

LICENSING REQUIREMENTS
OUTDOOR FESTIVAL BUSINESS LICENSE

BARRACUDA CHAMPIONSHIP 2018 GOLF TOURNAMENT

(Approved by the Washoe County Commission on May 22, 2018)

At the public hearing held on May 22, 2018, as required under Washoe County Code (WCC) section 25.277, the Washoe County Board of County Commissioners (Board) established conditions which must be met prior to the issuance of the Outdoor Festival business license pursuant to WCC sections 25.263 to 25.307, inclusive. Such conditions may be imposed by the Board under the County's general police powers, as may be necessary under all the circumstances required for the protection of the health, welfare, safety and property of local residents and persons attending an outdoor festival in the unincorporated areas of Washoe County. Such conditions include, without limitation, the conditions specified in WCC sections 25.291 to 25.307, inclusive. All conditions imposed by the Board are attached.

Compliance with the conditions of this license is the responsibility of the licensee at the licensee's expense. Failure to comply with any pre-event conditions as attached may cause Washoe County to not issue the Outdoor Festival business license. Failure to comply with during-event conditions as attached may cause Washoe County to take appropriate measures to revoke or suspend the Outdoor Festival business license. Failure to comply with post-event conditions as attached may cause Washoe County to impose more stringent conditions on, or potentially jeopardize the approval of, future Outdoor Festival business license applications.

Washoe County reserves the right to review and revise the approved conditions of this license should the County determine that a subsequent license or permit issued by Washoe County violates the intent of this approval.

The applicant shall submit all required plans, permits, documentation and other pertinent records or documents to the identified responsible agency.

LICENSE CONDITIONS

1. PRE-EVENT CONDITIONS

The applicant shall provide Washoe County Business License with proof of compliance with all pre-event conditions pursuant to WCC section 25.283(1) by June 22, 2018.

Washoe County Business License shall subsequently notify the Director of the Planning & Building Division, Community Services Department, that all imposed pre-event conditions have been completed and that all applicable fees have been paid. The Director will issue the Outdoor Festival business license after such notification by Business License staff.

- a. Police Protection (Sheriff's Office):
(Staff contact: Sergeant Phil Jones, 325-6950, pjones@washoecounty.us)
 - (1) The applicant shall comply with the security plan included as part of the outdoor festival application.
- b. Food Concessions and Attendant Sanitary Facilities (Washoe County Health District):
(Staff contact: Nicholas Florey, 328-2648, nflorey@washoecounty.us)
 - (1) An application for a Special Events Promoter Permit must be submitted to the Washoe County Health District Environmental Health Services (EHS) Division. The Special Events Promoter Permit application shall include an event layout, a list of all planned food vendors (including all catering operations/locations), and sub-contractors/locations.
 - (2) The applicant shall provide a vehicle pass for on-site parking for the EHS Division staff to carry out on-site inspections during the event.
- c. Medical Services (Washoe County Health District):
(Staff contact: Brittany Dayton, 326-6043, bdayton@washoecounty.us)
 - (1) Identify locations for a landing zone for an air ambulance and the ingress/egress information for EMS units.
 - (2) Include the first aid station(s) on the course map.
 - (a) This should also be provided to staff prior to the event.
 - (3) Send event information to the Emergency Department Managers at Renown Regional Medical Center, Renown Medical Center South Meadows, St. Mary's Regional Medical Center, and Northern Nevada Medical Center notifying the hospitals of the tournament and event dates.
 - (4) Provide a vehicle pass for staff to carry out an on-site inspection during the event.

