



WASHOE COUNTY

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STAFF REPORT BOARD MEETING DATE: February 27, 2018

CM/ACM _____
Finance _____
DA _____
Risk Mgt _____
HR _____
Other _____

DATE: Wednesday, February 21, 2018
TO: Board of County Commissioners
FROM: Amber Howell, Director, Human Services Agency
ahowell@washoecounty.us 785-8600
THROUGH: Kate Thomas, Assistant County Manager
SUBJECT: Approve a supplemental Older Americans Act Title III grant award from the Nevada Aging and Disability Services Division for Home Delivered Meals [\$82,893; no county match] retroactive from October 1, 2017 through September 30, 2018, authorize the Director of Human Services to execute the grant documents, and direct the Comptroller to make appropriate budget amendments. (All Commission Districts)

SUMMARY

The Human Services Agency has been awarded a supplemental \$82,893 for the FY 18 Home Delivered Meals program from the State of Nevada, Aging and Disability Services Division (ADSD) from October 1, 2017 to September 30 2018. Supplemental funds support an increase in the home delivered meal rate from \$2.65 to \$3.15.

The Agency is requesting retroactive approval by the Board of County Commissioners as the supplemental Notice of Grant award was not received until December 14, 2017.

County Priority/Goal supported by this item: Safe, secure and healthy communities

PREVIOUS ACTION

These are continuing grants that have been accepted by the Board of County Commissioners annually since 1987.

BACKGROUND

Retroactive approval is requested due to the timing of the receipt of the Notice of Grant Award from Aging and Disability Services.

Washoe County Human Services Agency anticipates providing 410,000 congregate, home delivered meals and second home delivered meals over the next year to senior citizens over the age of 60 in our community. In 2014 the second home deliver meal program supported by the Indigent fund was introduced. The second home delivered

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meal program which provides an additional 68,000 meals per year separate from the grant funded home delivered meal program. As these grants are awarded on federal fiscal year cycle, the following shows the actual number of meals served in the past five years and projected numbers for FY18 grant funded meals:

Grant Year	# Congregate Meals	# Home Delivered Meals
10/2012 – 9/2013	100,373	107,049
10/2013 – 9/2014	109,879	137,021
10/2014 – 9/2015	116,685	159,223
10/2015 – 9/2016	123,620	183,578
10/2016 – 9/2017	123,542	211,802
10/17 – 9/2018 (funded)	121,804	221,052

The Aging and Disability Services Division allocates funding according to the number of meals projected then reimburses the Human Services Agency for actual meals served. The reimbursement rate is \$2.20 for each congregate meal and \$3.15 for each home delivered meal. These nutrition programs are the backbone of the Human Services Agency Senior programming, and often the meals served are the only balanced meal seniors receive on a given day.

The annual cost of Washoe County Senior Nutrition Programs is approximately \$1,475,000. Other funding sources include USDA/Nutrition Services Incentive Program (NSIP), Indigent Funds, soup program income, donations, program income and ad valorem tax dollars. These Title III-C grants are the single largest source of funding and the programs would not be successful without them.

In February 2014 the Department in partnership with Social Services implemented a second home delivered meal program (2nd HDM) for home delivered meal participants. The 2nd HDM program was made possible by Social Services committing a portion of County Indigent Funds to support the program expansion.

GRANT AWARD SUMMARY

Project/Program Name: Home Delivered Meals

Scope of the Project: The Human Services Agency has received Federal grant funding through the State of Nevada for the Home Delivered Meal Program since 1973. The Human Services Agency, through its contractor, provides weekly home-delivered meals in addition to shelf stable meals twice a year at no-charge to home-bound seniors. This grant is an important component for the Department's senior programming.

Benefit to Washoe County Residents: The Home Delivered Meal Program ensures that home-bound seniors are provided nutritious meals and regular social contact in an effort to prevent those that are at the greatest risk from being institutionalized.

On-Going Program Support: The grant award is used to support the Home Delivered Meal Program which is supplemented by donations, program income, and ad valorem tax dollars.

Award Amount: \$585,786
\$ 82,893 Supplemental Award
\$668,679 Total Award

Grant Period: October 1, 2017 through September 30, 2018

Funding Source: U.S. Department of Health and Human Services

Pass Through Entity: Nevada Aging and Disability Services Division

CFDA Number: 93.045 Base award
N/A Supplemental Award – State Funds

Grant ID Number: 16-000-04-2X-18

Match Amount and Type: No required match for this supplemental award.

Sub-Awards and Contracts: The Department will contract for food and supply purchases as required by Aging and Disability Services Division program specifications using the County's competitive bid process and federal grant procurement guidelines.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted FY18 budget will be increased by \$82,893 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
11438	432100 – State Grants	\$82,893
11438	710592 – Nutrition Program	\$54,323
11438	710872 – Food Purchases	\$28,570

RECOMMENDATION

Approve a supplemental Older Americans Act Title III grant award from the Nevada Aging and Disability Services Division for Home Delivered Meals [\$82,893; no county match] retroactive from October 1, 2017 through September 30, 2018, authorize the Director of Human Services to execute the grant documents, and direct the Comptroller to make appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to approve a supplemental Older Americans Act Title III grant award from the Nevada Aging and Disability Services Division for Home Delivered Meals [\$82,893; no county match] retroactive from October 1, 2017 through September 30, 2018, authorize the

Director of Human Services to execute the grant documents, and direct the Comptroller to make appropriate budget amendments.”