

CETS #:	
Agency Reference #:	

AMENDMENT # 1

TO INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

Between the State of Nevada
Acting By and Through Its

Public Entity #1:	State Gaming Control Board
Address:	P.O. Box 8003, 1919 College Parkway
City, State, Zip Code:	Carson City, NV 89702-8003
Contact:	Kelli Lay, Contracts Manager
Phone:	775-684-7733
Email:	klay@gcb.nv.gov

Public Entity #2:	Washoe County Acting By and Through its Washoe County Sheriff's Office Forensic Science Division
Address:	911 Parr Boulevard
City, State, Zip Code:	Reno, NV 89512
Phone:	775-328-2800
Fax:	775-328-2831

1. **AMENDMENTS.** For and in consideration of mutual promises and other valuable consideration, all provisions of the original Contract dated December 23, 2019, attached hereto as Exhibit A, remain in full force and effect with the exception of the following:

A. Provide a brief explanation for contract amendment.

This is the first amendment to the original contract, which continues ongoing forensic science services to the Gaming Control Board's Enforcement Division. This amendment extends the termination date from June 30, 2021 to June 30, 2023, and increases the maximum amount from \$5,900 to \$11,800 due to the continued need for these services, and revises the scope of work.

B. Current Contract Language:

3. CONTRACT TERM. This Contract shall be effective upon approval to June 30, 2021, unless sooner terminated by either party as set forth in this Contract.

6. INCORPORATED DOCUMENTS. The parties agree that the services to be performed shall be specifically described; this Contract incorporates the following attachments in descending order of constructive precedence:
ATTACHMENT A: SCOPE OF WORK

7. CONSIDERATION. WASHOE COUNTY SHERIFF'S OFFICE, FORENSIC SCIENCE DIVISION agrees to provide the services set forth in paragraph (6) at a cost of \$2,237.00 per year, plus any requested crime scene services at \$350.00/investigator/hour with the total Contract or installments payable: upon receipt of invoice(s), not exceeding \$5,900.00. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

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C. **Amended Contract Language:**

3. **CONTRACT TERM.** This Contract shall be effective upon approval to June 30, 2023, unless sooner terminated by either party as set forth in this Contract.


6. **INCORPORATED DOCUMENTS.** The parties agree that the services to be performed shall be specifically described; this Contract incorporates the following attachments in descending order of constructive precedence:
ATTACHMENT AA: SCOPE OF WORK

7. **CONSIDERATION.** WASHOE COUNTY SHERIFF'S OFFICE, FORENSIC SCIENCE DIVISION agrees to provide the services set forth in paragraph (6) at a cost of \$2,074.00 per year, plus any requested crime scene services at \$350.00/investigator/hour with the total Contract or installments payable: upon receipt of invoice(s), not exceeding \$11,800.00. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

2. **INCORPORATED DOCUMENTS.** Attachment AA to this Amendment is the current Scope of Work FY 21/22. Exhibit A (original Contract) is attached hereto, incorporated by reference herein and made a part of this amended contract.
3. **REQUIRED APPROVAL.** This amendment to the original Contract shall not become effective until and unless approved by the Nevada State Board of Examiners.

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IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.


 _____ 3/26/2021 _____ Chief, Administration Division
 State Gaming Control Board Date Title


 _____ 3/30/22 _____ Sheriff
 Washoe County Sheriff Date Title

 Chair Date Title
 Washoe County Commission


 Washoe County Clerk Date Title

APPROVED BY BOARD OF EXAMINERS

 Signature – Board of Examiners

On: _____
 Date

Approved as to form by:


 _____ On: March 23, 2021 _____
 Deputy Attorney General for Attorney General Date

Darin Balaam, Sheriff

WASHOE COUNTY
SHERIFF



February 25, 2021

DEPUTY CHIEF RUSSELL NIEL
NEVADA GAMING CONTROL BOARD – ENF DIVISION
9790 GATEWAY DRIVE
SUITE 100
RENO, NV 89521

Dear Deputy Chief Niel,

Greetings, it is that time of year when you will need to select your Washoe County Sheriff's Office Forensic Science Division (WCSD-FSD) contract option. Please carefully review the attached scopes of work for contractual offerings in Option A and B. Below are your two service level options for WCSD-FSD services for Fiscal Year 2021-2022. Toxicology services will continue to be billed separately.

