

## BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Vaughn Hartung, Vice-Chair

Alexis Hill

Kitty Jung

Jeanne Herman

## FIRE CHIEF

Charles A. Moore

## DEPUTY DISTRICT ATTORNEY

Mary Kandaras



## Notice of Meeting and Agenda

# TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

10:00 a.m.

Tuesday, June 1, 2021

**In Person and Online Viewing.** Effective March 15, 2021, the public will be allowed in the Commission Chambers, not to exceed a maximum of 50% of fire code capacity or 100 persons, whichever is less, at any given time and subject to the Governor's current directive as it relates to the mask mandate and social distancing. Under this direction, the capacity in Chambers is being limited to a maximum of 42 persons. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 038), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at <https://tmfpd.us/agendas-minutes/> to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at <https://us02web.zoom.us/j/89850869835>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 775-326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Public Comment.** Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, subject to the 42-person limitation described above, or by teleconference during the hearing by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/86575753071>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Members of the public may also submit comments by mail, email to [Washoe311@washoecounty.us](mailto:Washoe311@washoecounty.us). The District will make reasonable efforts to include all comments received by email and voicemail into the record. Please try to provide email comments by 4:00 p.m. the day prior to the meeting. Comments are limited to 3 minutes per person.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:

A. Recommendation to approve the meeting minutes from the May 4, 2021 and May 18, 2021 Board of Fire Commissioners Meetings. FOR POSSIBLE ACTION

**Attachments:**     [Item #5A 2021-05-04 Draft Meeting Minutes](#)  
[Item #5A 2021-05-18 Draft Meeting Minutes](#)

B. Recommendation to authorize staff to submit a request for reimbursement on a quarterly basis from the Washoe County, Nevada Other Post-Employment Benefits (OPEB) Trust Fund for the cost of retiree health insurance premiums for Fiscal Year 2021-22. This Trust was established to provide a funding source for current and future retiree health costs. Monies transferred from this Trust will be placed into the District's General Fund. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5B OPEB Reimbursement Staff Report](#)

C. Recommendation to approve a resolution amending mitigation rates for the deployment of emergency services by the fire department for services provided/rendered by Truckee Meadows Fire Protection District and approve a service agreement with Fire Recovery USA, LLC to assist with the billing of these services. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5C MVA billing Staff Report](#)  
[Item #5C MVA Billing Rates Resolution TM09-2021](#)  
[Item #5C MVA Fire Recovery USA Service Agreement](#)

D. Recommendation to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: ARC Health & Wellness, LLC, Allstar Fire Equipment, and Harris Corporation. Amounts to be paid to each of these vendors, respectively, shall not exceed \$150,000. The supplies, fuel, materials, equipment and contractual services to be provided by each include but are not limited to equipment repairs, equipment supplies, tires and installation. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5D Vendors in Excess of \\$100K Staff Report](#)

E. Recommendation to approve a 5-year cooperative agreement between Truckee Meadows Fire Protection District and City of Sparks Fire Department for automatic, enhanced and mutual aid on occasions when each agency experiences fires or other emergencies of such a magnitude that assistance of other fire response organizations would be beneficial in addressing the emergencies. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5E SFD Cooperative Agreement Staff Report](#)  
[Item #5E SFD - TMFPD Cooperative Agreement](#)

#### End of Consent

6. National Weather Service "2021 Spring and Summer Fire Season Outlook", presented by Chris Smallcomb. FOR DISCUSSION ONLY

**Attachments:** [Item #6 NWS Reno Summer Outlook 2021](#)

7. Recommendation to accept a Commission District 5 Special Fund Donation sponsored by Washoe County Commissioner Jeanne Herman in support of Truckee Meadows Fire Protection District's Palomino Valley Volunteer Department for \$2,000 and to Silver Lake Volunteer Department in the amount of \$2,000 for a combined total of \$4,000 to be spent on Volunteer Operations and if approved, approve a resolution amending the Truckee Meadows Fire Protection District General Fund Budget. (Commission District 5) FOR POSSIBLE ACTION

**Attachments:** [Item #7 \\$4000 Commissioner Herman Special Fund Donation Staff Report](#)  
[Item #7 \\$4000 Commissioner Herman Special Fund Donation Resolution - TM10-2021](#)

8. Recommendation to approve an agreement for legal services with Eglet Prince, LLP and Bradley, Drendel & Jeanney to represent Truckee Meadows Fire Protection District in litigation for damages suffered from the actions of manufacturers, distributors and dispensers of opioid-based drugs, and to authorize the filing of actions against such entities. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #8 Opioid Litigation Staff Report](#)

9. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

10. Awards and Recognition. FOR DISCUSSION ONLY

~ Fire Chief's Letter of Commendation presented to Jet Plumbing

~ Fire Chief's Medal of Commendation presented to David Kulak

**Attachments:**     [Item #10 Rescue of Ginger](#)

11. Fire Chief Report. FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of May and June 2021.

B. Commissioner Dashboard: Status update on ongoing Commissioner Requests of the Fire Chief.

C. Review of recent critical calls response statistics for April 2021 to include Mutual and Auto Aid for our regional partners.

