

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

FEBRUARY 20, 2018

PRESENT:

**Marsha Berkbigler, Chair**  
**Vaughn Hartung, Commissioner**  
**Jeanne Herman, Commissioner**

**Nancy Parent, County Clerk**  
**Kate Thomas, Assistant County Manager**  
**David Watts-Vial, Deputy District Attorney**

ABSENT:

**Kitty Jung, Vice Chair**  
**Bob Lucey, Commissioner**

The Washoe County Board of Commissioners convened at 10:25 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Commissioner Hartung introduced Chloe Young, Ainsley Palmer and Shelby Evans from the Washoe County 4-H Club, who were Honorary Commissioners for the day.

**18-0126      AGENDA ITEM 3 Public Comment.**

Mr. Robert Thomasson referred to the mission statements on the walls of the Commission Chambers. He thought the Washoe County Public Lands Bill was a political ploy to sell the land to developers and could enable 365,000 new County residents. He stated adding that many residents in the County was not conducive to a safe, secure and healthy community. He provided documents, which were placed on file with the Clerk.

Ms. Tammy Holt-Still agreed with Mr. Thomasson. She stated there was still floodwater in Lemmon Valley. She stated she looked forward to receiving the requested information regarding the reclamation plant in Lemmon Valley. She referred to an item on the agenda from the previous Board of County Commissioners meeting on February 13th regarding representation. She thought the Board had taken representation away from District 5. She did not agree with some of the practices of the Board.

Ms. Katherine Snedigar spoke regarding representation and said that District 5 was the only district that cared about its citizens. She questioned the Board's

fiduciary obligation to help the citizens of the County and said if the Board could not fulfill the obligations then changes needed to occur.

Mr. Wade Lavery provided documents, which were placed on file with the Clerk. He read from the documents which highlighted his concerns about the Wilderness Study Areas (WSA's) and the impact that could occur if the land was deemed as wilderness. He indicated if the land designation was changed to wilderness, it could eliminate future resources for minerals and mining. He was concerned that resources for Lithium that was used by Tesla would run out eventually. He stated fire protection in the WSA's would be difficult. He did not agree with the plan for the Lands Bill.

**18-0127      AGENDA ITEM 4 Announcements/Reports.**

There was no response from the County Manager or Commissioners on this item.

**18-0128      AGENDA ITEM 5 Introduction of new Washoe County Employees.**

Kate Thomas, Assistant County Manager, asked the following employees to introduce themselves to the Board:

Amanda Bachtle – District Attorney  
Jessica Crane – Human Services Agency  
Peter Kelly – Treasurer's Office  
Carlos Kovac – Human Services Agency  
Tiffany Munoz – Justice Court  
Michael M. Perry – Sheriff's Office  
Catrina Peters – Heath/Administration Health Services  
Carol Weaver – Assessor's Office  
Chad Westom – Health/Environmental Health Services

There was no public comment or action taken on this item.

**18-0129      AGENDA ITEM 6 Presentation of Excellence in Public Service Certificates honoring the following Washoe County employees who have completed essential employee development courses.**

Kate Thomas, Assistant County Manager, recognized the following employees:

**Promote Yourself! Mini Certificate Program**

Stephanie Mansfield – Assessor's Office

**Essentials of Management Development**

Heidi Howden – Reno Justice Court

**Essentials of Personal Effectiveness**

Stephanie Mansfield – Assessor’s Office

Terri Van Hoozer - Library

**Essentials of SAP for Financial Staff**

Heidi Howden – Reno Justice Court

**Essentials of SAP for HR Reps**

Heidi Howden – Reno Justice Court

**Essentials of Support Staff**

Stephanie Mansfield – Assessor’s Office

There was no public comment or action taken on this item.

**DONATIONS**

- 18-0130** **7A** Accept cash donations in the amount of [\$25,132.71] for the period July 1, 2017 through December 31, 2017 and direct the Comptroller’s Office to make the appropriate budget amendments. Human Services Agency. (All Commission Districts.)
- 18-0131** **7B** Accept monetary donations to Washoe County Regional Animal Services [\$8,862.00] received from October 1, 2017 to December 31, 2017 to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at risk animals received; express appreciation for these thoughtful contributions; and direct the Comptroller’s Office to make the appropriate budget amendments. Animal Services. (All Commission Districts.)
- 18-0132** **7C1** Approve the donation of two buses [estimated value of \$3,000] from Amador Stage Lines to the Regional Public Safety Training Center to be used as props for training purposes. Sheriff. (All Commission Districts)
- 18-0133** **7C2** Accept a donation [\$100.00] from Alliance with the Washoe County Medical Society (AWCMS) to the Washoe County Sheriff’s Office Search & Rescue Air Squadron Unit, including funds to be used for food purchases and travel, and, if approved, authorize Comptroller’s Office to make appropriate budget amendments. Sheriff. (All Commission Districts.)

There was no public comment on the donations listed above.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung and Commissioner Lucey

absent, it was ordered that Agenda Items 7A to 7C2 be accepted.