- d. Access, Traffic and Parking (Community Services, Engineering & Capital Projects):
(Staff contact: Clara Lawson, 328-3603, clawson@washoecounty.us)
(1) All traffic and parking matters and tasks as outlined in the application shall be satisfied.
- e. Buildings and Utilities (Community Services, Building & Safety):
(Staff contact: Shawn Keating, 784-7242, skeating@washoecounty.us)
(1) The applicant shall apply for and obtain any required permits for any temporary office trailers, tents, bleachers, and raised platforms provided for the tournament.
(2) The applicant shall amend tournament safety plans and the Inclement Weather Policy for Spectators to include actions taken during high wind events (exceeding the safe wind load of the tents, bleachers and/or raised platforms).
- f. Hours of Operation (Community Services, Planning & Development):
(Staff contact: Bob Webb, 328-3623, bwebb@washoecounty.us)
(1) Event staff is allowed on all approved tournament locations for preparation and set-up between the hours of 6:00 a.m. and 8:00 p.m. each day from June 25, 2018 until July 29, 2018. One off-site parking trailer may be set up at the Galena High School parking lot.
- g. Fire Protection (Truckee Meadows Fire Protection District):
(Staff contact: Deputy Fire Chief Lisa Beaver, 326-6005, lbeaver@tmfpd.us)
Truckee Meadows Fire Protection District (TMFPD) will inspect the grounds and vendor set-up for proper precautions under Washoe County Code (WCC) Chapter 60 and the *International Fire Code (IFC)* and *International Wildland Urban Interface Code (IWUIC)*. The tournament operations team shall work with TMFPD Deputy Fire Chief Lisa Beaver for coordination of staffing and inspections for the event.
- (1) Plans for temporary office trailers, tents, bleachers and raised platforms shall be submitted to TMFPD for review and approval.
(a) Inspections are required for all office trailers, tents, bleachers and raised platforms.
(b) Fees shall include plan review and inspection for all office trailers, tents, bleachers and raised platforms, and all associated permits as required. The fees for these functions are charged at an hourly rate.
(2) A fire protection plan shall be prepared and submitted to TMFPD for review and approval.
(3) Designated smoking areas shall be approved by TMFPD and their locations designated on all course maps.
(4) Tournament organizers shall provide a schedule of events at the tournament location beginning June 25, 2018 through the end of the tournament and clean-up.

h. Licensing and Inspections (Community Services, Planning & Development):

(Staff contact: Bob Webb, 328-3623, bwebb@washoecounty.us)

- (1) The applicant shall pay the required daily business license fee totaling \$2,450 for the tournament (Seven days of the event at \$350 per day).
- (2) The applicant shall provide property owner permission letters for tournament parking for the following parking locations: Galena High School, UNR Redfield Campus, and South Reno United Methodist Church.
- (3) Reno Local Food Group shall obtain appropriate Washoe County business (special event) and temporary intoxicating liquor licenses. If providing intoxicating liquor outside of the Club House, the Montreux Golf & Country Club shall obtain a temporary intoxicating liquor license. The intoxicating liquor license applications shall specify the areas from which intoxicating liquor will be served during the event.
- (4) The applicant shall provide Washoe County Code Enforcement with a vehicle pass to gain access to the tournament sites, to include all parking areas, for inspections to verify compliance with these conditions and issued business/liquor licenses.

i. Indemnification and Insurance (Risk Management):

(Staff contact: Doreen Ertell, 328-2660, dertell@washoecounty.us)

- (1) The applicant shall provide a summary of the event's insurance carrier and insured amounts.

j. Performance Security (Community Services, Planning & Development):

(Staff contact: Bob Webb, 328-3623, bwebb@washoecounty.us)

- (1) The applicant has demonstrated exceptional tournament clean up (i.e., removal of debris, trash, and/or other waste), both on the tournament sites and at off-site parking areas, for the previous 19 licensed Outdoor Festival events. The applicant also provided written assurance as part of the event application guaranteeing the cleanup and restoration of all tournament sites to pre-event conditions. The requirement to post a performance security as set forth in WCC Section 25.305 is, therefore, waived.

2. DURING-EVENT CONDITIONS

All during-event conditions are for the tournament held from July 30, 2018 through August 5, 2018 as approved in the Outdoor Festival business license application by the Board on May 22, 2018.

a. Police Protection (Sheriff's Office):

(Staff contact: Sergeant Phil Jones, 325-6950, pjones@washoecounty.us)

- (1) The applicant shall provide ten fire extinguishers to the Sheriff's Office Command Post. The fire extinguishers will be provided to the Sheriff Office's mobile teams and placed on each team's golf cart as initial response to any fire incident.

b. Food Concessions and Attendant Sanitary Facilities (Washoe County Health District):
(Staff contact: Nicholas Florey, 328-2648, nflorey@washoecounty.us)

- (1) All food vendors serving the general public must obtain a Temporary Food Permit through the EHS Division no later than July 13, 2018. A late fee will be assessed to any permit applications received after July 13, 2018. All food sold or offered to event ticket holders must be covered under a Temporary Food Permit. Individual vendors must contact the EHS Division regarding individual permits and permit requirements.
- (2) The applicant shall ensure no food is served at any catering or concession location prior to each location being approved during an opening inspection by EHS Division staff. The planned hours of operations for the individual catering and concession locations must be communicated to EHS staff prior to July 13, 2018 to allow inspectors to schedule each booth opening.
- (3) All food operations must have fresh water, liquid soap and paper towels for hand washing, a grey water collection bucket and a minimum of 2 garbage containers within 25 feet with minimum capacity of 55 gallons, lined with bags and amenable to covers if necessary. Garbage must be transported on a continuous basis from cans to dumpsters for collection and grey water must be transported to above ground grey water holding tanks with daily pump service or to an approved waste water disposal location.