**Attachments:**     [Item #11A Chiefs Monthly Report for May 2021](#)  
                               [Item #11B Commissioner Request DashBoard](#)  
                               [Item #11C April 2021 - Response Report](#)

End of Fire Chief Report

12. Recommendation to approve an Employment Agreement between Truckee Meadows Fire Protection District and Alex Kukulus, Deputy Chief, to extend the Contract term and to provide updated salary figures and holiday comp time payouts, and outline payment upon separation as outlined in Section 3 of the Agreement to be effective July 1, 2021 through July 31, 2023. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #12 Deputy Chief Kukulus Employment Contract Staff Report](#)  
                               [Item #12 Deputy Chief Kukulus Employment Agreement](#)

13. Recommendation to authorize staff to contact Apple Inc. regarding development of a fire station pursuant to an ordinance and development agreement as stated in Ordinance Number 1476 dated October 25, 2011 and subsequently amended and restated on November 28, 2017, and authorize staff to consider timetables, conceptual plans and a schedule for occupancy. (Commission District 4) FOR POSSIBLE ACTION

**Attachments:** [Item #13 Apple Fire Station Staff Report](#)  
[Item #13 Development Agreement 12-13-2011](#)  
[Item #13 1st Amendment to Dev Agreement 07-30-2012](#)  
[Item #13 Amended and Restated Development Agreement 11-28-17](#)  
[Item #13 Development Agreement Apple 12-29-17](#)

14. Recommendation to approve a month-to-month Interlocal Agreement between Washoe County on behalf of the Washoe County Sheriff's Office and the Truckee Meadows Fire Protection District for dispatch services in an amount not to exceed \$109,374.41 per month, starting August 1, 2021 through June 30, 2022. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #14 WCSO Dispatch 21-22 Monthly Contract Staff Report](#)  
[Item #14 WC-TMFPD Agreement for Dispatch Services](#)

15. Recommendation to accept a proposal from REMSA to provide dispatching services to Truckee Meadows Fire Protection District, in an annual amount, excluding initial up-front costs for software licensing and equipment, of approximately \$690,530, with annual increases of less than 2% that could rise to a total cost of \$710,473 per year if extended through a 5-year contract and direction to staff to negotiate an agreement for services that will commence no later than January 1, 2022. The agreement will be presented to Board for approval at a later date. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #15 REMSA Dispatch Proposal Staff Report](#)  
[Item #15 REMSA-TMFR Dispatch Services Proposal](#)  
[Item #15 Dispatch Radio Cost Estimates](#)

16. Recommendation to authorize the Fire Chief, or his designee, to identify and purchase necessary equipment, software, and associated costs for new radio systems in an amount not to exceed \$300,000, through adopted purchasing provisions. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #16 Dispatch Equipment Staff Report](#)  
[Item #16 Symphony Dispatch Console Proposal - Harris](#)  
[Item #16 Dispatch Radio Cost Estimates](#)

17. Recommendation to approve and create two separate contract funded positions as of July 1, 2021 to include one newly created job classification and salary range for a Fire Management Officer at \$91,852.80 - \$119,600.00 with Regular Nevada Public Employees' Retirement System with Regular NV PERS categorization and one additional Heavy Equipment Operator Position with a range of \$55,806.40 - \$72,113.60 with Regular NV PERS categorization. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #17 HEO and FMO Position Creation Staff Report](#)  
[Item #17 Fire Management Officer 5-14-2021 DRAFT](#)

18. Recommend authorizing the payment of up-front expenses in a total amount not to exceed \$500,000 for the purchase of one (1) F-250 Command Vehicle and three (3) new F-550 Command Tow Vehicles with vendor to be determined. These upfront costs will be reimbursed under the Hazardous Fuels Management and Standby Services Agreement with NV Energy for fire suppression and project work. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #18 NV Energy Purchase F-250 and 3 F-550 Staff Report](#)

19. Recommendation to approve the Property and Liability Insurance and Workers' Compensation Insurance Proposal for the Truckee Meadows Fire Protection District for one year beginning July 1, 2021 for a total annual premium not to exceed \$1,407,085 and authorize purchase of insurance based upon the Proposal. The Proposal includes Property, Casualty, Professional and Excess Liability Insurance to be provided by VFIS/American Alternative and will include Crime/Employee Theft Insurance through Travelers Bond & Specialty, Network Security/Privacy (AIG Specialty), and Workers' Compensation through 7710 Insurance Company. The Proposal also includes a three-year renewal term for Environmental Liability and Assault Expense and Threat Response to be provided by Great American E&S. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #19 Property and Liability Insurance Policy Staff Report](#)  
[Item #19 Property and Liability Insurance Summary](#)

20. Recommendation to adopt a Resolution authorizing the issuance of the Truckee Meadows Fire Protection District's General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues), Series 2021 in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor; and providing the effective date hereof. The proposal to issue these bonds was approved by the Washoe County Debt Management Commission per NRS 350.014 et. seq. on February 19, 2021. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #20 Issuance of Bonds Staff Report](#)  
[Item #20 Bonds Resolution - TM11-2021](#)

Public Hearing. (Due to public testimony and discussion, time expended on the following item can vary)

21. Recommendation to approve Truckee Meadows Fire Protection District Resolution TM12-2021 to augment the district's Fiscal Year 2020-21 General Fund in the amount of \$3,000,000 and Truckee Meadows Fire Protection District Resolution TM13-2021 to augment the district's Fiscal Year 2020-21 Emergency Fund in the amount of \$700,000 and direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #21 Budget Augmentation Staff Report](#)  
[Item #21 Budget Augmentation General Fund Resolution -](#)  
[TM12-2021](#)  
[Item #21 Budget Augmentation Emergency Fund Resolution -](#)  
[TM13-2021](#)

End of Public Hearing

22. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
23. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment