



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: May 8, 2018

DATE: March 2, 2018

TO: Board of County Commissioners

FROM: Eric Young, Senior Planner, Community Services Department,
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THROUGH: Mojra Hauenstein, Arch., Planner, Division Director, Planning &
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SUBJECT: Recommendation to adopt an updated Development Code Master Fee Schedule pursuant to WCC Section 110.906.05 to add application fees for Temporary Outdoor Entertainment Permits, as authorized in WCC Section 110.338.50. The proposed new permit fees are \$2,081.72 for permits outside the Tahoe Basin and \$1,928.84 for permits inside the Tahoe Basin. These amounts represent the sums of the various components of the review process, including planning, noticing, engineering, utilities, district health, and regional technology. If adopted, authorize the Chair to sign the resolution adopting the updated Development Code Master Fee Schedule on behalf of the Board. (All Commission Districts.)

SUMMARY

Adoption of an updated Development Code Master Fee Schedule to add application fees for the Temporary Outdoor Entertainment Permit and authorization for the Chair to sign a Resolution adopting the application fee.

Washoe County Strategic Objectives supported by this item: Proactive Economic Development and Diversification.

PREVIOUS ACTION

On May 8, 2018, the Board of County Commissioners (Board) conducted second readings and adopted an amendment to Washoe County Code, Chapter 110, *Development Code*, to create a new permit for Temporary Outdoor Entertainment Events.

BACKGROUND

The Board desired to make changes to the way outdoor entertainment use types are defined, reviewed and permitted. As part of the approved changes, the Board determined that the basic function of obtaining permission to operate outdoor entertainment facilities and events will transition from primarily a licensing function to a land use/permitting function and will be approached in a similar fashion to other discretionary permit actions.

AGENDA ITEM # _____

To this end the Board created two review processes for outdoor entertainment uses, one for permanent uses and one for temporary uses. The process adopted by the Board for permanent uses was an existing process with an existing fee – the special use permit process. However, the process for application and review of *temporary* outdoor entertainment uses was created specifically for the new temporary permit. As such, no existing fee structure could be utilized, requiring the creation of this new fee.

Although the temporary outdoor entertainment permit process is new, it is based on an existing process in the Development Code. Because the temporary outdoor entertainment permit is administrative in nature, yet may still require extensive agency review, the most closely related process in the code is the one associated with the Detached Accessory Dwelling Administrative Review (DADAR) process. Because the review process for temporary outdoor entertainment permits is expected to be similar to the existing DADAR process, the proposed fees of \$2,081.72 (Outside the Tahoe Basin) and \$1,928.84 (Inside the Tahoe Basin) are the same as the existing DADAR fees. The total fees represent the sum of six separate fees. See the table below and the attached revised Development Code Master Fee Schedule (Exhibit A, Attachment A, resolution) for the details of each total sum.

Proposed Temporary Outdoor Entertainment Permit Fees:

Location	Planning Review	Noticing	Engineering Review	Utilities Review	District Health Review	Total Regional Tech Fee	Total
Outside the Tahoe Basin	\$1,000	\$200	\$65	\$203	\$555	\$58.72	\$2,081.72
Inside the Tahoe Basin	\$1,000	\$200	\$121	\$0	\$555	\$52.84	\$1,928.84

FISCAL IMPACT

Should the Board agree with the establishment of this fee, applications for temporary outdoor entertainment uses will require a fee of \$2,081.72 outside the Tahoe Planning Area and \$1,928.84 inside the Tahoe Planning Area. Fees for land use planning applications are deposited to the County's General Fund, Planning fund center, building and zoning revenue account (105401-460150).

RECOMMENDATION

It is recommended that the Board adopt an updated Development Code Master Fee Schedule pursuant to WCC Section 110.906.05 to add application fees for Temporary Outdoor Entertainment Permits, as authorized in WCC Section 110.338.50. The proposed new permit fees are \$2,081.72 for permits outside the Tahoe Basin and \$1,928.84 for permits inside the Tahoe Basin). These amounts represent the sums of the various components of the review process, including planning, noticing, engineering,

utilities, district health, and regional technology. If adopted, authorize the Chair to sign the resolution adopting the updated Development Code Master Fee Schedule on behalf of the Board.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

“Move to adopt an updated Development Code Master Fee Schedule pursuant to WCC Section 110.906.05 to add application fees for Temporary Outdoor Entertainment Permits, as authorized in WCC Section 110.338.50. The proposed new permit fees are \$2,081.72 for permits outside the Tahoe Basin and \$1,928.84 for permits inside the Tahoe Basin). These amounts represent the sums of the various components of the review process, including planning, noticing, engineering, utilities, district health, and regional technology. Further move to authorize the Chair to sign the Resolution included as Attachment A to this item adopting the updated Master Fee Schedule.”

Attachment: A. Resolution Adopting Updated Master Fee Schedule