



WASHOE COUNTY

Integrity Communication Service

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CM/ACM _____

Finance _____

DA _____

Risk Mgt _____

HR N/A

Comptroller _____

STAFF REPORT

BOARD MEETING DATE: March 27, 2018

DATE: February 8, 2018

TO: Board of County Commissioners

FROM: Scott Martin, Facilities Operations Superintendent
Community Services Department, 328-2137, smartin@washoecounty.us

THROUGH: Eric Crump, Division Director, Operations
Community Services Department, 328-2182, ecrump@washoecounty.us

Pamela Mann, CTCM, CTPM Purchasing and Contracts Manager
Comptroller Department, 328-2281, pmann@washoecounty.us

SUBJECT: Recommendation to approve and authorize contract extension payments to the current elevator maintenance and repair services vendor (Kone, Inc.) under the previously awarded contract from September 2017 through December 2017 in the amount of [\$24,599.58 in total]; and further authorize a Joinder Contract under U.S. Communities Contract Number 40134076, City and County of Denver Master Contract Number GENRL-201414653-00 for elevator preventative maintenance and repair with Kone, Inc., 1325 Airmotive Way #157, Reno, NV 89502-3201 in the amount of [\$6,202.00 per month plus \$10,920 annually] pursuant to the joinder provision of NRS 332.195 with a contract effective date retroactive to January 1, 2018. If the Joinder Contract is approved, the Board authorizes the Purchasing and Contracts Manager to execute a three (3) year agreement with two (2) one year renewal options on behalf of Washoe County. The estimated value of the annual agreement for Washoe County is [\$85,344.00]. (All Commission Districts.)

SUMMARY

Requesting authorization for contract extension payments to the current elevator maintenance and repair services vendor (Kone, Inc.) under the previously awarded contract from September 2017 through December 2017 in the amount of [\$24,599.58 in total]; and further authorize a Joinder Contract under U.S. Communities Contract Number 40134076, City and County of Denver Master Contract Number GENRL-201414653-00 for elevator preventative maintenance and repair with Kone, Inc., 1325 Airmotive Way #157, Reno, NV 89502-3201 in the amount of [\$6,202.00 per month plus \$10,920 annually] pursuant to the joinder provision of NRS 332.195 with a contract effective date of January 1, 2018. If the Joinder Contract is approved, the Board authorizes the Purchasing and Contracts Manager to execute a three (3) year agreement with two (2) one year renewal options on behalf of Washoe County. The estimated value of the annual agreement for Washoe County is [\$85,344.00].

AGENDA ITEM # _____

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

In 2014 Washoe County and the Washoe County School District (WCSD) solicited a joint bid for the maintenance of elevators in Washoe County and WCSD buildings which require ongoing preventative maintenance and repair services to ensure safe and reliable operations (Invitation to Bid #2878-14). The bid was advertised in the Reno Gazette-Journal and thru the online services of DemandStar.com resulting in the receipt of four sealed (4) bids, including one (1) no bid response. Sealed bids were opened in the Washoe County Purchasing Office on June 18, 2014.

Bidder	Item	Amount
Koch Elevator Co., Inc.	“No Bid”	
Kone, Inc.	Washoe County	\$5,750.00/mo.
	WCSD	\$1,949.00/mo.
Otis Elevator Company	Washoe County	\$10,970.70/mo.
	WCSD	\$4,168.18/mo.
ThyssenKrupp Elevator	Washoe County	\$12,472.03/mo.
	WCSD	\$2,527.96/mo.

BACKGROUND

In 2014, the Board of County Commissioners (Board) awarded Invitation to Bid #2878-14 to Kone Inc. who was the lowest, responsive, responsible bidder for elevator preventative maintenance and repair service. This contract is now due for rebidding. In 2017 and per NRS 332.195, Joinder Contract opportunities were reviewed from national joinder programs including U.S. Communities and National IPA in order to yield the lowest cost, responsive bidder. Bids were solicited from Kone, Inc. via U.S. Communities national joinder and from Otis Elevator via National IPA national joinder, where bid results are shown below:

Bidder	National Joinder Contract	Amount per month
Kone Inc.	U.S. Communities Contract Number 40134076	\$6,202.00
OTIS Elevator	National IPA Contract Number 384899	\$12,040.00

The contract effective date is retroactive to January 1, 2018, due to the length of time required to negotiate the scope of work specific to Washoe County’s elevator system within the framework of the U.S. Communities national contract joinder.

FISCAL IMPACT

Washoe County funds for this expenditure are included in the FY17/18 budget in account number 710200 – Service Contracts within the following cost centers/internal orders: Community Services Department Facility Management Division (C105306); Regional Public Safety Training Center (C209000); Regional Emergency Operations Center (IN20384); and Mills Lane Justice Center (IN20383).

RECOMMENDATION

It is recommended the Board of County Commissioners authorize contract extension payments to the current elevator maintenance and repair services vendor (Kone, Inc.) under the previously awarded contract from September 2017 through December 2017 in the amount of [\$24,599.58 in total]; and further authorize a Joinder Contract under U.S. Communities Contract Number 40134076, City and County of Denver Master Contract Number GENRL-201414653-00 for elevator preventative maintenance and repair with Kone, Inc., 1325 Airmotive Way #157, Reno, NV 89502-3201 in the amount of [\$6,202.00 per month plus \$10,920 annually] pursuant to the joinder provision of NRS 332.195 with a contract effective date retroactive to January 1, 2018. If the Joinder Contract is approved, the Board authorizes the Purchasing and Contracts Manager to execute a three (3) year agreement with two (2) one year renewal options on behalf of Washoe County. The estimated value of the annual agreement for Washoe County is [\$85,344.00].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be, "Move to authorize contract extension payments to the current elevator maintenance and repair services vendor (Kone, Inc.) under the previously awarded contract from September 2017 through December 2017 in the amount of [\$24,599.58 in total]; and further authorize a Joinder Contract under U.S. Communities Contract Number 40134076, City and County of Denver Master Contract Number GENRL-201414653-00 for elevator preventative maintenance and repair with Kone, Inc., 1325 Airmotive Way #157, Reno, NV 89502-3201 in the amount of [\$6,202.00 per month plus \$10,920 annually] pursuant to the joinder provision of NRS 332.195 with a contract effective date retroactive to January 1, 2018. If the Joinder Contract is approved, the Board authorizes the Purchasing and Contracts Manager to execute a three (3) year agreement with two (2) one year renewal options on behalf of Washoe County. The estimated value of the annual agreement for Washoe County is [\$85,344.00]."