BOARD OF FIRE COMMISSIONERS
Bob Lucey, Chair
Vaughn Hartung, Vice-Chair
Alexis Hill
Kitty Jung
Jeanne Herman

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Mary Kandaras

Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

10:00 a.m.

Tuesday, April 6, 2021

In Person and Online Viewing. Effective March 15, 2021, the public will be allowed in the Commission Chambers, not to exceed a maximum of 50% of fire code capacity or 100 persons, whichever is less, at any given time and subject to the Governor's current directive as it relates to the mask mandate and social distancing. Under this direction, the capacity in Chambers is being limited to a maximum of 42 persons. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 038), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at https://tmfpd.us/agendas-minutes/ to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at https://us02web.zoom.us/j/89850869835.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php and on Youtube at: https://www.youtube.com/user/WashoeCountyTV.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 775-326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Public Comment. Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, subject to the 42-person limitation described above, or by teleconference during the hearing by logging into the ZOOM webinar by accessing the following link: https://us02web.zoom.us/j/86575753071.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.
Members of the public may also submit comments by mail, email to Washoe311@washoecounty.us. The District will make reasonable efforts to include all comments received by email and voicemail into the record. Please try to provide email comments by 4:00 p.m. the day prior to the meeting. Comments are limited to 3 minutes per person.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at https://tmfpd.us/agendas-minutes/ and https://notice.nv.gov. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at https://tmfpd.us/agendas-minutes/ and https://notice.nv.gov

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:

   A. Recommendation to approve the meeting minutes from the March 2, 2021 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

   Attachments: Item #5A 2021-03-02 Draft Meeting Minutes

   B. Recommendation to authorize staff to execute release of claim documents, after review by the District Attorney, related to District response to motor vehicle accidents in order to collect fees authorized pursuant to NRS 474.550. (All Commission Districts) FOR POSSIBLE ACTION

   Attachments: Item #5B Release of Claims Staff Report
   Item #5B Progressive Release of Claims

   C. Recommendation to acknowledge the communications and reports received by the Washoe County Clerk on behalf of the Truckee Meadows Fire Protection Districts Board of Fire Commissioners included in the category "Communications". (All Commission Districts) FOR POSSIBLE ACTION

   Attachments: Item #5C C&R Acknowledge Staff Report
   Item #5C C&R DA Communications

D. Recommendation to approve cost of living and PERS salary adjustments for unclassified and non-represented confidential and administrative employees in an amount that follows the Truckee Meadows Fire Protection District Supervisory Unit Collective Bargaining Agreement effective July 1, 2021 and going forward until rescinded. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #5D Unrepresented Employee COLA Staff Report

E. Recommendation to approve a resolution to donate one (1) surplus 1924 LaFrance Pumper Fire Engine in "as is" condition from the Truckee Meadows Fire Protection District to the Shreveport Fire Department and if approved, authorize the Chair execute Resolution for same. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #5E Shreveport 1924 LaFrance Engine Donation Staff Report
Item #5E Shreveport 1924 LaFrance Fire Engine Donation Resolution - TM07-2021
Item #5E 1924 Brockway American LaFrance Request Letter
Item #5E Shreveport 1924 Brockway American LaFrance

F. Approve the purchase of one (1) new Compact Track Loader from Cashman CAT, 600 Glendale Avenue Sparks, NV 89431 in the amount of $113,452.74 using the Sourcewell Cooperating Purchasing Program. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #5F Cashman CAT Track Loader Purchase Staff Report
Item #5F TMFPD-Cashman Contract -Sourcewell

G. Recommendation to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate $100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Sierra Electronics Inc., Silver State International, Interstate Oil Company, LN Curtis & Sons, and Purcell Tire & Rubber. Amounts to be paid to each of these vendors, respectively, shall not exceed $150,000. The supplies, fuel, materials, equipment and contractual services to be provided by each include but are not limited to equipment repairs, equipment supplies, tires and installation. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #5G Vendors in Excess of $100K Staff Report

H. Approve a Resolution of the Truckee Meadows Fire Protection District Board of Fire Commissioners declaring its intent to lease property at 400 Stampmill Drive, Wadsworth, Nevada 89442 APM 084-332-02 to the United States Bureau of Land Management for a minimum of $3,637.00 annually and to set a public meeting on May 4, 2021 at 10:00 a.m. at which objections to the lease may be made by the electors of the Truckee Meadows Fire Protection District. (Commission District 4) FOR POSSIBLE ACTION

Attachments: Item #5H BLM Station 225 Lease Staff Report
Item #5H BLM Station 225 Lease Resolution - TM08-2021

