



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: May 22, 2018

DATE: April 26, 2018
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible approval of an amendment to the employment Agreement for Lisa Beaver, Fire Deputy Chief to reflect a salary correction retroactively to date of hire, April 2, 2018. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Discussion and possible approval of an amendment to the employment Agreement for Lisa Beaver, Fire Deputy Chief to reflect a salary correction retroactively to date of hire, April 2, 2018.

Strategic Objective supported by this item: *Valued, Engaged Employee Workforce*

PREVIOUS ACTION

September 19, 2017 the Board of Fire Commissioners approved the creation of a Deputy Chief of Fire Prevention position to include job specification, salary range and benefits and authorization to negotiate an employment agreement to be brought back to the Board for ratification.

February 20, 2018, the Board of Fire Commissioners approved an Employment Agreement for Lisa Beaver to include salary and benefits for the position of Fire Deputy Chief of Fire Prevention for the Truckee Meadows Fire Protection District and authorize the Chairman to sign the same; and if approved, introduction of incoming Fire Deputy Chief Lisa Beaver.

BACKGROUND

The District retained Ralph Anderson and Associates to perform a national search for a Fire Prevention professional. Lisa Beaver was selected as the top candidate for the position of Fire Deputy Chief assigned to the Fire Prevention Division with a hire date of April 2, 2018 and a salary of \$160,000.

After consultation with Washoe County Human Resources, it was recommended that the salary for both Deputy Chief positions (Operations and Fire Prevention) should be identical. Therefore, the salary of Chief Beaver is recommended to increase to \$162,011 retroactive to April 2, 2018.

FISCAL IMPACT

The fiscal year 2018 impact associated with the salary adjustment hiring is estimated at approximately \$639 and is within the overall current FY18 budget. The FY19 budget presented for adoption includes this correction.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners approve an amendment to the employment Agreement for Lisa Beaver, Fire Deputy Chief to reflect a salary correction retroactively to date of hire, April 2, 2018.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve an amendment to the employment Agreement for Lisa Beaver, Fire Deputy Chief to reflect a salary correction retroactively to date of hire, April 2, 2018."