c. Medical Services (Washoe County Health District):

(Staff contact: Brittany Dayton, 326-6043, bdayton@washoecounty.us)

Conditions required pursuant to NRS

- (1) Provide at least one first aid station (two is preferred because of the size/location of the event) at the site of the special event and equip each first-aid station(s) with an automated external defibrillator.
- (2) Provide a roving emergency medical technician team at the site of the special event.
- (3) Provide at least one dedicated advanced life support ambulance at the special event because the location is more than 5 miles from a hospital.

Conditions required by Health District

- (4) Handicap accessible Sani-Huts with hand washing stations should be supplied next to or near each first aid station.
- (5) Hand washing stations for the first aid station personnel should be separate from general public facilities.
 - (a) The first aid station(s) should have biological waste containers (red bags for waste and appropriate sharp containers). Arrangements should be made for the disposal of these wastes, either through a hazardous waste vendor or the medical providers.
 - (b) The first aid station(s) should be marked with visible signage and highlighted on course maps distributed to the public.

- (6) All medical response personnel should be equipped with two-way radios to communicate with tournament staff.
 - (a) A designated channel should be dedicated to first aid communications.
- d. Access, Traffic and Parking (Community Services, Engineering & Capital Projects):
(Staff contact: Clara Lawson, 328-3603, clawson@washoecounty.us)
 - (1) Tournament parking is allowed at the following locations:
 - (a) Off-site public parking at the Galena High School parking lot, 3600 Butch Cassidy Drive (APN 144-010-01).
 - (b) Off-site overflow public parking at the South Reno United Methodist Church, 200 DeSpain Lane (APN 049-440-18).
 - (c) Off-site volunteer parking at the UNR Redfield Campus, 18600 Wedge Parkway (APN 144-070-21).
 - (d) On-site tournament parking (Lot A) at the Montreux Golf and Country Club clubhouse, 18077 Bordeaux Drive (APN 148-010-59).
 - (e) On-site tournament parking (Lot B) along the length of Lausanne Road, a 2 mile loop road off Bordeaux Drive (APNs 148-050-02, 148-082-16, 148-082-17, 148-082-18, and 148-092-12).
- e. Hours of Operation (Community Services, Planning & Development):
(Staff contact: Bob Webb, 328-3623, bwebb@washoecounty.us)
 - (1) Tournament staff is allowed on site from 5:00 a.m. until 9:00 p.m. each day of the tournament (July 30, 2018 through August 5, 2018).
- f. Fire Protection (Truckee Meadows Fire Protection District):
(Staff contact: Deputy Fire Chief Lisa Beaver, 326-6005, lbeaver@tmfcpd.us)
 - (1) "No smoking," designated smoking areas, propane storage, and cooking equipment:
 - (a) "No Smoking" signs will be posted on all of the tournament leader boards throughout the golf course. "No Smoking" signs shall also be posted in all hospitality areas and with tournament branded signage in key locations. All hospitality suites, parking lots, and cooking areas shall be designated "No Smoking" areas and shall be posted as such. These designated areas shall meet the requirements of WCC Chapter 60 and the IFC. Employees, guests, spectators or players for smoking in areas not designated as smoking areas under the requirements of WCC Chapter 60 shall be fined for violation under Section 310.
 - (b) Designated smoking areas shall be clearly marked and provided with proper disposal units. Designated smoking areas locations shall be designated on all course maps, as well as communicated to tournament Marshals.
 - (c) All tournament staff and volunteers shall strictly enforce no smoking outside of designated smoking areas, particularly on the golf course and in spectator areas.
 - (d) All areas where propane cylinders are to be stored shall be free of vegetation and cylinders shall be secured and provided with vehicle impact protection.

- (e) All vendors with cooking equipment shall be inspected for compliance with the IFC.
- (2) Fire extinguishers, parking, and access:
 - (a) Fire extinguishers shall be provided at all trailers, vendor locations, hospitality suites, cooking areas, designated smoking areas and other areas as designated by TMFPD.
 - (b) Tournament organizers shall ensure all areas where generators, cars, tents and trailers are to be parked are mowed and free of vegetation.
 - (c) No parking will be allowed on Callahan Road or in front of the fire and emergency gates at any time. Parking shall not be allowed on streets with medians as it decreases the ability for a fire department apparatus to respond to the residents living in the subdivision. Parking shall only be allowed in areas included as part of the Outdoor Festival business license application approved by the Washoe County Board of County Commissioners on May 22, 2018. Parking will not be allowed on both sides of the street where the width will be reduced to one-lane traffic or will decrease the required width to less than 26', as the area is hydranted. There **shall be no** parking in front of fire hydrants and all vehicles parking in front of fire hydrants shall be towed by tournament organizers. All roads/streets shall have a minimum clear width of 20 feet passable at **all** times.
 - (d) Parking restrictions shall be strictly enforced and vehicles that park in areas that block fire department access **shall be towed** by the tournament organizers. It is up to the tournament organizers to notify all persons associated with the tournament of these requirements.
 - (e) Parking is **not** allowed in areas where there is combustible vegetation, i.e., on vacant lots within the subdivision.
- (3) Costs, staffing, and communication:
 - (a) The applicant agrees to be responsible for all costs incurred by TMFPD to provide one Battalion Chief, Fire Marshal and Fire Prevention Specialist plus a minimum of 4-6 emergency personnel on site per day: 2 personnel on an apparatus and 1-2 personnel at each first aid station in accordance with the Washoe County Health District's Medical Services condition, including apparatus and equipment costs.
 - i. The times for staffing of emergency personnel shall be Monday, July 30, 2018 through Sunday, August 5, 2018. Hours of staffing of emergency personnel shall be 8:00 a.m. to 6:00 p.m. on these dates.
 - ii. The times for inspections and staffing of the Fire Marshal and/or Fire Prevention Specialist shall be upon commencement of event set-up on or about June 25, 2018 extending to August 5, 2018, and may include site visits, fire protection review, and approval and inspections upon arrival of the first vendor or office trailer on site for the event. Cost for service includes all plan review for permits associated with the event (office trailers, tents, bleachers, and raised platforms), inspections, site visits to ensure compliance with WCC Chapter 60 and emergency personnel staffing and equipment.

- (b) Tournament staff shall provide TMFPD personnel assigned to the event with one golf cart and two radios for communication with event organizers and staff, and with medical personnel during working hours.
 - (c) In accordance with Washoe County Health District's Medical Services condition, EMT staffing at the first aid stations shall be provided by TMFPD.
- g. Licensing and Inspections (Community Services, Planning & Development):
(Staff contact: Bob Webb, 328-3623, bwebb@washoecounty.us)
 - (1) The Barracuda Championship 2018 golf tournament is authorized at the following location:
 - (a) Montreux Golf and Country Club (APNs 148-010-25, 148-010-59, 148-010-55, 148-010-56, 148-061-65, 148-100-02, 148-140-11, and 148-222-22).

3. POST-EVENT CONDITIONS

All post-event conditions are for after the tournament concludes at around 6:00 p.m. on August 6, 2018.

- a. Medical Services (Washoe County Health District):
(Staff contact: Brittany Dayton, 326-6043, bdayton@washoecounty.us)
 - (1) Summary data of medical contacts should be provided to EMS Program staff within 30 days after the event.
 - (a) Number of patients treated on site.
 - (b) Number of patients known to have been transported to a medical facility by private vehicle, ambulance, or other means.
 - (c) Listing of individual types of illnesses or injuries seen.
- b. Hours of Operation (Community Services, Planning & Development):
(Staff contact: Bob Webb, 328-3623, bwebb@washoecounty.us)
 - (1) Event staff shall be allowed on all approved tournament locations for take-down and event dismantle between the hours of 6:30 a.m. and 8:00 p.m. each day from August 6, 2018 until August 17, 2018.
- c. Performance Security (Community Services, Planning & Development):
(Staff contact: Bob Webb, 328-3623, bwebb@washoecounty.us)
 - (1) The applicant will be responsible for total clean-up of all tournament sites. Clean-up includes, but is not limited to, removal of debris, trash, and/or other waste from all tournament sites. The applicant shall contact Washoe County Code Enforcement at (775) 328-6106 or by e-mail at code-enforcement@washoecounty.us to arrange a final site inspection for all tournament locations after clean-up is completed but no later than August 17, 2018.
 - (2) All tournament sites will be inspected by and approved as to the adequacy of cleanup by code enforcement staff with the Planning & Building Division.