



# TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

## STAFF REPORT

Board Meeting Date: May 22, 2018

**DATE:** May 1, 2018

**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners

**FROM:** Charles A. Moore, Fire Chief  
Phone: (775) 328-6123 Email: [cmoore@tmfpd.us](mailto:cmoore@tmfpd.us)

**SUBJECT:** Approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. (All Commission Districts) **FOR POSSIBLE ACTION**

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### **SUMMARY**

Approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act.

**Strategic Objective supported by this item:** *Safe, Secure and Healthy Communities*

### **PREVIOUS ACTION**

No previous action.

### **BACKGROUND**

Board approval is required for the purchase of all supplies, materials, equipment and contractual services in annual amounts or estimated annual amounts in excess of \$100,000 in accordance with the provisions of the Local Government Purchasing Act.

All of the below listed suppliers have exceeded and/or will exceed the \$100,000 threshold this fiscal year. Each supplier listed has been contracted for supplies and/or services which individually did not exceed the \$100,000 threshold that would require approval of these purchases by the Board of Fire Commissioners. Cumulatively, these purchases will exceed \$100,000. Prior legal opinion held that Board approval is also needed for cumulative purchases with a supplier throughout a year, which in aggregate will exceed \$100,000.

Since Truckee Meadows Fire Protection District purchases with the below listed suppliers have cumulatively exceeded or will exceed \$100,000 for fiscal year 2017-2018, the District is requesting purchase approval for these suppliers. Such additional purchases will remain within adopted budget

funding for the fiscal year, and all purchases will still be subject to competitive bidding or purchased in joinder to existing contracts, as applicable. The retroactive approval request is due to the timing of purchases by individual agencies, which in the aggregate exceed the approval threshold.

**Recommended Suppliers:**

- Silver State International
- LN Curtis & Sons
- Dailey & Wells Communications
- Manpower Temporary Services
- Purcell Tire & Rubber

**FISCAL IMPACT**

Expenditures with each of the above suppliers are expected to exceed \$100,000 within fiscal year 2017-2018. The maximum fiscal impact would depend upon the results of any remaining purchases in the current fiscal year. All purchases will remain within adopted budget funding for fiscal year 2017-2018

**RECOMMENDATION**

It is recommended that the Board of Fire Commissioners approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during the fiscal year, but will remain within adopted budget funding for fiscal year 2017-2018. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation a possible motion would be:

*"I move to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during the fiscal year, but will remain within adopted budget funding for fiscal year 2017-2018. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act"*