



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** *February 11,*

2025

**DATE:** Thursday, February 6, 2025

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Agency Director, Human Services Agency  
775-785-8600, [rgustafson@washoecounty.gov](mailto:rgustafson@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to: (1) accept various items donated totaling an estimated market value of [\$12,627.00]; and (2) accept donations from various donors to the Human Services Agency Senior Services Fund used to support seniors in our community in the amount of [\$220.55] retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments. (All Commission Districts.) **FOR POSSIBLE ACTION**

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### **SUMMARY**

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$12,627.00]; and (2) accept donations from various donors to the Human Services Agency Senior Services Fund used to support seniors in our community in the amount of [\$220.55] retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### **PREVIOUS ACTION**

On August 20, 2024, the Board: (1) accept various items donated totaling an estimated market value of [\$15,291.20]; and (2) accept donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$156.89] retroactive for the period March 26, 2024 through June 30, 2024.

On April 23, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$2,064.00]; and (2) accept donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$1,042.51] retroactive for the period January 5, 2024 through March 25, 2024.

On January 23, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$950.00]; and (2) accepted donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$5,722.15] retroactive for the period November 16, 2023 through January 4, 2024.

**AGENDA ITEM # \_\_\_\_\_**

On December 19, 2023, the Board accepted various items donated totaling an estimated market value of [\$1,660.00]; and (2) accepted donations from various donors to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$1,505.00] retroactive for the period August 1, 2023 through November 15, 2023.

On September 19, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$15,541.93]; and (2) accepted a donation from donor to the Human Services Agency - Senior Services Fund used to support seniors in our community in the amount of [\$500.00] retroactive for the period July 1, 2023 through July 31, 2023.

On August 15, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$20,487.00]; and accepted donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$3,320.05] retroactive for the period April 15, 2023 through June 30, 2023.

On May 16, 2023, the Board accepted donations from anonymous donor to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$529.90] retroactive for the period January 30, 2023 through April 15, 2023.

On February 21, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$5,222.00]; and accepted donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$2,111.71] retroactive for the period October 22, 2022, through January 31, 2023.

## **BACKGROUND**

Human Services Agency (HSA) regularly accepts donations from community members and business to be used to support seniors in our community. Acceptance of such donations requires Board approval.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

The Agency is requesting retroactive approval of the following cash donations that have been received by Senior Services for the time period July 1, 2024 through September 30, 2024:

Anonymous Donors

\$220.55

The Agency is also requesting that the Board accept the following items donated to Senior Services to support seniors in our community retroactive for the period July 1, 2024 through September 30, 2024:

<b>Donor Name</b>	<b>Donated Items</b>	<b>Estimated Market Value</b>
Pam Roberts	Pizza	\$100.00
Pam Roberts	Port of Subs sandwiches	\$125.00
Pamela Sawer	4 fans	\$85.00
Anonymous	4 steel floor fans	\$120.00
Anonymous	12 box fans	\$240.00
Anonymous	4 box fans	\$80.00
Edward Feinhandler	30 box fans	\$800.00
Anonymous	8 table fans	\$184.00
Anonymous	4 table fans and 2 box fans	\$146.00
Grace and Bud Fujii	2 pedestal fans	\$60.00
Knights of Columbus #4928	32 box fans	\$800.00
Jackie Schomberg	2 box fans	\$50.00
Pauline Santa Cruz	2 box fans	\$50.00
Tim Schomberg	2 box fans	\$50.00
Anonymous	50 table fans and 4 box fans	\$1,258.00
Ms. Bauer	2 box fans	\$50.00
Mary Ellen Barkley	Tower fan	\$25.00
Anonymous	4 box fans	\$100.00
Nancy Creel	Various canned good, pasta, juice, hygiene products	\$100.00
Anonymous	2 box fans	\$54.00
Sharon Dolak	16 box fans	\$400.00
Anonymous	Box fan	\$25.00
Cheryl Olson	6 boxes of craft items	\$500.00
Anonymous	4 box fans	\$100.00
Susan Lombardi	4 box fans	\$100.00
Debra Nakatani	10 box fans	\$250.00
Pam and Glen Highfield	32 box fans	\$800.00
Anonymous	17 box fans	\$459.00
Anonymous	2 box fans	\$54.00
Community Outreach Ministry	25 box fans	\$625.00
Debra Nakatani	10 fans	\$184.00
Tremo Drews	3 box fans	\$75.00
W.D. Arndt	4 box fans	\$100.00

Anonymous	14 box fans	\$378.00
Nancy Creel	Office supplies	\$50.00
Anonymous	8 box fans	\$216.00
Anonymous	3 table fans, 2 tower fans	\$125.00
Nancy Creel	10 pillowcases, 4 baby powders, 2 epsom salt	\$120.00
Anonymous	3 box fans	\$75.00
Anonymous	4 box fans and 1 pedestal fan	\$143.00
Anonymous	4 box fans	\$108.00
Anonymous	2 box fans	\$50.00
Anonymous	6 box fans	\$150.00
Anonymous	Box fan	\$25.00
Beverly Brown	Books	\$200.00
Anonymous	Box fan	\$27.00
Anonymous	Box fan	\$27.00
Hometown Health	100 fans	\$2,200.00
Knights of Columbus #4928	10 box fans	\$250.00
Jeffrey Lewis	Fan	\$20.00
Anonymous	New clothing	\$120.00
Anonymous	2 box fans	\$54.00
Anonymous	Books and DVDs	\$100.00
Sohan Vadlakunta	3 handmade benches	unknown
Sapphire Sandonlerski	Mary Kay lotions	\$40.00

**Donations Total** **\$12,627.00**

**FISCAL IMPACT**

Should the Board accept these donations, the Human Services Agency Senior Services Fund (225) FY25 adopted budget will need to be increased by \$220.55 in the following revenue and expenditure accounts.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20046 -484000	General Donation - Revenue	\$ 220.55
	<b>Total Revenue</b>	<b>\$ 220.55</b>
IO-20046 -710500	General Donation - Other Expense	\$ 220.55
	<b>Total Expenditure</b>	<b>\$ 220.55</b>

**RECOMMENDATION**

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$12,627.00]; and (2) accept donations from various donors to the Human Services Agency Senior Services Fund used to support seniors in our community in the amount of [\$220.55]

retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to: (1) accept various items donated totaling an estimated market value of [\$12,627.00]; and (2) accept donations from various donors to the Human Services Agency Senior Services Fund used to support seniors in our community in the amount of [\$220.55] retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.”*