



WASHOE COUNTY

Integrity Communication Service

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DA _____
Risk Mgt _____
HR _____
Other _____

STAFF REPORT BOARD MEETING DATE: February 13, 2018

DATE: December 27, 2017
TO: Board of County Commissioners
FROM: Nancy Kerns Cummins, Fiscal Compliance Officer
775-328-2419, nkcummins@washoecounty.us
THROUGH: Anna Heenan, Administrative Health Services Officer
775-328-2417, aheenan@washoecounty.us
SUBJECT: Approve amendments totaling an increase of [\$5,598.00] in both revenue and expense (no required match) to the FY18 HIV Surveillance Program IO# 10012, and direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget adjustments.

The Community and Clinical Health Services Division received a Notice of Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health on December 27, 2017 in support of the HIV Surveillance Program, IO# 10012. A copy of the first page of the Notice of Subgrant Award is attached.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

There has been no previous action taken by the Board this fiscal year.

BACKGROUND/GRANT AWARD SUMMARY

Project/Program Name: HIV Surveillance Program

Scope of the Project: The Subgrant scope of work includes the following: identify and report persons with HIV; conduct death ascertainment; conduct intrastate de-duplication of HIV cases; participate in routine interstate duplication review of HIV cases; conduct risk factor ascertainment; assess data quality.

AGENDA ITEM # _____

The Subgrant provides funding for personnel, staff local travel and indirect expenses.

Benefit to Washoe County Residents: This Award supports the Sexual Health Program's mission to provide comprehensive prevention education, treatment, and surveillance activities in Washoe County that reduce the incidence of STD infection including HIV. The Sexual Health Program emphasizes strategies that empower individuals to decrease risk-related behaviors, thereby decreasing the incidence of new STD and HIV infections in the community.

On-Going Program Support: The Health District anticipates receiving continuous funding to support the HIV Surveillance Program.

Award Amount: \$72,449 (\$65,863 direct; \$6,586 indirect)

Grant Period: January 1, 2018 – December 31, 2018

Funding Source: Centers for Disease Control and Prevention (CDC)

Pass Through Entity: State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health

CFDA Number: 93.940

Grant ID Number: 1 NU62PS924579-01 / HD#16357

Match Amount and Type: No match required.

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

The District anticipated this award and included \$60,265 in expenditures in the adopted FY18 budget in internal order #10012. This award is slightly higher than anticipated; therefore, the following budget amendment in the amount of \$5,598.00 is necessary to bring the Notice of Subgrant Award into alignment with the adopted budget:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-10012 -431100	Federal Revenue	\$ 5,598.00
-701412	Salary Adjustment	\$ 5,395.00
-710512	Auto Expense	\$ 203.00

The District Board of Health accepted this Subgrant Award at their January 25, 2018 meeting.

RECOMMENDATION

Staff recommends that the Washoe Board of County Commissioners approve amendments totaling an increase of [\$5,598.00] in both revenue and expense (no required match) to the FY18 HIV Surveillance Program IO# 10012, and direct the Comptroller's office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
"Move to approve amendments totaling an increase of [\$5,598.00] in both revenue and expense (no required match) to the FY18 HIV Surveillance Program IO# 10012, and direct the Comptroller's office to make the appropriate budget amendments."