

RED WHITE AND TAHOE BLUE – DEBRIEF NOTES

July 26, 2017

Eva Krause, Planning

- The 2016 application only listed the RWTB Chair as contact and only included a phone number, this created problems when trying to follow-up on conditions. Therefore staff required 3 contacts with phone and email information for 2017.
 - The RWTB Chair quit in February, leaving others in charge of application, No one informed County of change, and no one from RWTB followed up on completing conditions.
 - When staff tried to contact RWTB to find out if conditions were completed, persons listed as contacts were not available
 - After BCC approval of event, staff notified applicant that conditions still had to be met. By then the Chair had stepped down, but no one from RWTB stepped up to complete.
 - Applicant kept sending Planning materials requested by other agencies, this lead to confusion of what had been completed and staff not knowing who had received documents.
 - RWTB applied for some of the vendor permits, but not all. This lead to confusion as to who had permits and who did not. Also, which vendor had their own liquor license and who was working with a liquor distributor
 - RWTB failed to comprehend that a business license is not the same as a Health Department food permit, and that both are required
 - Planning requests that each agency send notice to planning when their conditions have been met, or if there are any problems that the applicant has not addressed. (Missing a deadline is one of those problems planning should be made aware of).
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Sergeant Robert Rikalo, Nevada Highway Patrol

- We just need all service contracts signed and finalized earlier. The NHP contract service was not finalized until a few days prior to the event. Also, they failed to have their contract paid for with the barricade company which led to a scramble the day of the event.
 - Besides that, I felt this year's event went fairly smooth.
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Kim Franchi, Environmental Health

- Changes in RWTB membership required additional staff time to explain requirements, process applications
- A pre event meeting was required to be held by June 1. Meeting was held June 14.
- Staff met with applicant and discussed event layout and food events, code violations from 2016 and corrective measures for 2017. There were repeat violations.
- Site plan drawn to scale was not provided to Health. They are required. Applicant did not make clear who was responsible for obtaining permits
- Health made courtesy calls to each vendor about obtaining food permits.
- Late fees were charged for permits
- For 12 vendors health had to do 15 inspections
- Staff had to go up to Incline to do inspections everyday
- There were unlicensed vendors

- Brought in food trucks that were not licensed, and were not included in application
 - Food trucks did not have cooking facilities so they set up BBQ grills. (fire, health and safety risk)
 - Several violations of food handling and cross contamination. Some vendors were required to discarding food
 - IVGID was to provide Solid waste management and water – hand wash station was broken, IVGID was informed. Inspection the next day found hand wash station still not fixed
 - Inspectors were not provided parking passes, volunteer would not let inspectors park in designated areas (did so anyway)
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Christina Conti, EMS

- The number of attendees listed on application did not meet state health threshold (2,500) for requiring EMS. WC EMS can only recommend, not require they provide EMS
 - Believe that attendance for some events are under reported
 - Note: Planning staff requires that EMS recommendations are completed, in accordance with WCC 25.
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Bert Bracy, Code Enforcement

- Pre event, not much to see
 - Post event – clean-up was done well
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Steve LeCam (for all events, not just RWTB)

- Process and check sheet for (tent & stage) permits
 - Not this last minute rush with no plans and no professionals who understand code requirements
 - No political pressure to make sure they get their permits
 - No cutting corners and not making all requirements (like allowing applicant, instead of contractor to pull permits
 - These things are cutting in to review of paying customers
 - Site plan and applications should be done by a professional who understands what is required and how to comply
 - Site plan must be drawn to scale by a design professional
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Lake Tahoe Fire Protection District (not in attendance but sent some comments to Shawn Keating)

- Fireworks logistics were not satisfactory
 - Smaller event on Village Green was better than previous year
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Shawn Keating

- Inspectors were not issued parking passes, volunteers tried to prevent inspector from entering event sight
 - Applicant requested “on the cuff” approval/pass of things not permitted. No can do.
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Stephanie Racy-McIntire

- Special meeting held mid-June to determine how to meet conditions that were due 2 weeks before
 - Did not provide what was agreed to in a timely manner
 - Came in at 4:30, the day before setting up tents to get permit. Building was closed so staff had to work late to process, but could not issue permit because cash draw was closed. (Planning staff delivered permit to site the next day).
 - Site plan provided to Building was different from the one submitted to fire
 - No design professional or contractor to issue permits too, so no one had
 - What are the fees paid for processing permit, the work that goes into this far exceeds permit fee?
 - Note: This is a business license. License fee is \$1000.00, plus \$350 for each day of the event. There are no fees charged for Planning or other agencies review.
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John Hamilton / Michelle Bello, Sheriffs

- Not adequate security for fireworks
 - No secure storage location, no people to watch location
 - Traffic Plan with signs was same as last year, but plan was not met
 - Had plan but not enough people to fill positions
 - Traffic sign were not posted before 4th
 - Sign were not up at 8:30 on parade day
 - Contract with sign company was not paid until last minute, so signs were late
 - Traffic barricade were not in place
 - Meet with event organizers every 3 weeks for 3 months, and each time they were surprise by requirements/expectations
 - Sheriff staff put in a lot of overtime to make this work
 - Had to plan for worst case scenario (good practice)
 - Kudos to Brad Perry (event manager) he and his wife stepped-up to fill a lot of voids
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Summary

- Having all volunteer Board and revolving/changing persons in charge continues to be a problem, and increases workload of all agencies
 - No professional management, no repercussion on RWTB origination
 - Those agencies that can charge fees for the service provided, should include fees (or notice that fees will be charged) as part of their conditions of approval.
 - Processing RWTB permit required lots of overtime from WC to assist applicant in completing permitting and running event
 - Event would not have happened if WC staff, Sheriff's Department, NHP and NLTFPD had not stepped in to assist applicant to meet conditions/obtain permits
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Next Steps

December – require applicant to submit a draft application for agency review (no fees). Staff will distribute to all reviewing agencies for completeness only.

Early January – Pre application meeting with all agencies and applicant to go over application and determine what information is still needed for review, and to discuss issue that need to be addressed in the application

January 31, 2018 – complete application shall be submitted to business license for processing.

Planning staff will set additional deadline (target dates) for RWTB to keep them on schedule as part of Conditions of approval. i.e. must contact agency by; must submit required information by; vendors meeting shall be held by; per event conditions shall be completed by: etc.

Reviewing agencies are encouraged to include specific dates for conditions of approval, when providing comments and conditions.