As you may have heard in recent news reports, the Forensic Science Division has been successful in turning a positive out of the current COVID19 climate. The previous backlog in all sections has been cleared. Please see our attached Washoe County Sheriff's Office Forensic Science Division Annual Report.

The contract fee is based on your 3-year average usage 0.047207% against our projected budget of \$5,491,338. Fees from these contracts only cover a portion of our budgetary expenditures. Federal and State grant funding awarded to the Forensic Science Division as well as court assessed fees are not part of the equation used to calculate your contract amount but, is a financial benefit to all customers and stakeholders. Outsourcing of cases using grant funds were tested at no cost to agencies and are not included in contract calculations.

After reviewing the Option scopes of work, indicate your selection below.

_____ **Option A** Annual service agreement including full forensic services. This is offered at an estimated cost to your agency of \$3,000. The minimum amount charged for Option A services.

X **Option B** Annual service agreement including full scientific discipline services but no Scene Investigation. This is offered at an estimated cost to your agency of **\$2,074**.

Please **do not** pay any fees now. Indicate your selection and email back to Stephanie Farrell, sfarrell@washoecounty.us by **April 2, 2021**.

You will receive your contract for signatures before the end of April.

Sincerely,



Darin Balaam, Sheriff
Washoe County Sheriff's Office



Kerri Heward, Director
Forensic Science Division
kheward@washoecounty.us

https://www.washoesherriff.com/administrative_bureau/forensic-sciences/about-the-forensic-science-division.php

ATTACHMENT AA
SCOPE OF WORK

Full Crime Lab Services (does not include Crime Scene Investigation)

Option B Scope of Work

Biology/DNA

- Autosomal DNA testing
- Y-Chromosome DNA testing

Firearms /Toolmark Examinations

- Weapons function testing
- Comparative analysis (bullets, cartridge cases, toolmarks etc.)
- Ammunition component examination
- Serial number restoration (firearms, vehicles, etc.)
- Trajectory analysis
- Distance determination
- Ejection pattern examination

Friction Ridge (Latent Print) Comparison

- Evaluation of submitted prints – determination of value
- WIN/ABIS (Western Identification Network/Automated Biometric Identification System)
- Known subject comparison

Friction Ridge (Latent Print) Processing

- Chemical and powder processing of submitted items of evidence
- Submission for latent print comparison of latent prints of value

Seized Drug (Controlled Substance Analysis)

- Qualitative Analysis of controlled substances

The Forensic Science Division has the following efficiencies in place:

- Seized Drugs (controlled substance analysis) cases being prosecuted or cases for investigative purposes are accepted. The number of samples tested is based on the highest charge attainable. Requests outside of these guidelines should be referred to the Supervisor.
- DNA Section cases are evaluated by the Supervisors for appropriate types and number of samples to be tested.

The following services are provided by the Forensic Science Division and are not included as part of this contract. These services are funded by other means:

- The Breath Alcohol Program is funded by the State for the benefit of all agencies within the State.
- DNA analysis of convicted offender samples per NRS 176.0913. Funding for this testing is provided through the \$150.00 fee collection per NRS 176.0915 and grant funding.
- DNA analysis of arrestee samples is funded through an administrative assessment per NRS 176.0623.

This contract does not include Toxicology Services. Toxicology will continue to be billed on a per test basis.

For any questions contact the Washoe County Sheriff's Office Forensic Science Division Director:

Kerri T. Heward

kheward@washoecounty.us

775-328-2800