



# WASHOE COUNTY

## COMMUNITY SERVICES DEPARTMENT

### Operations

3101 LONGLEY LANE  
PO BOX 11130  
RENO, NEVADA 89520-0027  
PHONE (775) 328.2181  
FAX (775) 328.2110

#### SAMPLE LETTER

USCIS

\_\_\_\_\_  
Service Center  
ATTN: I-129 (P-3)  
Address:

P-3 Visa for Chinese Lantern Installation artisans

Dear USCIS Officer,

Washoe County's Community Services Department and the May Arboretum Society in Reno, NV is partnering with Tianyu Arts& Culture, Inc. and Sichuan Tianyu Culture Communication Co., Ltd hosting the Reno Chinese Lantern Festival at the May Arboretum and Botanical Garden in Reno, NV. The Chinese Lantern Festival will be held from June 30 to August 5, 2018. We hereby invite the below artists and request P-3 visas for them who will be responsible for the design, decoration and installation of the lanterns in the May Arboretum and Botanical Garden from Sichuan Tianyu Culture Communication Co., Ltd from June 10 to August 16, 2018 in Reno, NV. Their information is as follows:

2018 Reno Chinese Lantern Festival Name List							
No.	Chinese	Pinyin	Gender	Passport No.	Date of Issue	Date of Expire	Date of Birth
1							
2							
3							
4							
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Should you have any question, please feel free to contact us. Thank you for your assistance.

Best regards,  
Dave Solaro, Assistant County Manager



INTEGRITY



EFFECTIVE  
COMMUNICATION



QUALITY  
PUBLIC SERVICE