



WASHOE COUNTY

Integrity Communication Service
www.washoecounty.gov

STAFF REPORT

BOARD MEETING DATE: July 19, 2022

DATE: Thursday, July 14, 2022

TO: Board of County Commissioners

FROM: Amber Howell, Director, Human Services Agency
(775) 785-8600, ahowell@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to accept a FY22 Nutrition Services Incentive Program (NSIP) subaward amendment from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$202,149.00; no county match] retroactive from October 1, 2021 to September 30, 2022 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs; and authorize the Director of Human Services Agency to retroactively execute the subgrant award and related documents; and direct the Comptroller's Office make the necessary budget amendments. (All Commission Districts).

SUMMARY

The Human Services Agency is requesting the Board accept a subaward amendment from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$202,149.00; no county match] retroactive from October 1, 2021 to September 30, 2022 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs; and authorize the Director of Human Services Agency to retroactively execute the grant subaward and related documents; and direct the Comptroller's Office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On March 22, 2022, the Board approved item 6.H.1 to accept \$129,515 in federal funds through ADSD, to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs for the period of October 1, 2021, to September 30, 2022.

On April 27, 2021, the Board approved item 11 to accept \$331,667 in federal funds through ADSD, to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs for the period of October 1, 2020, to September 30, 2021.

AGENDA ITEM # _____

On April 28, 2020, the Board approved item 12 to accept a FY20 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of \$248,240 retroactive from October 1, 2019, to September 30, 2020, to supplement food costs for the Older Americans Act Title III congregate and home delivered meal programs.

On June 11, 2019, in item 8F, the Board approved \$79,102 in federal funds through ADSD, to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs for the period October 1, 2018, through September 30, 2019.

On March 11, 2019, in item 10, the Board approved \$220,990.00 in federal funds, through ADSD, to supplement food costs for Older Americans Act Title III congregate and home delivered meal programs for the period October 1, 2018, through September 30, 2019.

On June 26, 2018 in item 11, the Board approved a fourth supplemental award for the FY18 Nutrition Services Incentive Program (NSIP) grant from the State Aging and Disability Services Division (ADSD) in the amount of [\$155,201; no county match] to support food costs for senior congregate and home delivered meals retroactive from October 1, 2017 through September 30, 2018; authorized the Department to execute the award; and directed the Comptroller's Office to make the appropriate budget amendments.

BACKGROUND

The Aging and Disability Services Division awarded a total of \$331,664.00 in NSIP funds to the Washoe County Human Services Agency's Senior Services Division in federal fiscal year 2022 to support food purchases for the senior nutrition program. The funding from the U.S. Department of Health and Human Services is pass-through funding from the Aging and Disability Services Division that has been the foundation to the Agency's senior nutrition program for many years.

The Notice of Subaward for this grant was received by the Human Services Agency on June 2, 2022; therefore, retroactive approval is requested.

GRANT AWARD SUMMARY

Project/Program Name: FY22 Nutrition Services Incentive Program (NSIP)

Scope of the Project: The Human Services Agency has received Federal grant funding through the State of Nevada for the Nutrition Incentive Services Program (NSIP) for the past twenty years. The funding is a United States Department of Agriculture reimbursement based on the number of meals reported to the Nevada Aging and Disability Services Division for the previous year and is specifically targeted for food costs. The grant is an important component of the Agency's nutrition program funding, offsetting the costs of providing both home delivered and congregate meals for seniors in Washoe County.

Benefit to Washoe County Residents: The NSIP program will benefit Washoe County residents by providing additional funds to support food purchases necessary to operate the Congregate and Home Delivered Meal programs that provide daily nutritious meals to seniors.

On-Going Program Support: The grant award is used to support Congregate and Home Delivered Meal program costs. Funds are utilized to supplement food purchases. Aging and Disability Services, program income, and Washoe County general funds also support the program.

Award Amount: \$202,149.00 (~~\$202,149.00~~/\$0 Indirect)

Total Award Amount: **\$331,664.00**

Grant Period: October 1, 2021 – September 30, 2022

Funding Source: U.S. Department of Health and Human Services

Pass Through Entity: State of Nevada, Aging and Disability Services Division

CFDA Number: 93.053

Grant ID Number: 16-000-57-NX-22

Match Amount and Type: N/A

Sub-Awards and Contracts: The Human Services Agency complies with the Washoe County Procurement Policy, Grants Manual and federal grant procurement guidelines as defined by 2 CFR 200 – Uniform Guidance.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY23 Human Services Agency, Senior Services Fund (F225) adopted budget will be increased by \$202,149.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 11971 -431100	Federal Grant Revenue	\$ 202,149.00
	Total Revenue	\$ 202,149.00
IO 11971 - 710872	Food Purchases	\$ 202,149.00
	Total Expenditures	\$ 202,149.00

This grant award has no match requirement and indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a FY22 Nutrition Services Incentive Program (NSIP) subaward amendment from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$202,149.00; no county match] retroactive from October 1, 2021 to September 30, 2022 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs; and authorize the Director of Human Services Agency to retroactively execute the subgrant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a FY22 Nutrition Services Incentive Program (NSIP) subaward amendment from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$202,149.00; no county match] retroactive from October 1, 2021 to September 30, 2022 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs; and authorize the Director of Human Services Agency to retroactively execute the subgrant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments."