

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Vaughn Hartung, Vice-Chair

Alexis Hill

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Mary Kandaras



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

10:00 a.m.

Tuesday, May 4, 2021

**In Person and Online Viewing.** Effective March 15, 2021, the public will be allowed in the Commission Chambers, not to exceed a maximum of 50% of fire code capacity or 100 persons, whichever is less, at any given time and subject to the Governor's current directive as it relates to the mask mandate and social distancing. Under this direction, the capacity in Chambers is being limited to a maximum of 42 persons. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 038), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at <https://tmfpd.us/agendas-minutes/> to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at <https://us02web.zoom.us/j/89850869835>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 775-326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Public Comment.** Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, subject to the 42-person limitation described above, or by teleconference during the hearing by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/86575753071>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Members of the public may also submit comments by mail, email to [Washoe311@washoecounty.us](mailto:Washoe311@washoecounty.us). The District will make reasonable efforts to include all comments received by email and voicemail into the record. Please try to provide email comments by 4:00 p.m. the day prior to the meeting. Comments are limited to 3 minutes per person.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:
  - A. Recommendation to approve the meeting minutes from the April 6, 2021 Board of Fire Commissioners Meeting. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5A 2021-04-06 Draft Meeting Minutes](#)

B. Recommendation to approve a correction of a cost of living adjustment (COLA) and a PERS salary adjustment for unclassified, non-represented confidential and administrative employees, presented to and approved by the Board on April 6, 2021. The correction would be amending language stating: PERS has notified the District that there is a scheduled rate increase planned for July of 2021. The increase is going from 29.25% to 29.75% for Regular members, and from 42.50% to 44.00% for Police/Fire members. Staff is recommending that a 3.25% COLA be offered to unclassified, non-represented confidential and administrative employees thereby reducing the COLA to a net of 3% to follow PERS Employer-Pay Contribution guidance of the employer paid plan by splitting the increase between the employer and the employee. For FY21/22 the increase is .50% therefore this increase should be split evenly amongst the District and the employees by .25% each thereby resulting in a net COLA increase of 3%. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5B Correction Unrepresented Employee COLA Staff Report](#)

C. Recommendation to approve an interlocal agreement between Truckee Meadows Fire Protection District (TMFPD) and Washoe County Health District for TMFPD to provide Paramedic and medical supplies to staff WC Health District COVID-19 POST/POD retroactively effective April 5, 2021 terminating on December 31, 2021. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5C WC Health District Vaccination POD Staff Report](#)  
[Item #5C WC Health District Vaccination POD Agreement](#)

End of Consent

6. Risk Leadership Award Presented to Truckee Meadows Fire Protection District from 7710 Insurance. FOR DISCUSSION ONLY

7. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

8. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of April and May 2021.

B. Commissioner Dashboard: Status update on ongoing Commissioner requests of the Fire Chief.

C. Review of recent critical calls response statistics for March 2021 to include Mutual and Auto Aid for our regional partners.

**Attachments:**    [Item #8A Chiefs Monthly Report for May 2021](#)  
[Item #8B Commissioner Request DashBoard](#)  
[Item #8C March 2021 - Response Report](#)

End of Fire Chief Report

9. Presentation, discussion, and direction to Staff on the status of the Fiscal Year 2020-21 budget with expected General Fund expenditures of \$36,689,230 and an estimated ending fund balance of \$9.6 Million and the Fiscal Year 2021-22 Tentative Budget with proposed General Fund expenditures of \$38,906,980 and an ending fund balance of \$6.4 Million for Truckee Meadows Fire Protection District. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #9 FY2021-22 Budget Presentation Staff Report](#)  
[Item #9 FY2021-22 Budget Presentation](#)

10. Recommendation to approve a two year Interlocal Contract between Truckee Meadows Fire Protection District and the State of Nevada acting by and through the Nevada Division of Forestry Department of Conservation and Natural Resources in the amount of \$198,702.00 per fiscal year, not to exceed \$397,404.00 for the purpose of providing resources, equipment and financial assistance in the mitigation of emergency fire incidents. If approved the agreement would be effective July 1, 2021 and would require the District to pay the State in exchange for the provisions of specified emergency fire incident services by the State. Services to be provided by the State generally include but are not limited to: assistance in the use of an incident management teams, cooperation in the training, equipping and maintaining of firefighting forces, reimbursement of approved costs and assistance with fire investigation. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #10 NDF and TMFPD 2021 WFPP Staff Report](#)

[Item #10 NDF and TMFPD 2021 WFPP](#)

11. Recommendation to authorize Washoe County Community Services Department, Engineering and Capital Project Division, to initiate a Request for Qualifications (RFQ) process for architectural design and construction support services for the Hidden Valley Fire Station Tennent Improvement and New Truck Bay Project (Project) located at 3255 West Hidden Valley Drive and upon successful scope review and negotiation with the selected professional firm, provide the Board of Fire Commissioners with a professional services agreement for consideration and possible authorization in support of the Project. (Commission District 4) FOR POSSIBLE ACTION

**Attachments:** [Item #11 Station 37 Project RFQ Staff Report](#)

Public Hearing (Due to public testimony and discussion, time expended on the following two items can vary)

12. Public Hearing and possible action to approve a Lease Agreement between Truckee Meadows Fire Protection and the United States Bureau of Land Management for property located at 400 Stampmill Drive, Wadsworth, Nevada 89442 APN 084-332-02. (Commission District 4) FOR POSSIBLE ACTION

**Attachments:** [Item #12 BLM Station 225 Lease Public Hearing Staff Report](#)

[Item #12 BLM Station 225 Lease](#)

[Item #12 BLM Station 225 Lease Short Form](#)

[Item #12 BLM Station 225 Lease GSA Form 3517A](#)

13. NRS 350.020 Public hearing on the proposed issuance of the Truckee Meadows Fire Protection District's General obligation (limited tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues) in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor; and providing the effective date hereof. The proposed bonds will be secured by a pledge of 15% of the District's receipt of Consolidated Taxes. Budgeted Consolidated Taxes in fiscal year 2021 are \$7,806,607, and the corresponding amount pledged to repayment of the proposed bonds is \$1,170,991. Maximum annual debt service on the proposed bonds is estimated to be \$416,000, and debt service will be repaid over a 25-year period. (All Commission Districts) PUBLIC HEARING

**Attachments:** [Item #13 General Obligation Capital Improvement Bond Public Hearing Staff Report](#)

End of Public Hearing

14. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment