliance staff.

Business License staff will verify compliance with all Board approved conditions. This includes coordinating with all reviewing agencies to validate all pre-event conditions for completion prior to business license issuance, monitoring all during-event conditions, and verifying all post-event conditions.

Health District (Food Concessions and Attendant Sanitary Facilities, and Medical Services)

Nicholas Florey, Senior Environmental Health Specialist, recommends two pre-event conditions related to obtaining a Special Events Promoter Permit and providing a vehicle pass for EHS program staff. Mr. Florey also recommends three during-event conditions related to vendors obtaining Temporary Food permits and two conditions concerning food operations during the tournament. Brittany Dayton, Emergency Medical Services Coordinator, recommends four pre-event conditions, three NRS stipulated during-event conditions, four Health District during-event conditions, and one post-event condition. The three NRS stipulated conditions are new from the 2017 Barracuda Championship golf tournament and require at least one first aid station, a roving emergency medical technician team, and a dedicated advanced life support ambulance at the event location(s).

Risk Management (Indemnification and Insurance)

Doreen Ertell, Risk Management Division, recommends one pre-event condition for the applicant to provide a summary of the event's insurance carrier and insured amounts.

Sheriff's Office (Police Protection)

No comments were received from the Sheriff's Office. Therefore, staff is recommending the same conditions as applied to the 2017 Barracuda Championship golf tournament.

Truckee Meadows Fire Protection District (Fire Protection)

No comments were received from the Truckee Meadows Fire Protection District. Therefore, staff is recommending the same conditions as applied to the 2017 Barracuda Championship golf tournament.