**CONSENT AGENDA ITEMS – 8A THROUGH 8B2**

- 18-0134** **8A** Approval of minutes for the Board of County Commissioner’s regular meetings of January 9, 2018 and January 16, 2018. Clerk. (All Commission Districts.)
- 18-0135** **8B1** Approve Commission District Special Fund disbursement [in the amount of \$10,000] for Fiscal Year 2017-2018; District 2 Commissioner Bob Lucey recommends a [\$5,000] grant to the Community Services Department to support efforts to reduce speeding on Thomas Creek Road, a [\$3,000] grant to the Friends of Washoe County Library to support the South Valleys Library’s STEAM related programs and services, and a [\$2,000] grant to Truckee Meadows Fire Protection District to sponsor the Kids Fire Camp; approve Resolution necessary for same; and direct the Comptroller’s Office to make the necessary disbursements of funds and budget appropriation transfers. Manager. (Commission District 2.)
- 18-0136** **8B2** Approve Commission District Special Fund disbursement [in the amount of \$10,100] for Fiscal Year 2017-2018; District 5 Commissioner Jeanne Herman recommends a [\$3,000] grant to Board of Regents to support the Washoe County 4-H Livestock Leaders and the Washoe County 4-H Horse Leaders, a [\$2,100] grant to The Salvation Army in Reno, Nevada to support the Men’s Adult Rehabilitation Program (ARP), a [\$2,000] grant to the Reno Rodeo Foundation to support the Washoe County High School Rodeo, a [\$1,000] grant to the Veterans Guest House to support ongoing operations, a [\$1,000] grant to North Valleys High School to support the Air Force Junior Reserve Officer Training Corps (AFJROTC) Program, and a [\$1,000] grant to Spanish Springs High School to support the Junior Reserve Officer Training Corps (JROTC) Program; approve Resolution necessary for same; and direct the Comptroller’s Office to make the necessary disbursements of funds. Manager. (Commission District 5.)

Chair Berkbigler commented on Agenda Item 8B2 and said Commissioner Herman recommended the above listed grants including a \$3,000 grant to support the Washoe County 4-H livestock leaders.

Commissioner Hartung commended Commissioner Lucey for the recommended grants listed above in Agenda Item 8B1.

Ms. Sarah Chvilicek thanked Commissioner Herman for her support of the Washoe County 4-H program.

Chair Berkbigler thanked the young 4-H women for participating in the meeting.

There was no public comment on the Consent Agenda Items listed above.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung and Commissioner Lucey absent, it was ordered that Consent Agenda Items 8A through 8B2 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 8A through 8B2 are attached hereto and made a part of the minutes thereof.

**18-0137**      **AGENDA ITEM 9** Recommendation to adopt the Washoe County Regional 911 Emergency Response Advisory Committee Five Year Master Plan Update, prepared by the Galena Group Incorporated, as recommended by the 911 Emergency Response Advisory Committee on January 18, 2018; and approve the 911 Emergency Response Advisory Committee's recommendation to increase the 911 telephone line surcharge to \$0.85 per month for each customer access line to the local exchange of a telecommunications provider; \$0.85 per month for each telephone number assigned a customer by a supplier of mobile telephone service; and \$8.50 per month for each customer trunk line to the local exchange of a telecommunications provider. Manager. (All Commission Districts.)

Chair of the Regional 911 Emergency Response Advisory Committee (E911) Doug Campbell from the City of Sparks Police Department stated the following presentation was prepared by Stu Cronan from the Galena Group, Incorporated.

Mr. Cronan stated the Galena Group, Incorporated was a local consulting firm that had been in the area since 1994. He said they primarily worked on public safety issues and technology across the Country. He indicated over the years they had consulted with the Regional 911 Board and various other local agencies. He conducted a PowerPoint presentation with slides entitled: Washoe County Regional 911 Emergency Response Advisory Committee (Committee) 5-Year Master Plan; E9-1-1 and Event Recording Master Plan Document Overview of Proposed Structure; Authority of the Committee; Committee Membership Change; 5-Year Master Plan Requirements; Regional 911 Emergency Response Advisory Committee Five Year Master Plan Update, Highlights (multiple slides); Population Growth; Upward Trend 911 Surcharge Lines Reported; Upward Trend In Calls for Service; Basis of Costs as Presented; Actual Expenses Require Committee approval; Total Estimated 911 Related Cost for Next Five Years; Event Recorder Estimated Costs, 5 Years; Combined Total Estimated 911 and Event Recorder Cost for Next 5 Years; 5-Year Projected, 911 Fund Balance at \$0.75, \$0.80, and \$0.85 a Line (multiple slides); New 911 Surcharge Calculation; and Recommendations. His recommendation was to increase the cost of customer access to \$0.85 per individual customer line and \$8.50 per customer trunk line.

Commissioner Hartung was concerned about the fee for trunk lines. He

commented a business could have one trunk line but 4,000 lines off that line and would only be charged a maximum of \$10.

Mr. Cronan indicated that was a legislative decision.

