BOARD OF FIRE COMMISSIONERS
Bob Lucey, Chair
Marsha Berkbigler, Vice-Chair
Kitty Jung
Vaughn Hartung
Jeanne Herman

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Mary Kandaras

Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

10:00 a.m.

Tuesday, September 1, 2020

No members of the public will be allowed in the BCC Chambers due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate. This meeting will be held by teleconference only.

The meeting will be televised live and replayed on Washoe Channel. https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php and also on Youtube at: https://www.youtube.com/user/WashoeCountyTV.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and call in to comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Public Comment. Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by logging into the ZOOM webinar by accessing the following link: https://us02web.zoom.us/j/83422703155. NOTE: This option will require a computer with audio and video capabilities. Additionally, public comment can be submitted via email to washoe311@washoecounty.us. The District will make reasonable efforts to include all comments received for public comment by email in the record. Please try to provide comments by 4:00 p.m. on June 15, 2020.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at www.washoecounty.us/tmfpd/fire_commissioners/ and https://notice.nv.gov. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd/fire_commissioners/ and https://notice.nv.gov

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

   A. Recommendation to approve the meeting minutes from the July 21, 2020 Board of Fire Commissioners Meeting. (All Commission Districts) FOR POSSIBLE ACTION.

   Attachments: Item #5A 2020-07-21 Draft Meeting Minutes

   B. Recommendation to approve the reclassification of the Logistics Chief position, with a salary range of $110,864 to 126,422, to a Division Chief position, with a salary range of $121,950 to $139,110, and a total fiscal impact of $17,700 in FY21, as part of a planned restructuring of the organization to create four divisions under the Deputy Fire Chief as follows: Emergency Medical Services, Administrative Services, Fuels/Wildfire and Operations, to provide more efficient delivery of services to the community. (All Commission Districts) FOR POSSIBLE ACTION

   Attachments: Item #5B Division Chief Position Reorganization Staff Report
   Item #5B 2020 - Organizational Chart
   Item #5B 2020 - Organizational Chart PROPOSED

C. Recommendation to approve the job classification, salary range and to create one new position of Logistics Coordinator at a salary range of $43,762 to $56,638 as a regular PERS position for a total estimated cost of $72,522 including benefits for FY 21. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #5C Logistics Coordinator Creation Staff Report
Item #5C Logistics Coordinator Class Specification

D. Recommendation to authorize the sale of a surplus 2003 Pierce Quantum Reserve Engine with 178,995 miles in "as is" condition from the Truckee Meadows Fire Protection District to the City of Reno in the amount of $1.00. The City has been leasing the engine and has provided $33,000 in payments, and this apparatus has reached the end of its useful life pursuant to the District's fire engine replacement schedule. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #5D RFD Engine Purchase Agreement Staff Report
Item #5D RFD Engine Purchase Agreement

End of Consent

6. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of August and September 2020 to include the following items:

1. Review of Recent Wildfires
2. Discussion on 2nd Bond for Facility and Capital Projects Update
3. Plan for future Budget Adjustments
4. TMFR Website Launch

B. Commissioner Dashboard: Status update on ongoing Commissioner requests of the Fire Chief

Attachments: Item #6 Chiefs Monthly Report for September 2020
Item #6A.1 North Fire Map
Item #6A.1 RockFarm Fire Map
Item #6A.1 Rock Farm Photo 1
Item #6A.1 Rock Farm Photo 2
Item #6A.1 Rock Farm Photo 3
Item #6B Commissioner Request DashBoard

End of Fire Chief Report

7. Recommendation to retroactively approve the purchase of one new All Poly 3000 Gallon Tanker Pumper from Midwest Fire of Luverne, Minnesota in the amount of $260,768 using the emergency purchase provisions of NRS 332.112 and utilizing the District's Emergency fund in accordance with NRS 474.510. (All Commission Districts) FOR POSSIBLE ACTION.

Attachments: Item #7 Water Tender Emergency Purchase Staff Report
Item #7 Water Tender Purchase Contract

8. Recommendation to approve the purchase of twenty (20) Self Contained Breathing Apparatus and associated equipment from MES in the amount of $234,194.25. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #8 SCBA Purchase Staff Report
Item #8 SCBA MES Quote

9. Recommendation to approve five (5) positions for one (1) Squad Boss with a salary range of $54,184 to $70,012 with Regular Nevada Public Employees' Retirement System (NV PERS) and four (4) Crew Members with a salary range of $41,995 - $54,496 with Regular NV PERS, which will add a third squad to the Fuels Reduction Program. (All Commission Districts) FOR POSSIBLE ACTION.

Attachments: Item #9 3rd Fuels Management Squad Positions Creation Staff Report

10. Recommendation to approve a 3-year Master Services Agreement between Rebound LLC and Truckee Meadows Fire Protection District, effective September 1, 2020 for the purpose of managing employees' work-related orthopedic injuries and reducing injury-related costs in the amount of $45,133 for the first year, $47,390 for the second year and $49,757 for the third year. The total amount of the contract is $142,280. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #10 Rebound LLC Master Services Agreement Staff Report
Item #10 Rebound LLC Proposal-Statement of Work
Item #10 Rebound LLC Master Services Agreement

11. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

12. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment