



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

**BOARD MEETING DATE:** *July 19, 2022*

**DATE:** Thursday, July 14, 2022

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
(775) 785-8600, ahowell@washoecounty.gov

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$4,841.64]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$2,140.00] retroactive for the period March 26, 2022 through June 30, 2022; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts).

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### **SUMMARY**

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$3,000.00 or more during a fiscal year.

Washoe County Code 15.160(4) requires: An officer or employee of a department or agency of the County may accept personal property for the use and benefit of the County where the value singly or in the aggregate is less than \$3,000.00 from a contributor during a fiscal year. In such event, the officer or employee will notify the Board in writing of the acceptance.

The Washoe County Human Services Agency receives donations throughout the year from the community that are used to benefit children in care and families who are clients.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### **PREVIOUS ACTION**

The Board routinely accepts donations for the Washoe County Human Services Agency.

### **BACKGROUND**

The donors listed under General Donations generously gave these funds to the Washoe County Human Services Agency to be used for miscellaneous needs for the children in care and families who are clients of the Washoe County Human Services Agency.

**AGENDA ITEM #** \_\_\_\_\_

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency which provides protective services as defined in NRS 432B.030). The resolution states that the money must be used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

The following donated items have been received the time period of March 26, 2022 through June 30, 2022 and will need to be retroactively accepted:

- Clothing, toys and books donated in support of children in foster care by various donors – estimated market value of \$3,471.64
- Blankets donated in support of children in foster care from various donors – estimated market value of \$250.00
- Luggage and backpacks donated in support of children in foster care from various donors – estimated market value of \$1,100.00
- Non-perishable food donated in support of children in foster care – estimated market value of \$20.00

The following donations have been received for the time period of March 26, 2022 through June 30, 2022; and will need to be retroactively accepted in order to have the budget amended.

Valerie Cooke	\$300.00
<b>General Donations</b>	<b>\$300.00</b>
<b>Total Juror Donations</b>	<b>\$2,140.00</b>

**FISCAL IMPACT**

Should the Board accept these donations, the Human Services Agency Child Protective Services Fund (228) FY23 adopted budget will need to be amended by \$2,140.00 in the following revenue and expenditure accounts.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20224 -484190	Revenue – Juror Donations	\$ 1,840.00
IO-20514 -484000	Revenue - -KK Activities/Needs	\$ 300.00
	<b>Total Revenue</b>	<b>\$ 2,140.00</b>
IO-20224 -710712	Family Preservation	\$ 1,840.00
IO-20514 -710712	Family Preservation	\$ 300.00
	<b>Total Expenditures</b>	<b>\$ 2,140.00</b>

**RECOMMENDATION**

Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$4,841.64]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$2,140.00] retroactive for the period March 26, 2022 through June 30, 2022; and direct the Comptroller's Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to: (1) acknowledge various items donated totaling an estimated market value of [\$4,841.64]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$2,140.00] retroactive for the period March 26, 2022 through June 30, 2022; and direct the Comptroller's Office to make the necessary budget amendments."