Commissioner Hartung stated if a business had a voice over internet protocol (VOIP) telephone system that accommodated several thousand lines operated by one trunk line, the fee would only be a maximum of \$10. He did not agree with the legislative findings for this increased fee for the E911 program. He hoped they would revisit the fee and assign the fee per cellular phone line or local area network (LAN) line.

Mr. Cronan thought this was a transition from discreet circuits and old technology to the VOIP world and legislation had not caught up on that technology yet. He stated there was a need for a statewide 911 coordinator and explained because the State did not have such a position they were unable to apply for certain grants that could assist with funding.

Chair Berkbigler explained for the benefit of the 4-H guests on the dais due to legislation passed in the 2017 session it was mandated that municipal governments require all law enforcement personnel to wear body cameras and have in-vehicle cameras. She said there were some advantages to the cameras, but there were also associated costs. The County needed to determine a funding source for the costs and this was the program that was developed to raise the funds. She said citizens and businesses were bearing the cost for the protection of the County. That was the purpose of the cameras and E911.

Chair Berkbigler explained Management Analyst Jamie Rodriguez was the leader for the E911 team. She said the County had a deadline of July 1st to be operating with body cameras.

Ms. Rodriguez stated the body cameras were mandated to be operational by July 1st for all agencies. The current goal was to accept the master plan and approve the changes to Chapter 65 that were required. On March 13th the Business Impact Statement and the first reading for the proposed code changes would be presented to the Board for approval. On March 27th the second reading and adoption of the code changes would be presented to the Board for approval. The surcharge limit would be set by Code and the fees would be set by Resolution. The changes to Chapter 65 would be effective on April 6th. She noted this timeline would allow customer notification from the telecom companies but there would be approximately a two-month delay in collecting the fees from the companies. She explained the County would not see an increase in the fund until July 1st.

Commissioner Hartung questioned the language in the recommended motion.

Ms. Rodriguez stated the Legislature allowed a fee of up to \$1 per

individual line and \$10 per trunk line. The recommendation by the E911 Advisory Board was for \$0.85 per individual line and \$8.50 per trunk line. She explained Chapter 65 would state the maximum allowed fees set by the Legislature and the Resolution would set the recommended fees.

Commissioner Hartung was concerned about the disparity of what businesses would pay as opposed to citizens and he hoped businesses would participate in some grant programs to assist with funding.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung and Commissioner Lucey absent, it was ordered that Agenda Item 9 be adopted and approved.

**18-0138**      **AGENDA ITEM 10** Recommend for approval of a request to initiate proceedings to amend the Washoe County Code (Chapter 65) pursuant to Senate Bill 176 from the 79th Legislative Session; and direct the County Clerk to submit the request to the District Attorney for preparation of a proposed ordinance to set the new E911 surcharge fee for phone lines not to exceed \$1 and trunk lines not to exceed \$10 and allowable balance of the surcharge fund not to exceed \$5,000,000.00, pursuant to Washoe County Code Section 2.030 and 2.040. Manager. (All Commission Districts.)

Management Analyst Jamie Rodriguez reiterated the direction from staff as discussed in Agenda Item 9. She stated this item was to provide staff direction to update Chapter 65 for the legislatively allowable amount of up to \$1 for access lines and \$10 for trunk lines, but to set the monthly surcharge of \$0.85 per access line and \$8.50 per trunk line. The fees would cover the expected costs of approximately \$13,800,000 for dispatch and approximately \$7,500,000 for the implementation of body and vehicle cameras for a total of approximately \$20,892,000 over the next five years as well as any additional costs that may occur that were within the allowable use of the funds.

Chair Berkbigler stated this was not only to protect the citizens but also to ensure the safety of the law enforcement officers.

There was no public comment on this item.

On motion by Commissioner Herman, seconded by Commissioner Hartung, which motion duly carried with Commissioner Jung and Commissioner Lucey absent, it was ordered that Agenda Item 10 be approved and directed.

**18-0139**      **AGENDA ITEM 11** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District per NRS 288.220.

There was no need for a closed session.

**18-0140**      **AGENDA ITEM 12** Public Comment.

Ms. Katherine Snedigar spoke regarding violations of the Development Code and misdemeanor charges. She referred to Nevada Revised Statute (NRS) 171.1773 that cited who was authorized to issue citations for violations. She stated Washoe County was not allowed to issue citations.

Ms. Tammy Holt-Still claimed there was ill intent by the Board towards District 5 and she wanted it to stop. She thought change needed to occur. She indicated Lemmon Valley and Silver Lake had issues and required representation.

**18-0141**      **AGENDA ITEM 13** Announcements/Reports.

There was no response from the County Manager or Commissioners on this item.

\* \* \* \* \*

**11:33 a.m.** There being no further business to discuss, the meeting was adjourned without objection.

\_\_\_\_\_  
**MARSHA BERKBIGLER**, Chair  
Washoe County Commission

ATTEST:

\_\_\_\_\_  
**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Doni Gassaway, Deputy County Clerk*