I. Recommendation to approve an amendment to the lease Agreement between Truckee Meadows Fire Protection District and the Bureau of Land Management, for property at 3405 White Lake Parkway, Reno Nevada, APN 087-141-24, adjusting the leased area from partial premise use for a minimum of $12,000 annually to include the entire premise for a minimum of $20,765.00 annually, and accept a one-time payment of $6,298.51, for charges associated with the BLM's use of propane from December 2016 through December 2020 as required by the original lease terms. (Commission District 5) FOR POSSIBLE ACTION

Attachments: Item #5I BLM Station 420 Lease Amendment Staff Report
Item #5I BLM Station 420 Lease Amendment 1
Item #5I BLM Station 420 Lease Agreement Fully Executed

End of Consent

6. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY
A. Guns and Hoses Annual Tournament

7. Proclamation - Volunteer Appreciation Week

Attachments: Item #7 Volunteer Week Appreciation Proclamation

8. Fire Chief Report (For Discussion Only)

A. Informational briefing on operational matters and activities for the month of March and April 2021 to include the following items:

1. Renewal of the Cooperative Agreement Between TMFR and the City of Reno for Automatic and Mutual Aid.
2. Green Waste Disposal and Open Burning.
3. New Engine Delivery.
4. Hungry Valley / Reno Sparks Indian Colony Responses.

B. Commissioner Dashboard: Status update on ongoing Commissioner requests of the Fire Chief

C. Review of recent critical calls response statistics for February 2021 to include Mutual and Auto Aid for our regional partners.

Attachments: Item #8 Chiefs Monthly Report for April 2021
Item #8B Commissioner Request DashBoard
Item #8C February 2021 - Response Report

End of Fire Chief Report

9. Presentation and recommendation to continue dispatch agreement with the Washoe County into 2021 and direct staff to explore less costly and/or more efficient alternatives to be presented to the Board at a later date. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #9 Dispatch Agreement Presentation Staff Report

10. Presentation and recommendation to approve Truckee Meadows Fire Protection District's Fleet Replacement Schedule. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #10 Apparatus Replacement Plan Staff Report
Item #10 Fleet Summary 2021
Item #10 Fleet CIP Presentation

11. Recommendation to authorize a Request for Qualifications (RFQ) process for professional design services and appointment of a committee to evaluate respondents for the Hidden Valley Fire Station located at 3255 West Hidden Valley Drive, the Truckee Meadows Fire Protection District Administration Building, located at 3663 Barron Way, and a proposed new fire station in Washoe Valley to be located on 6 lots located at 310, 315, 330, 335, 350, and 355 White Pelican Way - and direct the selection committee to return to the Board of Fire Commissioners with recommendations. (Commission District 5) FOR POSSIBLE ACTION

Attachments: Item #11 RFQ for Design Services Staff Report

12. Recommendation to authorize a Request for Qualifications (RFQ) process for Owner's Representative / Construction Management services and appointment of a committee to evaluate respondents for the Hidden Valley Fire Station located at 3255 West Hidden Valley Drive, the Truckee Meadows Fire Protection District Administration Building, located at 3663 Barron Way, and a proposed new fire station in Washoe Valley to be located on 6 lots located at 310, 315, 330, 335, 350, and 355 White Pelican Way - and direct the selection committee to return to the Board of Fire Commissioners with recommendations. (Commission District 5) FOR POSSIBLE ACTION

Attachments: Item #12 RFQ for Construction Management Staff Report

13. Recommendation to acknowledge status report regarding the current Fiscal Year 2020-2021 budget and discussion regarding the priorities and projects anticipated for the Fiscal Year 2021-20/22 budget and direct staff to return with a Tentative and Final Budget incorporating the recommendations for adoption at a public hearing to be scheduled at a later date. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #13 FY22 Budget Presentation Staff Report

14. Recommendation to approve the purchase of one demonstration ambulance for enhanced surge capacity and medical standby needs from Braun NW Inc. in an amount not to exceed $165,000 in accordance with NRS 332.146(1), a noncompetitive procurement for merchandise left after an exhibition. Allowing the District to purchase this equipment, left after an exhibition results in a savings of approximately $50,000 below the cost of equivalent equipment and is below the market cost in the community. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #14 Ambulance Purchase Staff Report
Item #14 Ambulance Purcahse Demo #3174-1 Prop and Options

15. Recommendation to approve the 2021 Annual Performance Evaluation of District Fire Chief including a discussion of results, goals, and objectives; discussion and possible action to approve a merit increase of up to 5% to the Chief's current salary as provided in Section 3 of his employment contract and, if approved, authorize the Staff to make all necessary adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #15 Charles Moore Evaluation Staff Report
Item #15 Charles Moore 2020 Accomplishments
Item #15 2020 Fire Chief Performance Feedback Survey Invites
Item #15 Executive Summary data 2020 TM
Item #15 Charles Moore Benefit Page

16. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

17. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment